**Present** – Commissioner Gary Hadden - Ontelaunee Township, Commissioner Joseph Rudderow - Maidencreek Township, Granville Sandridge – Leesport Commissioner, Chief Scott Eaken, Ruth Manmiller-Secretary, Solicitor Grace Nguyen Bond, and Charles Berger – Leesport Borough Alternate, William Klein – Ontelaunee Alternate.

**Guests:** Diane Hollenbach, Det. Sgt. Horner, Margaret Belmondo-PFM Asset Management,

Alex Goldsmith-PFM Asset Management.

Gary Hadden called the April NBRPD Commission meeting to order at 10:59 AM.

Pledge to the Flag

**For the Record:** This meeting is being audio recorded by the NBRPD Commission.

Margaret Belmondo-PFM Asset Management and Alex Goldsmith-PFM Asset Management presented the First Quarter Report for the Northern Berks Regional Pension Plan. In addition,

Margaret provided the methodology behind the percentage mix for investing the pension funds.

A revised Investment Policy Statement was presented to the Commissioners and Solicitor for

review and adoption at the next meeting.

The Commissioners thanked both Margaret Belmondo and Alex Goldsmith of PFM Asset Management for providing an informative pension report.

**MINUTES**

**April Commission Meeting Minutes**

Joseph Rudderow made a motion, seconded by Granville Sandridge approving the April 11, 2016 Commission Meeting minutes. All Commissioners voted, “Aye.” Motion carried

**TREASURER’S REPORT**  Ruth Manmiller presented the April 2016 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the April 2016 Treasurer’s report as presented and pay all bills. All Commissioners voted, “Aye.” Motion carried.

**CHIEF’S REPORT**  Chief Eaken read the April 2016 Activity Report and reported on arrests made since March

2016 Commission Meeting;

4/12/16 Speeding, Refused DUI /Drugs Rt61& Buttonwood, Leesport Borough

4/13/16 Theft - $37,960.00, Maidencreek Church, Maidencreek Twp.

4/14/16 Theft, Bad Checks, Hertzog’s Used Cars, Ontelaunee Twp.

4/19/16 DUI/Drugs/Paraphernalia, Rt61 & Cherry St to Wall St, Leesport Borough

4/24/16 Speeding, DUI .125 & Marijuana, Rt222, north of Rt73, Maidencreek Twp.

4/25/16 Driving is the wrong lane – Rt61 & Peach St., Leesport Borough

5/01/16 Domestic, Colonial Court, Maidencreek Twp.

5/07/16 Assault, Harassment, DC, Resisting Arrest – Spring Garden St., Leesport Borough

5/08/16 DUI/Drugs, Rt61 & Orchard, Ontelaunee Twp.

**OLD BUSINESS**

**Future Hiring**

The Chief provided information requested by the Commission pertaining to the PA Chiefs of Police Association conducting a search for his replacement. Joseph Blackburn of the PA Chiefs of Police Association will attend the June Commission meeting to explain further about the time span, application distribution, cost and criteria for the Chief’s position.

Joseph Rudderow suggested the Commission have “all its ducks” in a row to begin the process by September 2016.

Gary Hadden stressed this is only an informational presentation by the PA Chiefs of Police Association and the Commission is not locked in to anything.

**Training**

The Chief reported nothing has changed from the last meeting however; today he received information for “ALICE” training (active shooter in school and businesses) by the Oley police department.

**Training Report**

2/10 &11/16 Sgt. Mohl – Truck Inspection training *completed*

3/7, 8, 9/16 Officer Parks – Vehicle Inspection Class *completed*

As of 3/14/2016 All officers *completed* 2016 mandatory training

3/29, 30, 31/16 Officer Dillman – Colt Armor Class *completed*

4/11, 12, 13/16 Officer Parks – DUI Instructional Seminar *currently in session*

3/14 & 15/16 Det. Sgt. Horner – Budgeting - *completed*

4/21 & 22/16 Air Soft Pistol – Simulation Training

5/17/2016 & 6/15/2016 Entire Department (various dates & times) Verbal techniques to

(New dates) defuse a situation

Future Entire Department (various dates & times) Tactical Handcuff application

Future Spike Strip Training & Procedures

Future Glock Armorer – Officer Dillman

**Evansville Road**

The Chief reported the traffic counter had not been installed along Evansville Road as of the meeting however; Sgt. Mohl will install next week if Maidencreek Township is still interested. Diane Hollenbach, Maidencreek Township Manager reported the 2016 road bids have been put out for bidding purposes and the traffic count might not be necessary.

**Wall Street Bridge Replacement**

A joint meeting with Leesport Borough and Centre Township will be conducted Thursday May 12, 2016, 11:00 AM to discuss roads affected by the pending Wall Street bridge replacement.

**Speed Monitoring Sign**

The Chief received a quote for the Speed Monitoring Sign w/software of $4,950.00. During the April Commission meeting the Commissioners discussed the possibility of the municipalities purchasing their own speed sign to be connected to the police department’s software. The company confirmed

each sign must have its own software package – the software package can’t be shared.

**NEW BUSINESS**

None

**FOR THE GOOD OF THE ORDER**

**ADJOURN** Joseph Rudderow made a motion, seconded by Granville Sandridge to adjourn the meeting at

12:06 PM. Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

Ontelaunee Township Board of Supervisors

Leesport Borough Council

Diane Hollenbach, Maidencreek Township Secretary

Ontelaunee Township Secretary

Sandra Weiser, Leesport Borough Secretary

S. Whitney Rahman, Blakinger Thomas, P.C.