**PRESENT:** Gary Hadden-Ontelaunee Township Commissioner, Granville Sandridge-Leesport Commissioner, Diane Hollenbach-Maidencreek Township Alternate, Charles Berger - Leesport Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Francis Scott, Vince James, Matthew James, Kenneth Stoudt

**Call To Order;** Gary Hadden called the June 11, 2018 Northern Berks Regional Police Commission meeting to order at 6:00 PM.

**Pledge to the Flag**

**Moment of Silence**

**For the Record:**  This meeting is being recorded.

**MINUTES**

**May 14, 2018 Meeting Minutes**

Diane Hollenbach made a motion, and seconded by Granville Sandridge approving the May 14, 2018 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the May 2018 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Granville Sandridge made a motion, seconded by Diane Hollenbach approving the May 2018 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

Ruth Manmiller informed the Commission that NBRPD received its first surplus claim fund check in the amount of $10,505.18 from PA Municipal Health Insurance Cooperative. (Benecon)

**CHIEF’S REPORT**

Chief Horner read Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS 194

Maidencreek 303 Maidencreek 92 VEHICLE CONTACTS 332

Ontelaunee 180 Ontelaunee 73 ARRESTS 7

 Leesport 108 Leesport 29 MILEAGE 9691 Administrative 22 Total 194 FUEL 1057.923

Total 613

 **Fines Collected**

**Maidencreek $2,103.16**

**Ontelaunee $2,365.09**

**Leesport $895.49**

**The Chief reported on the following:**

**MAY/JUNE**

1. National Night Out planning meetings have begun
2. Vehicle maintenance very high however; most repairs are under warranty
3. Ford recalls have been completed – 3 SUV’s
4. Dodges should arrive in July
5. Greggory Falk date of hire 6/3/2018, first day working 6/4/2018
6. Detective Position has been posted and will remain post until the required date.

The Commissioners authorized the Secretary to establish a checking account to handle contributions received for national Night out. The Commissioners wanted contributions and any payments to be separated from NBRPD accounts. The name on the account would be Northern Berks Regional Police NNO, with Ruth Manmiller and Brian Horner as authorized signers.

**CORRESPONDENCE**

Ruth Manmiller read a letter received from Vince James owner of V&M Towing outlining the benefits of utilizing his company for towing and storing/securing vehicles. He was concerned that towing requirements NBRPD set forth will hinder his business. Vince James asked the Chief to establish Dries Road as a line for towing companies. The Commission and the Chief will not follow through on this suggestion.

Chief reiterated that when he became Chief he would utilize businesses within NBRPD jurisdiction. The decision to designate towing areas was not meant to hinder any business.

Gary Hadden informed everyone that Ontelaunee Township planning to construct a small garage addition to the equipment garage to accommodate NBRPD’s ability to store vehicles and/or evidence securely. This building will be owned by Ontelaunee Township and only NBRPD will have access.

**BUSINESS FROM THE FLOOR**

NONE

**EXECUTIVE SESSION** 6:30-7:08 No Action – Personnel

**OLD BUSINESS**

 NONE

**NEW BUSINESS**

**Pole Building**

Ontelaunee Township obtained proposals for the security pole building discussed earlier. They will be reviewing the current lease agreement to amend monthly rent by $100.00 to recoup construction expenses and additional insurance.

Gary Hadden made a motion, seconded by Granville Sandridge to amend the current lease agreement between Ontelaunee Township and Northern Berks Regional Police to include an additional $100.00 to the monthly rental to beginning August 2018 to recoup building expenses associated with the construction of the secure pole building for NBRPD. All members voted, “Aye” Motion carried.

Charles Berger questioned the need for an additional building and the extra expense since V & M Towing just informed the Commission and the Chief on services his business has to offer.

The Commissioners explained this is a necessary step to avoid any questionable actions while evidence and/or vehicles are secured.

**Parking Tickets**

Chief Horner would like to implement local parking tickets to be used in all three municipalities. The fines would be paid directly to NBRPD and then forwarded to each municipality. He will be checking with other regional police departments for a sample ordinance and ticket format. Also, if the local parking ticket is not paid within the required time period, a state citation will be issued.

**Leesport**

Granville Sandridge reported No Parking signs are posted on Butcher Alley, parallel parking is allowed. He also advised there is a vehicle near the Village Tavern that parks their vehicle over the white line on Rout 61 causing a safety issue. The Chief promised to have officers check the area for reported problems.

**GOOD OF THE ORDER**

The July Commission meeting will not be postponed or canceled – 7/9/2018 6:00 PM as scheduled

**ADJOURNED**

Diane Hollenbach made a motion, seconded by Granville Sandridge to adjourn the meeting at

7:30 PM. All Commissioners voted, “Aye.” Motion carried.

**EXECUTIVE SESSION Personnel**

No Action

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Ballinger Thomas, P.C.