**Present** – Commissioner Gary Hadden - Ontelaunee Township, Commissioner Joseph Rudderow - Maidencreek Township, Granville Sandridge – Leesport Commissioner, Chief Scott Eaken, Ruth Manmiller-Secretary, Solicitor Ms. Rahman, and Charles Berger – Leesport Borough Alternate William Klein – Ontelaunee Alternate.

**Guests:** Diane Hollenbach, Karen Chandler- Reading Eagle

Gary Hadden called the NBRPD Commission to order at 11:03 AM.

**Pledge to the Flag**

**For the Record:** This meeting is being audio recorded for the NBRPD Commission.

**MINUTES**

**December Commission Meeting**

Joseph Rudderow made a motion, seconded by Granville Sandridge approving the December 12, 2016 Commission Meeting. All Commissioners voted, “Aye.” Motion carried

**EXECUTIVE SESSION** 11:05 AM -12:08 PM Chairman Gary Hadden called an executive session

for discussion of personnel issues and pending litigation issues.

**TREASURER’S REPORT**  Ruth Manmiller presented the December 2016 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the December 2016 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried.

Granville Sandridge made a motion, seconded by Joseph Rudderow authorizing the Secretary to return $100,000.00 of 2016 remaining funds to each municipality per their percentages of operations for the Northern Berks Regional Police (Maidencreek Township $47,500.00, Ontelaunee $33,000.00, Leesport Borough $19,500.00) AND the remaining $75,000.00 to be transferred to the Thompkins Vist MM account. All Commissioners voted, “Aye.” Motion carried. Checks provided for signatures and will be distributed ASAP.

**CHIEF’S REPORT**

Chief Eaken read the December 2016 Activity Report and reported arrests made since December

Commission meeting;

* 12/13/16 Possession, Paraphernalia, Public Drunkenness – Lake Ontelaunee Macadam Parking Lot along Rt73 Maidencreek Twp.
* 12/29/16 DUI .247, No License – Independence Ct. Maidencreek Twp.
* 01/02/17 Marijuana, Possession of Alcohol, Open Container (driver & passenger) Dunkin Donuts, Maidencreek

 Twp.

* 01/02/17 DUI .164, Careless Driving- Ontelaunee Drive, Ontelaunee Twp.

**Other items of note, still under investigation;**

* Attempted robbery at the Maidencreek Dollar General
* Sexual Assault
* Temple Aluminum break-in and theft of coins from the soda machine

**New Tasers**

The Chief reported the Tasers have arrived. At the December Commission meeting the motion was made to purchase new Tasers not to exceed $16,633.50 however; the final cost increased to $19,398.24. The Chief spoke with the Commissioners prior to placing the order and it was agreed to proceed. Joseph Rudderow made a motion, seconded by Granville Sandridge to amend the December motion to purchased Tasers for the department in the amount of $19,398.24. All Commissioners voted, “Aye.” Motion carried.

**New Guns**

The Chief reported the new guns have been ordered and delivery may be sooner than anticipated.

As planned; old guns and available ammo will be exchanged with vendor.

**BUSINESS FROM THE FLOOR**

Diane Hollenbach, Maidencreek Township Manager forwarded a complaint she received from Heath Isamoyer in regards to NBRPD not utilizing his towing service more often. She advised Heath to prepare an informational letter listing all the services he can provide.

The Chief commented that NBRPD use of Isamoyer’s Towing Service has dramatically increased since Heath Isamoyer last voiced his concerns. When NBRPD responds to a motor vehicle accident; the officers’ main concerns are the individuals involved and clearing the highway. The type of motor vehicle accident does play a part in the officers’ decision as to which tow company may be called; for instance the location of the accident, and/or the need for a secure facility to store vehicle for later investigation. At this time, towing practice will remain status quo!

The Commissioners agreed the officers know what they are doing and this complaint is not a Commission issue.

**OLD BUSINESS**

None

**NEW BUSINESS**

Joseph Rudderow made a motion, seconded by Granville Sandridge to approve Ruth Manmiller’s 2017 Employment contract as discussed. All Commissioners voted, “Aye. Motion carried.

**ADJOURN**  Granville Sandridge made a motion, seconded by Joseph Rudderow to adjourn the meeting at

12:30 PM. All Commission members voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

 Ontelaunee Township Board of Supervisors

 Leesport Borough Council

 Diane Hollenbach, Maidencreek Township Secretary

 Ontelaunee Township Secretary

 Sandra Weiser, Leesport Borough Secretary

 S. Whitney Rahman, Blakinger Thomas, P.C.