**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Joseph Rudderow-Maidencreek Township Commissioner, Granville Sandridge-Leesport Commissioner, Diane Hollenbach-Maidencreek Township Alternate, William Klein-Ontelaunee Alternate, Charles Berger – Leesport Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Francis Scott, Heidi Fiedler, Victoria Solberg

**Call To Order;** Gary Hadden called the January 15, 2018 Northern Berks Regional Police Commission meeting to order at 6:07 PM.

**Pledge to the Flag**

**For the Record:**

1. This meeting is being audio recorded for the NBRPD Commission Secretary.
2. 1/3/2018 Executive Session conducted – Personnel
3. Commission Meeting scheduled for 1/8/2018, 6:00 PM was postponed due to weather conditions

**MINUTES**

**December 11, 2017 Commission Meeting Minutes**  Joseph Rudderow made a motion, seconded by Granville Sandridge approving the December 11, 2017 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the December 2017 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Granville Sandridge made a motion, seconded by Joseph Rudderow approving the December 2017 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

**CHIEFS REPORT**

Chief Horner read Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS 185

Maidencreek 308 Maidencreek 126 VEHICLE CONTACTS 465

Ontelaunee 168 Ontelaunee 58 ARRESTS 19

Leesport 60 Leesport 51 MILEAGE 8331

Administrative 36 Total 235 FUEL 780.886

Total 572

 **Fines Collected**

**Maidencreek $1,989.79**

**Ontelaunee $1,862.50**

**Leesport $1,353.68**

**Chief’s Report, Continued**

**DECEMBER/JANUARY**

1. Awaiting proposals from RMI to compare with Murry Lighting to equip the new dodges.
2. Plan to meet with Sign Pros (Maidencreek Township) for new vehicle decals.
3. New OC and holsters provided to officers.
4. Mandatory Police Officers’ meeting 1/10/2018. JNet attended.
5. County ID will be provided to officers for potential EMA coordination.
6. Received County refund from the “Future Mobile Data Fund” $13,816.66.
7. Requested a motion to purchase (8) computers for the office.
8. Ruth completed organizing Active and Closed Court packets. Including moving closed files 2012-1999 to the garage.
9. SOP’s are completed and distributed to all officers’ for their review. Any questions/suggestions will be discussed at the mandatory meeting. Sgt. Mohl revised

SOP’s from an accredited Berks County Police Department.

1. Four additional applicants’ back grounds are being conducted.
2. Sgt. Wood will be attending REID’s Interview & Interrogation School
3. Sgt. Showalter will be attending Penn State Grant Writing Seminar
4. Speed Signs will not be used during the winter months as the cold weather is hard on the batteries and potential snow plow damage.

**Computers** Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to purchase (8) office computers through Omega Systems (NBRPD - IT Company) to exceed the quoted amount of $6,492.08. All Commissioners voted, “Aye”. Motion carried.

**BUSINESS FROM THE FLOOR**

Victoria Solberg questioned how obtain an application for the Citizen’s Police Academy and what was involved with the program. The Chief explained how to obtain an application from the web site and a brief description of the program.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Police Officer**

Granville Sandridge made a motion, seconded Joseph Rudderow to make an offer a conditional employment to SHEA P NOLAN as a full time Police Officer with the Northern Berks Regional Police Department; starting date 1/28/2018. All Commissioners voted, “Aye”. Motion carried.

**Pottsville Pike/Rt 61**

Gary Hadden informed everyone that certain sections of Rt 61 – Pottsville Pike will be reduced to single lane for Penn Dot repairs/construction for 2 years, beginning February 5, 2018.

**EXECUTIVE SESSION** 6:30 PM-7:10 PM

No Action

**FOR THE GOOD OF THE ORDER**

Chief Horner reported the Northern Berks Regional Police Department received a donation of $3,050.00 from Central Berks Lions Club. The Chief requested permission to purchase (8) Ballistic Helmets for the department with the donated funds.

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to purchase (8) Ballistic Helmets for the department utilizing the donated funds from the Central Berks Lions Club. All Commissioners voted, “Aye”. Motion carried.

Joseph Rudderow made a motion, seconded by Granville Sandridge asking the Secretary to send a thank you letter to the Central Berks Lions Club for their generous donation to the Northern Berks Regional Police Department. All Commissioners voted, “Aye”. Motion carried

**ADJOURNED**

Joseph Rudderow made a motion, seconded by Granville Sandridge to adjourn the meeting at

7:10 PM. All Commissioners voted, “Aye.” Motion carried.

\*\*Next Commissioners Meeting – 2/12/2018 6:00 PM

\*\*An Executive Session was conducted after this meeting with no action to be taken.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Blakinger Thomas, P.C.