**Present** Commissioner, Rodney Younker - Ontelaunee Township, Commissioner, Joseph Rudderow III - Maidencreek Township, Maidencreek Township Alternate Claude Beaver, Commissioner Glen Moyer - Leesport Borough, Alternate Charles Berger – Leesport Borough, Chief Scott Eaken, and Ruth Manmiller-Secretary, Whitney Rahman - Solicitor.

Joseph Rudderow opened the June 10, 2013 Northern Berks Regional Police Commission Meeting at 7:00 PM in the Ontelaunee Township Meeting Room.

**PLEDGE TO THE FLAG**

**FOR THE RECORD**

This meeting is being audio and video recorded by the NBRPD Association. Signs posted on camera stand. Ontelaunee Township Board of Supervisors posted signs as to notify the public of video recording as well.

The Northern Berks Regional Police Commission and the Northern Berks Regional Police Association conducted a Grievance Hearing May 28, 2013. Commission’s decision was mailed.

**MINUTES – May 13, 2013 Commission Meeting**

Glen Moyer made a motion, seconded by Rodney Younker, to approve the May 13, 2013

Northern Berks Regional Police Commission Meeting Minutes. All Commissioners voted, “Aye.” Motion carried.

### TREASURER’S REPORT

Ruth Manmiller presented the May 2013 Treasurer’s Report that included the fund balances, the year to date budget report, and documentation of all transactions. Rodney Younker made a motion, seconded by Glen Moyer, to approve the April 2013 Treasurer’s Report. All Commissioners voted, “Aye.” Motion carried.

**CHIEF’S REPORT**

The Chief reported on the monthly activities and provide information on the following;

* 5/21/2013 Fatal Accident Rt 222, Maidencreek Township
* Weapons have not arrive
* New Vehicle arrived and is currently being equipped for service
* Vehicle #6 was marked and light bar installed
* Decision on Vehicle #3 pending – Leesport Fire Co. or Maidencreek Twp.

Glen Moyer questioned the negative hours of service for Leesport Borough because the Chief has assured him that the Borough’s hours would improve.

The Chief informed him that several speed details have been conducted within the Borough.

Glenn Moyer again pointed out the negative hours of service for both Leesport Borough and Ontelaunee Township and questioned how Maidencreek had positive hours. Maidencreek is getting more service than they paid for and Leesport and Ontelaunee are getting less service than they paid for. If the reason for negative hours is the shortage of officers, then all three municipalities should be negative.

The Chief commented that it all depends on the service calls in the municipalities that determine service time. He asked the Commissioners to remember all the years their respective municipalities had more than positive hours of service.

Glenn Moyer feels if the hours of service do not improve for Leesport, the borough’s service time will be as low as 2012.

Joseph Rudderow questioned if there would be a better way to calculate service hours and financial commitments for each municipality. Could “fixed costs” be determined so there could be billable hours?

The Chief stressed that everyone gets 24/7 police coverage and then forget about recording where the activity takes place – that equals contracting.

Rodney Younker stated the calls for service fluctuate too much and the way it is calculated now is more feasible. If you want to have a “fixed” base rate and then bill monthly and/or quarterly. Reduce hours?

The Chief suggested he could “go back” five years or so to calculate a new percentage and promised to attempt to get patrol time closer to the estimate.

**CORRESPONDENCE** – none

**BUSINESS FROM THE FLOOR** – none

**OLD BUSINESS**

**Replacement Officer**

As requested, the Chief provided the Commissioners with reports pertaining to the necessary

staffing level for a jurisdiction our size. Reports included; Uniform Crime Report (2.4 officers per 1,000 inhabitants in the Nation in 2010), Uniform Crime Report (1.8 officers per 1,000 inhabitants in the Middle Atlantic Region in 2010), International Association of Chiefs of Police research through the

Bureau of Justice (2.0 officer per 10,000 to 24,000 population served). The Chief also reported that Ron Stern of Pennsylvania Department of Community and Economic Development would assist the Commission in the process of preparing a report expressly for the Northern Berks Regional Police Department. The process would take approximately four to six months as this report would entail all aspects of the operations for Northern Berks Police.

Commissioners agreed to take this information back to their respective boards for discussion and be prepared with an answer for the July meeting.

**Citizens Police Academy**

Last month the Chief reported Northern Berks Police participation cost for the Citizens Police Academy was $857.04 and for the record he provided the costs for Bern Township PD participation: $882.21 and Muhlenberg Township PD: $4,142.66.

**Funding Decision**

At the beginning of the year the Commissioners delayed their decision on the remaining funds in the Vist Money Market Account. The Chief asked permission to purchase necessary equipment for the Officers (Spike Strips, Ballistic Shields, Entry Tools, JAMAR Traffic Counter, Ammunition, and replace Sgt. Mohl’s Tahoe with a truck) spending approximately $50,000.00.

To add to the Chief’s request for necessary equipment; Joseph Rudderow brought to the Commission’s attention of the former Berks Lehigh Police Department equipment liquidation auction being conducted 6/15/2013. He hoped that Northern Berks could participate to acquire this necessary equipment and a reasonable cost.

**Vehicles**

The Chief reported the new vehicle has arrived and is currently being equipped for the service; this means that unit #3 will be retired, mileage 127,155. Several months prior, Maidencreek Township requested a retired vehicle and recently Leesport Fire Company requested a retired vehicle. To date no letter has been received from Maidencreek Township and/or Leesport Fire Company. Decision put on hold.

**NEW BUSINESS**

**Police Equipment Auction**

Glen Moyer made a motion, seconded by Rodney Younker, authorizing the Secretary to submit the application to participate in the bidding of the former Berks Lehigh Police Department equipment liquidation auction being conducted on 6/15/2013. All Commissioners voted, “Aye.” Motion carried.

Rodney Younker made a motion, seconded by Glen Moyer, authorizing the Chief and Joseph Rudderow to inspect the former Berks Lehigh Police Department equipment being auction on 6/15/2013. All Commissioners voted, “Aye.” Motion carried.

Rodney Younker made a motion, seconded by Glen Moyer, authorizing the Joseph Rudderow to spend up to $30,000.00 on selected items of Berks Lehigh Police Department equipment being auction on 6/15/2013. All Commissioners voted, “Aye.” Motion carried.

The discussion then began on the remaining $70,000.00 in the Vist money market account. It was decided that the remaining $70,000.00 would remain in the account and possibly discuss at the July Commission meeting.

**EXECUTIVE SESSION** **(9:30 PM-10:15 PM) – Personnel, Litigation**

No Action

**ADJOURN**

Rodney Younker made a motion, and seconded by Glen Moyer to adjourn the meeting at 10:16 PM.

Prepared and Submitted By,

Ruth M Manmiller

Northern Berks Regional Police

CC: Maidencreek Township Board of Supervisors

Ontelaunee Township Board of Supervisors

Leesport Borough Council

Diane Hollenbach, Maidencreek Township

Nicole Schwenk, Ontelaunee Township

Sandra Weiser, Leesport Borough

S. Whitney Rahman

NBRPD Association