**Present** Glenn Moyer - Leesport Borough Commissioner, Rodney Younker - Ontelaunee Township Police Commissioner, Joseph Rudderow III - Maidencreek Township Commissioner, Charles Berger - Leesport Borough Alternate, Chief Scott Eaken, and Ruth Manmiller-Secretary, Whitney Rahman - Solicitor.

**Guests** Margaret Belmondo – PFM pension Investment Advisors, Elaine Willis – Omega Systems, John Bessey.

Joseph Rudderow opened the February 11, 2013 Northern Berks Regional Police Commission Meeting at 7:05 PM in the Ontelaunee Township Meeting Room.

**PLEDGE TO THE FLAG**

**FOR THE RECORD**

The Commissioners and the NBRPD Association conducted an Executive Session tonight prior to the Commission meeting (6:00 PM-7:04 PM) to discuss recently filed grievances

**OMEGA Systems –** Elaine Willis presented an outline of Omega Systems and the IT services they

can provide for NBRPD. Different scenarios for coverage was presented and discussed.

**PFM Advisors** – Margaret Belmondo reviewed the NBRPD Pension Plan 4th Quarter Report and presented a fee revision for PFM’s Discretionary Asset Management Program. The fee revision would be a savings to the pension plan.

**MINUTES – January 14, 2013 Reorganization Meeting**

Glen Moyer made a motion, seconded by Rodney Younker, to approve the January 14, 2013 Northern Berks Regional Police Commission Reorganization Meeting Minutes. All Commissioners voted, “Aye.” Motion carried.

**MINUTES – January 14, 2013 Commission Meeting**

Rodney Younker made a motion, seconded by Glen Moyer, to approve the January 14, 2013

Northern Berks Regional Police Commission Meeting Minutes. All Commissioners voted, “Aye.” Motion carried.

### TREASURER’S REPORT

Ruth Manmiller presented the January 2013Treasurer’s Report that included the fund balances, the year to date budget report, and documentation of all transactions. Glen Moyer made a motion, seconded by Rodney Younker, to approve the January 2013 Treasurer’s Report. All Commissioners voted, “Aye.” Motion carried.

**FLEETWOOD BANK**

Rodney Younker made a motion, seconded by Glen Moyer, to sign new signature cards for the Fleetwood Bank NBRPD Money Market Account, General Checking Account and Payroll Account transactions in 2013. All Commissioners voted, “Aye.” Motion carried.

**VIST BANK**

Glen Moyer made a motion, seconded by Rodney Younker, to sign a new signature card for the VIST Bank NBRPD Money Market Account transactions in 2013. All Commissioners voted, “Aye.” Motion carried.

**CHIEF’S REPORT**

The Chief read the monthly report and commented on the following arrests;

1/21/2013 DUI .150, Driving Under Suspension – E. Wesner Road, Maidencreek Twp.

1/21/2013 DUI .240, MVA, No License, DC – Rt 73 & Rt 222 – Maidencreek Twp.

1/24/2012 Theft of packages from residents’ porches - Various locations in our jurisdiction

2/04/2013 Retail Theft – Sheetz, Ontelaunee Twp.

2/09/2013 Retail Theft – Sheetz, Ontelaunee Twp. (same individual)

**OLD BUSINESS**

**PFM Fee Structure**

Rodney Younker made a motion, seconded by Glen Moyer to table their decisions on the new fee structure proposed by PFM advisors for the NBRPD Pension Plan. All Commissioners voted, “Aye.” Motion carried.

Rodney Younker made a motion, seconded by Glen Moyer to review PFM’s investment strategies for the NBRPD Pension Plan on a yearly basis. All Commissioners voted, “Aye.” Motion carried.

**OMEGA Systems**

Glen Moyer made a motion, seconded by Rodney Younker, to table their decision to appoint

OMEGA Systems for IT support. All Commissioners voted, “Aye.” Motion carried.

**EXECUTIVE SESSION** **(8:30 PM-9:35 PM) - Personnel**

**NEW BUSINESS**

**AG-385 – Pension**

Ruth Manmiller presented the completed AG-385 for the Auditor General. This report determines the Foreign Fire Insurance/State’s Contribution to the pension plan. Rodney Younker made a motion, and it was seconded by Glen Moyer authorizing the Chairman to sign the AG-385 form. All Commission members voted, “Aye.” Motion carried. \* Report reviewed and approved by Thomas Zimmerman- Actuary.

**AG-64 – Pension**

Ruth presented the completed AG-64 for the Auditor General. This report provides information relative to the retired officer’s and/or widow’s compensation from the pension plan. Rodney Younker made a motion, and it was seconded by Glen Moyer authorizing the Chairman to sign the AG-64 form. All Commission members voted, “Aye.” Motion carried. \* Report reviewed and approved by Thomas Zimmerman- Actuary.

**KILLED IN ACTION – Resolution 2013-2**

Glen Moyer made a motion, seconded by Rodney Younker to adopt Resolution 2013-2 Killed in Action provision as out lined by the state. Resolution was provided by Thomas Zimmerman actuary.

All Commissioners voted, “aye.” Motion carried. As of 2009, the state assumed killed-is-service liability however; NBPRD had to continue coverage until the recent arbitration ruling.

**FOR THE GOOD OF THE ORDER**

Rodney Younker suggested that the 2014 budget be presented by April so the Commissioners would have more time to scrutinize costs.

Rodney Younker mentioned that the Schuylkill Valley Board is considering installing security cameras

throughout their school buildings. A question of who would monitor the activity is in question.

**ADJOURN**

Glen Moyer made a motion, and seconded by Rodney Younker to adjourn the meeting at 9:47 PM.

Prepared and Submitted By,

Ruth M Manmiller

Northern Berks Regional Police

CC: Maidencreek Township Board of Supervisors

Ontelaunee Township Board of Supervisors

Leesport Borough Council

Diane Hollenbach, Maidencreek Township

Nicole Schwenk, Ontelaunee Township

Sandra Weiser, Leesport Borough

S. Whitney Rahman

NBRPD Association