**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Heidi Fiedler-Maidencreek Township Commissioner, Granville Sandridge-Leesport Commissioner. Charles Berger – Leesport Alternate, Diane Hollenbach - Maidencreek Township Alternate, William Klein –Ontelaunee Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Francis Scott, Diana Rollins – DaBrian Marketing, Jim Smith, David Reichlein,

**Call to Order:** Gary Hadden called the April 8, 2019 Northern Berks Regional Police Commission meeting to order at 6:30PM.

**Pledge to the Flag**

**Moment of Silence**

**Meeting is being recorded.**

**Executive Session Conducted**

**MINUTES**

**March 11, 2019 Commission Meeting Minutes**  Heidi Fiedler made a motion, seconded by Granville Sandridge approving March 11, 2019 Commission Meeting with the corrections detailed in Heidi Fiedler’s April 4, 2019 email. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the March 2019 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Heidi Fiedler made a motion, seconded by Granville Sandridge approving the March 2019 Treasurer’s report. All Commissioners voted, “Aye.” Motion carried.

**CHIEFS REPORT**

Chief Horner read the March 2019 Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS **320**

Maidencreek 322 Maidencreek 91 VEHICLE CONTACTS **511**

Ontelaunee 184 Ontelaunee 95 ARRESTS **3**

Leesport 74 Leesport 50 MILEAGE **11,645**

Administrative 59 **Total 236**  FUEL 1239.52

**Total 609**

 **Fines Collected**

**Maidencreek $2,826.67 Ontelaunee $3,626.01 Leesport $1,532.67**

1. Three Officers signed up for Commercial Motor Vehicle Inspections
2. Three grants have been awarded: Aggressive Driving, Tobacco Compliance, NCS-X Grant (install NIBERS)
3. As requested, two additional proposals have been obtained for a new NBRPD Web Design. In addition to the proposals, Commissioner Fiedler asked for presentations to be scheduled.

Commissioner Granville Sandridge

* Provided official opening date of May 25,2019 for the Leesport Bridge.

* Spring Garden Street will be paved near the end of April.

Commissioner Feidler directed the Chief as part of his Community Policing Program to have the NBRPD officers visit the Maidencreek Township Municipal Building. She is under the impression that NBRPD officers may not visit the building.

Chief does not have a problem NBRPD officers stopping in at the Maidencreek Township Office for police business. The Chief read sections of the approved SOP’s in an effort to educate who is in charge of the NBRPD.

 **CORRESPONDENCE**

None

**BUSINESS FROM THE FLOOR**

* David Reichlein is concerned about the working atmosphere at the NBRPD Police station/office, and wanted to know if Chief Horner has been disciplined for his actions towards the officers.

Gary Hadden reminded him that NBRPD is under the guidelines of CLEAN which does not allow public in NBRPD Police station/office. He asked for the meeting move on.

* Jim Smith a former resident of Maidencreek reported that he has returned to Maidencreek Township and looks forward to a good working relationship with NBRPD as he had in the past.

**OLD BUSINESS**

None

**NEW BUSINESS**

Commissioner Hadden

* Signed three Settlement Agreements for posting.
* Voiced his concern on records retention and abiding by State regulations
* If there is a cost to prepare Right-To-Know requests for audio recordings of the Commission meeting, it should be passed on to the recipient
* Since the audio of Commission meetings have become an issue, he is in favor of stopping the practice. Recording the meeting was for the Secretary’s benefit – nothing more. Commissioner Feidler disagreed. Jim Smith commented that discontinuing recording practice for Commission Meetings is a double edged sword. David Reichlein asked to video the meeting, then he wouldn’t have to request a copy of the audio of the meeting.

**EXECUTIVE SESSION 7:25PM - 9:40 PM -** Litigation

Charles Berger made a motion, seconded by Heidi Feidler to move forward with a heart and lung hearing, as per the heart and lung policy. All Commissioners voted, “Aye.” Motion carried.

Heidi Feidler made a motion, seconded by Charles Berger authorizing the Solicitor to prepare an Officer Evaluation Policy. All Commissioners voted, “Aye.” Motion carried.

Commissioners, Alternates, Chief Horner and Ruth Manmiller were directed to submit Ethics Statements for 2019.

**ADJOURNED**

Heidi Fiedler made a motion, seconded by Charlie Berger to adjourn the Commission Meeting

at 9:45 PM.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Blakinger Thomas, P.C.