**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Joseph Rudderow-Maidencreek Commissioner, Granville Sandridge-Leesport Commissioner, Diane Hollenbach-Maidencreek Alternate, William Klein-Ontelaunee Alternate, Carl Moyer- Leesport Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Karen Chandler, Cori Deily, Officer Shinkus, Heidi Fiedler, Frances Scott

**Call To Order;** Gary Hadden called the June 12, 2017 Northern Berks Regional Police Commission meeting to order at 11:00 AM.

**Pledge to the Flag**

**For the Record:** This meeting is being audio recorded for the NBRPD Commission Secretary.

 Executive Session was conducted 6/2/2017 and 6/7/2017 for personnel issues.

**MINUTES**

**May 8, 2017 Commission Meeting Minutes** Joseph Rudderow made a motion, seconded by Granville Sandridge approving the May 8, 2017 Commission Meeting with the correction of meeting time to be 11 AM rather than 11PM. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the May 2017 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the May 2017 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

**CHIEFS REPORT**

Chief Horner read May 2017 Department Activity Report which included arrests and incidents in each municipality from the past month.

Chief Horner provided the Commissioners with a snapshot of the department’s activity board while congratulating the entire department on their improved work ethics, and thanked the Commission for backing them in every way.

Joseph Rudderow questioned if the officers respond to all EMS calls. Chief Horner informed him that officers are dispatched to all EMS calls however; depending on their current activities or the situation behind the EMS call they may not respond. It is always good for the officers to be there to assist EMS and comfort family members.

Joseph Rudderow questioned the amount of phone calls that appear on the reports. Chief Horner reported the department is very busy and the calls could be a result of an investigation, incident report, accident information or general public calls for assistance.

Joseph Rudderow thanked the Chief for installing the speed signs along Rt 222 in the requested area and is very interested in the report generated from the equipment.

***Chief Horner’s May 2017 report generated several motions; the motions and/or additional information added during his report are in bold italics following the subject discussed.***

1. Officer Shinkus contacted Schneider Electric and Redner’s Market to advise employees of the dangers of crossing the Pottsville Pike and possible citations issued in the future. Ontelaunee Twp. received a thank you letter for the township and police department assisting with this problem.
2. Chief Horner contacted BARTA Bus to cease the practice of stopping for passengers on Pottsville Pike.
3. Chief Horner and Ruth researched replacement and/or repair of ICop microphones. Obtained an estimate to repair one microphone of $174.00. ICop no longer stocks the required microphone. An entire new system costs $ 3,275.00. There is a grant available. Decision to be made at a later date.
4. 6/6/17 Chief Horner attended a Body Cam seminar. This information could determine how we might proceed with the ICop microphone issue. **\*\**Body cameras cost $600.00 per officer. Further investigation and DA approval will be required prior to moving forward.***
5. **RED TAHOE:** Interior detailed, repaired and spare emergency lights installed by a local vendor in Ontelaunee Township for $600.00. Extensive maintenance (R&R front & rear brakes pads and rotors, oil lube filter service, R&R Calipers all fluids replenished) at Heller’s for $1,365.32*.*
6. 5/13/17 Sgt. Wood, Sgt. Mohl, & Chief Horner attended a “Coffee Clutch” at the Maidencreek Villages.
7. 5/27/17 Sgt. Wood, Sgt. Mohl, & Chief Horner attended Northern Berks EMS Festival. Sgt. Mohl participated in a mock MVA during the festival. Northern Berks EMS presented Northern Berks Regional Police with a certificate of appreciation.
8. 6/2/17 Officer Hoptley, Officer Shinkus and Chief Horner participated in SV Elementary end of the year “Hawaiian Luau”.
9. Chief Horner and Ruth researched upgrading or replacing the phone system. An estimate to replace entire system and circuit cards w/Frontier is $10,903.19 or upgrade our existing phones, purchase 2 additional phones, program voice mail and caller ID w/ Berkshire Systems for $3,272.00 (current vendor**). *\*\* Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the upgrading of the current phone system through Berkshire Systems in the amount not to exceed of $3,272.00. All Commissioners voted, “Aye.” Motion Carried.***
10. 5/26/17 Chief attended the Caron Foundation awards banquet at the Double Tree.
11. The car wash arrangement through Magic Suds is working very well. Each vehicle has a card.
12. Received a one year quote from All Traffic Solutions for a service agreement for our three speed signs which includes equipment management, reporting, alerts, mapping and care for $3,875.00. Need approval to proceed. ***\*\*Gary Hadden made a motion, seconded by Joseph Rudderow to purchase a one year maintenance agreement with All Traffic Solutions for $3,875.00. All Commissioners voted, “Aye.” Motion carried.***
13. 5/22&23/17 Sgt. Wood & Officer Shinkus attended a 2 day Criminal Investigation Seminar hosted by the District Attorney**. *\*\*Officer Shinkus commented that the seminar was one of the best he ever attended and thanked the Commission for the opportunity.***
14. Sgt. Mohl designed and prepared “Go Bags” for officers to use while on duty. This bag holds all the necessary equipment officers are required to carry while on duty in one place.
15. Sgt. Wood’s Naloxone training and fast thinking prevented an overdose death.
16. Officer Parks is conducting an overdose death investigation. He observed the autopsy.
17. Speed Sign malfunctioning battery was replaced – free – under warranty.
18. Ruth is currently working of grants for an officer and community policing
19. 6/8/2017 SV Graduation – Chief Horner, Sgt. Mohl, Sgt. Wood, Officer Dillman

1. New Enterprise Stone & Lime, Co. Inc. approval NBRPD to utilize their quarry for qualification is approved. Qualifications will begin ASAP!
2. I will be reporting on the vehicle decals next month.
3. Badges and patches – show n’ tell. ***\*\* Chief Horner demonstrated how the “flex badges” would look when attached to the officers’ outer vest. Purchasing the flex badges would be more cost effect than the metal badges and provide an impressive first impression.***

 ***\*\* Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to purchase flex***

 ***badges for the department not to exceed $550.00. All Commissioners voted, “Aye. Motion carried.***

 ***\*\*Gary Hadden made a motion seconded by Joe Rudderow authorizing the Chief to purchase “POLICE”***

 ***patches to be attached to the back Officers’ outer vest for identification. All Commissioners voted, “Aye.***

 ***Motion carried.***

1. FUEL– Sheetz v. Redner’s. Due to Sheetz closing for new construction, Redner’s offered a considerable savings program for the fuel to Northern Berks Regional Police. We will have the new fuel cards in the near future.

