**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Heidi Fiedler-Maidencreek Township Commissioner, Granville Sandridge-Leesport Commissioner. Charles Berger – Leesport Alternate, Diane Hollenbach - Maidencreek Township Alternate, William Klein-Ontelaunee Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Francis Scott, Diana Rollins – DaBrian Marketing

**Call To Order;** Gary Hadden called the February 4, 2019 Northern Berks Regional Police Commission meeting to order at 6:30PM.

**Pledge to the Flag**

**Moment of Silence**

**Meeting is being recorded.**

**MINUTES**

**January 14, 2019 Reorganization Meeting Minutes**  Heidi Fiedler made a motion, seconded by Granville Sandridge approving the January 14, 2019 Reorganization meeting minutes. All Commissioners voted, “Aye.” Motion carried.

**January 14, 2019 Commission Meeting Minutes**  Heidi Fiedler made a motion, seconded by Granville Sandridge approving January 14, 2019 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the January 2019 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Heidi Fiedler made a motion, seconded by Granville Sandridge approving the January 2019 Treasurer’s report. All Commissioners voted, “Aye.” Motion carried.

**CHIEFS REPORT**

Chief Horner read the January 2019 Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS **450**

Maidencreek 295 Maidencreek 117 VEHICLE CONTACTS **673**

Ontelaunee 242 Ontelaunee 105 ARRESTS  **2**

Leesport 80 Leesport 77 MILEAGE **12612**

Administrative 20 **Total 299**  FUEL **1309.993**

**Total 637**

 **Fines Collected**

**Maidencreek $2,536.57**

**Ontelaunee $2,403.44**

**Leesport $1,496.34**

**JANUARY/FEBRUARY**

1. Successful Truck Detail conducted
2. JNET Access – Fulfilled Probationary Obligations
3. New SUV ready for service – waiting for gun rack
4. Mandatory Meeting/CPR & First Aid Training – 2/9/2019 – 20 question quiz on SOP’s
5. Probationary Officers doing well
6. VSPEC Certifications completed. Probationary Officer will have their training and certification in the near future
7. Met with Elbeco President and Employees relative to the quality and workmanship of the ballistic vests.
8. Sgt. Det. Wood attended SV Safety Meeting and will assist with “Safe2Say” Program
9. Looking into putting plastic storage bins for police vehicles for required equipment.
10. Looking into sledge hammers as a breaking-in tool
11. Officers taking online courses while they work
12. Citizens Police Academy begins 2/12/19. NBRPD received (7) applications
13. Working for an officer to conduct Taser Training
14. Sobriety Check Point Training 2/19
15. Working on a Commercial Vehicle Officer.
16. Officer Shea Nolan completed his probationary period 1/28/2019
17. Robbery at Blandon Turkey Hill – Suspect apprehended and arrested
18. CVS Shop Lifter - Apprehended and arrested

Heidi Fiedler questioned the Chief about her Citizen’s Police Academy application being denied.

The Chief told her that information obtained in her background was not acceptable.

**CORRECTION TO FEBRUARY MINUTES SHOULD READ**

Heidi Fiedler questioned the Chief about a Citizen’s Police Academy application that was denied.

The Chief reported that the applicant’s background check was not acceptable.

Granville Sandridge commented favorably on the Officers’ Stat Report - it is obvious they are doing their job as expected.

**BUSINESS FROM THE FLOOR**

None

**OLD BUSINESS**

**Web Site**

At the January Commission Meeting Diane Rollins of DaBrian Marketing gave a presentation to design a new Web Site for Northern Berks Regional Police. She informed the Commissioners the current Northern Berks Regional Police web page needs an upgrade to meet the demands of residents and general public and it is not user friendly and outdated.

The Commissioners wanted to investigate this proposal prior to making a decision. Leesport Borough representatives questioned the proposal and the necessity for this improvement.

Diana Rollins agreed that there are options where a web site can be designed cheaper however the end result would be the same as NBRPD currently has, it would not be password protected, or maintained/update properly. Diana stressed that DeBrain would monitor the web site, protect and keep it current; expecting an officer to perform these duties would be out of the question.

Diane Hollenbach suggested additional proposals should to be obtained for the Commission to make an informed decision.

**CORRECTION TO FEBRUARY MINUTES SHOULD READ**

Charles Berger suggested additional proposals should to be obtained for the Commission to make an informed decision.

Granville Sandridge added that he has no problem with the proposal; he just wanted to do his due

diligence for his citizens. Leesport has an obligation to their tax payers.

Commissioners agreed there will be a decision on this matter at the March commission meeting.

**Commission Meetings**

Heidi Fiedler made a motion, seconded by Gary Hadden for 2019 Commission Meetings will be conducted the second Monday of the month at 6:30 PM in the Ontelaunee Township Meeting Room.

All members voted, “Aye.” Motion carried. Secretary was instructed to advertise meetings.

**EXECUTIVE SESSION** – **Personnel, Litigation – *7:25 PM – 9:25 PM***

**ADJOURNED**

Heidi Fiedler made a motion, seconded by Gary Hadden to adjourn the Commission Meeting

at 9:25 PM.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Blakinger Thomas, P.C.