**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Joseph Rudderow-Maidencreek Commissioner, Granville Sandridge-Leesport Commissioner, Diane Hollenbach-Maidencreek Alternate, William Klein-Ontelaunee Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Karen Chandler, Frances Scott, and Clarence Davis, Sr.

**Call To Order;** Gary Hadden called the August 14, 2017 Northern Berks Regional Police Commission meeting to order at 11:00 AM.

**Pledge to the Flag**

**For the Record:** This meeting is being audio recorded for the NBRPD Commission Secretary.

 Executive Session – 7/24/2017 4:00-5:00PM – Litigation

**MINUTES**

July 10, 2017 Commission Meeting Minutes Joseph Rudderow made a motion, seconded by Granville Sandridge approving the July 10, 2017 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the July 2017 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the July 2017 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

**CHIEFS REPORT**

Chief Horner read July 2017 Department Activity Report – copy attached. Items to be address listed below in his report.

1. Investigation into the speed sign in Leesport. Photos from 7/20,7/24,7/25

*Sign malfunctioning and will be repaired by company*

1. Mutual Aid Agreement – Muhlenberg Township, Bern Township, Maidencreek Township, Ontelaunee Township and Leesport Borough is still in effect.

*This agreement does renew annually. Police Insurance covers NBRPD where ever they are*

*working. This agreement was made due to all three police departments traveling through each other jurisdictions.*

1. Proceeding with testing process. Notice of Testing advertised in Reading Eagle 7/30/17
2. Request Spending: Switch Box for Server; $2,485.59. Due to numerous power outages and out dated equipment, server, phone and internet went down. Omega provided an emergency switch box to get the server and internet up and running. Comcast installed a new phone modem.
3. Request Spending: Omega must replace the “data box” – $200.00 labor fee as the equipment is covered in our agreement.

*Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to sign the agreement to replace the faulty switch box for the server and replace the data box as quoted, not to exceed $3,000.00. All Commissioners voted, “Aye.” Motion carried.*

1. Request spending: Unit # 5 requires extensive repair - $1,954.49

*Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to precede with Car#5 repairs as quoted $1,954.49. All Commissioners voted, “Aye.” Motion carried.*

1. Sgt. Wood is updating inventory in Cody System
2. Officer Dillman is scheduled for “Less Lethal Impact Munitions and OC Aerosol Protectors Instructor Course” August 22-23, 2017
3. Entire department has qualified with their new guns. Old guns returned to Witmer as agreed upon. Witmer made an offer to the officers to purchase their returned service guns at a reduced price.
4. Phone upgrade is working great.
5. Sgt. Showalter & Sgt. Wood – Motion to take off of probation.

*Joseph Rudderow made a motion, seconded by Granville Sandridge to take Sgt. Wood & Sgt. Showalter off probation. All Commissioners voted, “Aye.” Motion carried.*

*Joseph Rudderow made a motion, seconded by Gary Hadden allowing the Sergeants to take their vehicles home. All commissioners voted, “Aye.” Motion carried. Joseph Rudderow asked that a policy is adopted and that Sergeants are aware this is a privilege not a right.*

*Chief Horner agreed a policy will be adopted as he begins the process to update/replace outdated SOP- General Orders.*

1. Approve purchase of 2017 Dodge Durango – Savage 61 $28,625.00 (Tahoe will be traded)

*(Leesport Fire company plan to purchase the Tahoe from Savage 61)*

*Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chief to purchase a 2017 Dodge Durango and necessary equipment/lighting not to exceed $33,000.00. All Commissioners voted, “Aye.” Motion carried.*

*Joseph Rudderow made a motion, seconded by Gary Hadden allowing the Sergeants to take their vehicles home. All Commissioners voted, “Aye.” Motion carried. Joseph Rudderow asked that a policy is adopted and that Sergeants are aware this is a privilege not a right.*

1. Decision on #4 – MVAR w/deer \*estimate to repair $3,815.71

2012 Chevy -77081 mileage. Chief would like to salvage vehicle. *Decision tabled.*

1. Town Hall Meeting 8/17/2017 Berks County Patriots – Requested Police presence
2. Hess Uniform did an excellent job installing the new “flex” badges and “POLICE” on the officers’ outer vests.
3. Chief Horner asked, should the municipalities received complaint dealing with a Police issues to call the PD or attend a meeting. PD needs documentation for all calls.

**CORRESPONDENCE**

A Thank You letter was received from Marcie Fuller for Chief Horner for participating at the 2017 workshop for the Community Services Institute through the United Labor Council dealing with drug problems.

**BUSINESS FROM THE FLOOR** None

**OLD BUSINESS**

**Bellman’s Church Road & Pottsville Pike**

Chief Horner warned and instructed the employees of the business located at this intersection of the highway right-of-way and the distance their vehicle must be parked and possible citations that could be issued if they did not comply. They understand.

**NEW BUSINESS**

Gary Hadden spoke with all municipalities (Secretaries & Boards) fire companies, Northern Berks Regional Ambulance and everyone seems to be on board to prepare for a “National Night Out” in 2018. He has received positive feedback from everyone. NBRPD is very interested to be involved.

Chief Horner is ready to get things started.

**EXECUTIVE SESSION –** 12:12pm - 12:59pm – Litigation

No Action

**ADJOURNED**

Joseph Rudderow made a motion, seconded by Granville Sandridge adjourning the meeting at 12:59 PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Blakinger Thomas, P.C.

# NORTHERN BERKS REGIONAL POLICE DEPARTMENT JULY 2017

**ACTIVITY REPORT**

|  |  |  |  |
| --- | --- | --- | --- |
| **CALLS FOR SERVICE** |  | **VEHICLE SERVICE** |  |
| Maidencreek | 288 |  |
| Ontelaunee | 200 | #4 New Battery | $ 129.99 |
| Leesport | 119 | #4 Inspection | $ 39.99 |
| Administrative | 17 | #6 Front Wheel Alignment | $ 50.00 |
| **TOTAL** | **624** | #6 Alternator | $ 361.23 |
|  |  | #10 Battery | $ 129.99 |
| **CITATIONS** | 172 | #10 Towing, LF patch | $ 65.00 |
|  |  | #5 Oil,Filter,Lube, Rotate Tires | $ 56.59 |
| **TRAFFIC WARNINGS** | 116 | #8 Oil,Filter,Lube, Rotate Tires | $ 56.59 |
| **TRAFFIC CONTACTS** | 209 |  |  |
| **ARRESTS** | 18 |  |  |

|  |  |
| --- | --- |
| **MILEAGE** | 10785 |
| **FUEL** | 1086.79 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CRASHES** |  |  | Reportable | Non-Reportable |
| Maidencreek |  | 27 | 11 | 16 |
| Ontelaunee |  | 31 | 8 | 23 |
| Leesport |  | 3 | 2 | 1 |
|  | **TOTAL** | **61** |  |  |

Maidencreek Ontelaunee Leesport

CITATION FINES COLLECTED THIS MONTH

**TOWNSHIP TOTALS** $ 2,265.98 $ 2,045 .94 $ 2,200.45 $ **6,512.37**

TOTAL