***\*\*Chief Horner informed the Commissioners that Redner’s has offered to replace the department’s security camera system at no cost with possible installation fees waived as well.***

***\*\*Joseph Rudderow made a motion, seconded by Gary Hadden authorizing a Thank You letter to be sent to Redner’s for their gracious support of the Northern Berks Regional Police. All Commissioners voted, “Aye. Motion carried.***

1. Purchase of another vehicle: 1.) Replace Tahoe, 2) Replace oldest patrol vehicle (2008 - 88,604 miles). ***\*\* The Commissioners authorized the Chief to continue his vehicle research, since at this time he is still undecided which vehicle he will replace. The Chief will have more information for the July Commission Meeting.***
2. The hiring process is moving forward. NBRPD and Bern Twp. Police are working together in this process to keep costs down***. \*\*Joseph Rudderow requested additional information on the joint testing proposed by the Chief before he would move forward with any decisions. Chief Horner agreed to prepare a detailed estimate for the police officer testing services and hope the estimates he provides will allow him to move forward with Bern Township.***
3. Entire department - SFST Refresher Training 8/23/2017 here.
4. September - Entire department additional training DUI Checkpoints and DUI Checkpoint will be scheduled.

Granville Sandridge commented on the Leesport Bridge closure; parking issues and possible changing Schuylkill Ave. to one way for public safety. Chief Horner promised to look into safety conditions that have developed as a result of the bridge closure. There will be traffic issues

developing during this construction.

**CORRESPONDENCE**

Myra Francisco sent a thank you note to Chief Horner for locating her to return her important paperwork that had been found and turned into the police.

**BUSINESS FROM THE FLOOR**

Heidi Fiedler thanked the Chief for the very comprehensive report and the overhaul of the police department. She is interested in the data generated by the speed sign as well as the amount of traffic (cars & trucks) on Rt 222 v. Rt 61. She is gathering information to use towards her objections to the proposed round about. The Commissioners advised her to submit a Right To Know request.

Cory Deily thanked the Commissioners for appointing Brian Horner as Chief for Northern Berks Regional Police. The changes he sees in the overall operations of the department and Officers morale is amazing. He commented on the excellent program Chief Horner, Officer Shinkus, Officer Hoptley they presented at the SV elementary Hawaiian Luau. The interaction with the parents and children was really nice to see.

Francis Scott, Spirit Court suggested changing the length of time a speed sign is in a particular area. He feels the longer the sign is in a location the data gathered would be a false record of the activity because motorists would be aware of the sign. He does agree that the sign does deter speeding.

**OLD BUSINESS**

Joseph Rudderow made a motion, seconded by Gary Hadden authorizing Chief Horner’s buy out for vacation time, personal time, comp time and sick time accumulated while he was a Sergeant Detective. All Commissioners voted, “Aye”. Motion carried.

**NEW BUSINESS**

**Mutual Aid Agreement**

Joseph Rudderow requested information on the mutual aid agreement that was adopted several years ago between Northern Berks Police, Bern Police, and Muhlenberg Police; main to include Fleetwood Police as well.

Chief Horner reported there was a mutual aid agreement was in place in 2010 however; it was never renewed. The original thought behind the agreement was Northern Berks Regional Police travels through Bern and Muhlenberg Townships’ jurisdictions. Should an incident arise for assistance or back up by it would be acceptable. Chief Horner added that the surrounding police departments back each other up all the time; there is no need for an agreement. Northern Berks backs up Fleetwood Police all the time however; we do not travel in their jurisdiction on a regular basis.

Joseph Rudderow asked if he could check with our insurance agent to see if a mutual aid agreement should be in place.

Chief Horner asked that Ruth Manmiller be included in future executive sessions as there is information she needs to be aware of for operations of the department. The Commissioners had no objections.

**GOOD OF THE ORDER**

**EXECUTIVE SESSION** – 1:05-PM – 2:20 PM Personnel

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the payment of $242.00 in reimbursements to the Officers who submitted their receipts by June 12, 2017 11:00 AM; only upon the withdrawal of the healthcare reimbursement grievance which is currently scheduled for arbitration in July. Officer Shinkus withdrew the Healthcare Reimbursement Grievance on behalf of the NBRPD Association. All Commissioners voted, “Aye.” Motion carried

Joseph Rudderow made a motion, seconded by Granville Sandridge to accept the Chief’s recommendation to terminate the Officer who was discussed in executive session. All Commissioners voted, “Aye.” Motion carried.

**ADJOURNED**

Joseph Rudderow made a motion, seconded by Granville Sandridge adjourning the meeting at 2:21PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

 Ontelaunee Township Board of Supervisors

 Leesport Borough Council

 Diane Hollenbach, Maidencreek Township Secretary

 Ontelaunee Township Secretary

 Sandra Weiser, Leesport Borough Secretary

 S. Whitney Rahman, Blakinger Thomas, P.C.