Present – Commissioner Gary Hadden - Ontelaunee Township, Commissioner Joseph Rudderow - Maidencreek Township, Granville Sandridge – Leesport Commissioner, Chief Scott Eaken, Ruth Manmiller-Secretary, Solicitor Ms. Rahman, and Charles Berger – Leesport Borough Alternate William Klein – Ontelaunee Alternate.

Guests: Diane Hollenbach, Clarence Davis, Sr. – Leesport Tax Collector, and Karen Chandler- Reading Eagle.

Gary Hadden called the August NBRPD Commission meeting to order at 11:00 AM.

Pledge to the Flag

**For the Record:** This meeting is being audio recorded by the NBRPD Commission.

**MINUTES**

**July Commission Meeting Minutes**

Joseph Rudderow made a motion, seconded by Granville Sandridge approving the July 13, 2016 Commission Meeting. All Commissioners voted, “Aye.” Motion carried

**TREASURER’S REPORT**  Ruth Manmiller presented the July 2016 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the July 2016 Treasurer’s report as presented and pay all bills. All Commissioners voted, “Aye.” Motion carried.

**CHIEF’S REPORT**

Chief Eaken read the July 2016 Activity Report and reported arrests made since July

2016 Commission Meeting;

7/22/16 DUI .121 & Domestic – Wyatt Drive, Maidencreek Twp.

7/22/16 DUI .199 Traffic Light violation – Pottsville Pike, Ontelaunee Twp.

7/22/16 DUI .171 Reckless Driving – Rt 73 & Chestnut St to Park Road, Maidencreek Twp.

7/23/16 Criminal Trespass – Allentown Pike, Maidencreek Twp.

7/28/16 DUI .178 & No License – Allentown Pike, Maidencreek Twp.

8/03/16 Employee Theft – Sheetz, Ontelaunee Twp.

* 7/25/16 Chief spoke at the Maidencreek Lions Club meeting
* Combat Training & Combat First Aid will be conducted on 9/9/16 and 9/17/16. All officers will attend and receive a First Aid kit for their vehicle and a small one for body equipment

In response to the Commissions officer safety concerns the Chief provided the following suggestions;

* Sights for the Patrol Rifles
* TAZERS must be replaced – current Tasers are obsolete. (includes holster and cartridges)
* Additional shields

Joseph Rudderow made a motion, seconded by Gary Hadden authorizing the Chief to order a maximum 11 guns sights, not to exceed $5,500.00. All Commissioners voted, “Aye.” Motion carried.

**CORRESPONDENCE**

Ruth Manmiller reported on the following correspondence received;

* Provided a State Auditor engagement letter for an audit of 2012-2015 Pension Plan. Audit is scheduled for 8/23/2016.
* Received Blue Cross notification that our applications have been processed for a separate account and will become effective 9/1/2016. At this point NBRPD will stay with Maidencreek Twp. for Vision coverage.
* Informed the Commissioners that the 2017 MMO will be presented for adoption at the September meeting.
* An audit on the 2016 department records will be conducted by a new firm

**OLD BUSINESS**

**Chief Position**

The Chief distributed a draft announcement for the Chief’s position. He stressed this is a very rough draft and the Commissioners should decide on other options to include. The Commissioners appreciated the draft as a starting point for them to proceed.

**Pension Plan Investment Policy Statement**

Ruth Manmiller presented the Pension Plan Investment Policy Statement for the Commissioners to sign. This policy statement was adopted at the July Commission meeting.

**Health Insurance**

A recent health insurance meeting was conducted with Blue Cross representative LeeAnn Moyer, the Chief, Ruth Manmiller and Association Representative Angel Toro. The meeting was very informative for everyone. All applications and paperwork forwarded to the LeAnn Moyer for processing Northern Berks Regional Police to a separate account with coverage effective 9/1/2016. LeeAnn Moyer researched alternative health insurance companies however; none could provide the same coverage as Blue Cross is providing as an alternative to the current plan that will be eliminated. Coverage will begin 9/1/2016 however; the Association will continue to research different plans and/or options. There has been interest in a health consortium. Chief will set up a meeting with a representative.

**NEW BUSINESS**

**Leesport Borough**

Grandville Sandridge mentioned Leesport Borough’s concerns of Stop Sign enforcement, amount of citations being issued, and visibility of Police within the borough.

Once again, the Chief stressed his door is always open to anyone who has concerns pertaining to the operation of the police department.

**EXECUTIVE SESSION – 11:52 PM – 12:50 PM**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Secretary to advertise a Workshop Meeting, 8/30/2016 4:00 PM for the purpose of preparing the announcement for the Chief’s position. All Commissioners voted, “Aye.” Motion carried.

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to proceed with the promotions as discussed during executive session. All Commissioners voted, “Aye.” Motion carried.

**ADJOURN** Joseph Rudderow made a motion, seconded by Granville Sandridge to adjourn the meeting at 12:52 PM. Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

Ontelaunee Township Board of Supervisors

Leesport Borough Council

Diane Hollenbach, Maidencreek Township Secretary

Ontelaunee Township Secretary

Sandra Weiser, Leesport Borough Secretary

S. Whitney Rahman, Blakinger Thomas, P.C.