**Present** Commissioner Claude Beaver - Maidencreek Township, Commissioner Gary Hadden - Ontelaunee Township, Charles Berger – Leesport Alternate, Chief Scott Eaken, Ruth Manmiller-Secretary, and Solicitor Whitney Rahman.

**Guest** Diane Hollenbach – Maidencreek Alternate, Ronald Mohl, Heath & Fay Isamoyer, Dori Angelis, Matthew & Vince James

Claude Beaver opened the August 9, 2014 Northern Berks Regional Police Commission Meeting at 7:00 PM in the Ontelaunee Township Meeting Room.

**PLEDGE TO THE FLAG**

**MINUTES – July 14, 2014 Commission Meeting**

Charles Berger made a motion, seconded by Gary Hadden, to approve the July 14, 2014 Commission meeting minutes. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**

Ruth Manmiller presented the July 2014 Treasurer’s Report that included the fund balances,

year to date budget report, and documentation of all transactions and payment of bills.

Gary Hadden made a motion, seconded by Charles Berger, to approve the July 2014 Treasurer’s Report. All Commissioners voted, “Aye.” Motion carried.

Ruth Manmiller presented the August 2014 Treasurer’s Report that included the fund balances, year to date budget report, and documentation of all transactions and payment of bills.

Charles Berger made a motion, seconded by Gary Hadden, to approve the August 2014 Treasurer’s Report. All Commissioners voted, “Aye.” Motion carried.

**CHIEF’S REPORT**

The Chief read the July 2014 and August 2014 Activity Report and commented on the following;

7/29/2014 Arson Arrest – 2009 Majesty Coach Fire, Ontelaunee Twp.

7/30/2014 Theft – Redner’s Market Employee stole cash, Ontelaunee Twp.

7/31/2014 DUI .173 – MVA Wall Street, Leesport Borough

8/05/2014 Burglary perpetrators took and utilized gas card from Berman Freight,

Ontelaunee Twp.

8/07/2014 Careless Driving – Traveled through cemetery to Apple Street, Leesport Borough

8/12/2014 False Report of Rape – West Shore Drive, Maidencreek Twp.

8/18/2014 Theft from safe, Centre Ave., Leesport Borough

8/18/2014 DUI, Resisting Arrest, Careless Driving - Genesis Drive & Allentown Pike,

Maidencreek Twp.

8/18/2014 Theft of jewelry – Berkley Road, Ontelaunee Twp.

8/18/2014 Theft of cash - Leo’s Den, Maidencreek Twp.

9/07/2014 Fleeing, Reckless driving – Allentown Pike & SR73, Maidencreek Twp.

**CHIEF’S REPORT, *continued***

Department has;

Conducted (2) speed details on 222

Conducted a Truck detail

Conducted small speed detail throughout all municipalities

The Chief informed the Commissioners of the increased costs for Berks County Communications service this year and years to follow. The calculations used to determine municipalities’ fee is flawed and unexplainable. The Chief has contacted Berks County Commissioners to investigate calculation procedures and plans to discuss this issue September 16, 2014 at the Chiefs of Police meeting. If the calculation procedures continue, Communications costs will become a financial burden to the municipalities; municipalities with no police departments receive the same service at no cost.

**CORRESPONDENCE**

1. Public Employee Retirement Commission – The Northern Berks Regional Police Pension Fund is at distressed score is “0”. Our percent ratio is 94%.
2. Conrad Siegel Actuaries – Thomas Zimmerman – State Municipal Pension 2014 State Aid will be $3,872.95 less than 2013 contributions.

**BUSINESS FROM THE FLOOR**

Fay Isamoyer, 8717 Allentown Pike, introduced their towing service and availability to the Police Commissioners and the Chief.

**OLD BUSINESS**

**Resignation**

Ruth Manmiller questioned the status of Glen Moyer’s resignation from Leesport Borough Council. Did it include the Northern Berks Regional Police Commission? Has the Council found a replacement? Charles Berger said this issue would be discussed at the next Leesport Borough meeting. Ruth Manmiller commented this should be resolved soon as the Fleetwood Bank is requesting new signature cards.

**Fleetwood Bank Signature Cards**

Gary Hadden made a motion, seconded by Charles Berger, authorizing Gary Hadden, Claude Beaver and Ruth Manmiller to sign the Northern Berks Regional Police signature cards. All Commissioners voted, “Aye.” Motion carried. A second set of cards will be issued when a new Leesport Commissioner is appointed.

**2015 Minimum Municipal Obligation**

Gary Hadden made a motion, seconded by Charles Berger to approve the 2015 MMO in the amount of $251,516.77. All Commissioners voted, “Aye.” Motion carried.

**NEW BUSINESS**

**DCED Report**

The DCED report was completed in a timely manner and provided everyone an insight of the operations, budget and personnel of the Northern Berks Regional Police. The Chief questioned the Commissioners on their municipalities’ feelings towards the completed DCED Report.

1. Claude Beaver stated Maidencreek Township has the same feelings as they did prior to the report.
2. Gary Hadden stated Ontelaunee Township has the same feelings and still want to pursue hiring another officer.
3. Charles Berger stated Leesport Borough would consider the recommendation to hire another officer.
4. Chief Eaken produced January 13, 2014 minutes which stipulated in a portion of an approved motion;“ If study justifies an officer – begin the hiring process”

Gary Hadden made a motion, seconded by Charles Berger to hire an officer to replace a retired officer. All Commissioners voted, “Aye.” The Chief stated the new officer will be included in the 2015 budget utilizing the funds that were withheld in hopes the new officer would be hired in 2014. It will be a lengthy process until the Chiefs of Police conduct the consortium testing, receive applicants scoring, conduct interviewing and background checks.

**EXECUTIVE SESSION - 7:41PM - 8:18 PM** Personnel Issues

Charles Berger made a motion, seconded by Gary Hadden to renew Ruth Manmiller’s contract for 2015 with a $1.00 raise. All Commissioners voted, “Aye.” Motion carried. Per Ruth’s contract, a performance evaluation must be conducted and reviewed by the Commission prior to the renewal of her employment contract.

**ADJOURN**

Gary Hadden made a motion, seconded by Charlie Berger to adjourn the meeting at 8:19 PM.

Motion carried.

Respectfully submitted,

***Ruth M. Manmiller***

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

Ontelaunee Township Board of Supervisors

Leesport Borough Council

Diane Hollenbach, Maidencreek Township Secretary

Nicole Schwenk, Ontelaunee Township Secretary

Sandra Weiser, Leesport Borough Secretary

S. Whitney Rahman, Blakinger, Byler & Thomas, P.C.