**Present** – Commissioner Joseph Rudderow - Maidencreek Township, Granville Sandridge – Leesport Commissioner, William Klein – Ontelaunee Alternate Commissioner, Chief Scott Eaken, Ruth Manmiller-Secretary, Solicitor Ms. Rahman, and Charles Berger – Leesport Borough Alternate.

Commission Chairman Gary Hadden - Absent

**Guests:** Diane Hollenbach, Karen Chandler- Reading Eagle

Joseph Rudderow called the NBRPD Commission to order at 11:05AM.

**Pledge to the Flag**

**For the Record:** This meeting is being audio recorded for the NBRPD Commission.

**MINUTES**

**January 9, 2017 Commission Meeting Minutes**

Granville Sandridge made a motion, seconded by William Klein approving the January 9, 2017 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**January 24, 2017 Special Commission Meeting Minutes**

Granville Sandridge made a motion, seconded by William Klein approving the January 24, 2017 Special Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the January 2017 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Granville Sandridge made a motion, seconded by William Klein approving the January 2017 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried. Also reported, the remaining 2016 funds will be deposited into the Thompson Vist Money Market Account.

**CHIEF’S REPORT**

Chief Eaken read the January 2017 Activity Report and reported arrests made since January 9th

Commission meeting;

* 1/17/17 Possession, Paraphernalia, Prescription Med– Maidencreek Road Parking Lot, Maidencreek Twp.
* 1/17/17 DUI, Carless Driving, Possession, Paraphernalia – Rt 222 North, Maidencreek Twp.
* 1/1717 DUI .275 – Hill Road, Maidencreek Twp.

* 1/19/17 Speeding, DUI (refusal) – Rt 61 & Wall, Leesport Borough
* 1/23/17 DUI. Marijuana, Possession, Traveling north in south bound lanes (Rt 61), Corruption of Minors – Ontelaunee Twp.
* 1/23/17 Speeding, DUI, Careless – Rt 222 north beyond Rt73, Maidencreek Twp.

**TRAINING REPORT**

Entire department is currently attending (2) day mandatory up-dates at Alvernia College throughout the month of February. In March entire department will complete their by-annual CPR and First Aid

Certification. Upon completion of the up-dates and certification officers will receive a current MOPEC

Card.

Officer Travis Parks is off probation as of 2/10/2017.

Weapons, Holsters and Tasers have arrived and Officer Dillman will begin transitioning and training the officers on the new equipment. Current guns and remaining ammo will be traded in.

**BUSINESS FROM THE FLOOR**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**Interviews**

Joseph Rudderow asked for an update on the interviews for the Chief’s position.

Chief reported five finalists will be interviewed 2/21/2017 at the Maidencreek Township Building. Joseph Blackburn and the Chiefs of Police Committee will conduct the interviews and have invited the Commissioners to attend. He cautioned; Joseph Blackburn needs a list of Commissioners who plan to attend this all day event and to be aware they will only be there to observe. Joseph Rudderow asked that Chief Eaken attend the interviews on his behalf, Granville Sandridge will attend, and Gary Hadden will attend.

**AG-385**

In the past, when the AG-385 form was completed there was a motion authorizing the Chairman to sign the document. This year the AG-385 form will be completed and submitted on line. This form determines the state funding for the pension fund. Ruth asked for a motion to proceed.

Granville Sandridge made a motion, seconded by William Klein authorizing the Secretary to proceed

with the digital submission of the AG-385 form. All Commissioners voted, “Aye.” Motion carried.

a copy of the form was distributed for the Commissioners to review.

**EXECUTIVE SESSION** 11:25 AM -12:18 PM personnel and pending litigation issues.

Granville Sandridge made a motion, seconded by William Klein to accept the MOU as presented

by the Northern Berks Regional Police Association to resolve the ULP grievance filed for promotions.

All Commissioners voted, “Aye.” Motion Carried.

**ADJOURN**  Granville Sandridge made a motion, seconded by William Klein to adjourn the meeting at

12:18 PM. All Commission members voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

 Ontelaunee Township Board of Supervisors

 Leesport Borough Council

 Diane Hollenbach, Maidencreek Township Secretary

 Ontelaunee Township Secretary

 Sandra Weiser, Leesport Borough Secretary

 S. Whitney Rahman, Blakinger Thomas, P.C.