**Present**: Commissioner Claude Beaver - Maidencreek Township, Commissioner, Gary Hadden - Ontelaunee Township Commissioner, Charles Berger – Leesport Borough Alternate Commissioner, Chief Scott Eaken, Ruth Manmiller-Secretary, and Solicitor Whitney Rahman.

**Guest:** Grandville Sandridge, Diane Hollenbach

Chairman Claude Beaver called the August 10, 2015 Northern Berks Regional Police Commission Meeting to order at 7:01 PM in the Ontelaunee Township Meeting Room.

**PLEDGE TO THE FLAG**

**FOR THE RECORD** 1. This meeting is being audio recorded by the NBRPD Commission.

2. The Commission conducted Executive Sessions 8/4, 8/5, 8/18, 8/20, 8/24, 8/27, 9/8, & 9/11 to

conduct contract negotiations.

**MINUTES – August 10, 2015 Meeting Minutes**

Charles Berger made a motion, seconded by Gary Hadden approving the August 10, 2015 Commission Meeting. All Commissioners voted, “Aye.” Motion carried

**TREASURER’S REPORT**  Ruth Manmiller presented the August 2015 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Charles Berger made a motion, seconded by Gary Hadden approving the August 2015 Treasurer’s report as presented. All Commissioners voted, “Aye.” Motion carried

**CHIEF’S REPORT**  Chief Eaken read the August 2015 Activity Report and reported on arrests made since August 2015 Commission Meeting;

8/11/2015 Prescription Fraud – CVS Maidencreek Twp.

8/12/2015 MVA/DUI.27 – Calais Dr., Ontelaunee Twp.

8/16/2015 Speeding/DUI .188 – Rt222 & Rt61, Ontelaunee Twp.

8/16/2015 Speeding/DUI .147 – Rt222 & Snyder Road, Maidencreek Twp.

8/30/2015 DUI .121 & Warrant – Rt73 & Rt222, Maidencreek Twp.

8/30/2015 Disorderly Conduct, Possession & Paraphernalia – Top Star (rear), Maidencreek Twp.

9/01/2015 Disorderly/Drug OD – Miriam Ave & Nichols St, Leesport Borough

9/03/2015 Domestic – Centre Ave, Leesport Borough

9/05/2015 MVA/DUI.069, struck building – Rt61, Ontelaunee Twp.

9/06/2015 Simple Assault, DC –Eagle Dr., Maidencreek Twp.

9/08/2015 Possession & Paraphernalia - Miriam Ave & Nichols St, Leesport Borough

9/12/2015 Speeding/DUI.149 – Rt61 & Orchard, Ontelaunee Twp.

9/12/2015 Speeding/DUI.125 – Rt222 to Rt61, Ontelaunee Twp.

* Enradd Speed Timing Device is currently being repaired – Estimated cost to repair $1,200.00
* Traffic study completed on Guldin Road, Maidencreek Twp. – As soon as the Enradd is repaired; speed enforcement will be conducted. Study showed 1400 vehicles on a weekend and 1880 during the week. The Chief asked Maidencreek Township to install additional speed limit signs along this roadway.
* Car # 1 was stolen and crashed – the vehicle is totaled. Insurance will reimburse PD current value of the vehicle, replace interior broken or damaged equipment and replace with new equipment. Chief requested permission to purchase a replacement vehicle as soon as possible. He can get another SUV on short notice for $27,464.00. Chevy currently is not making police impalas. Considering the insurance reimbursement for losses the purchase should not be a drastic financial burden on the 2015 budget. After a lengthy discussion, the Commissioners took action on the Chief’s request.

Gary Hadden made a motion, seconded by Charles Berger authorizing the Chief to order/purchase a replacement vehicle. All Commissioners voted “Aye.” Motion carried.

* Approximately three years ago, Omega Systems was hired to upgrade, maintain, provide back-up for our servers and computers. The working relationship has been excellent; servers are finally operating and peak performance, in house computers and mobile computers are up to date and operating properly. When there is a need for service a quick call or email to their “help” desk provides prompt response. Recently when inquiring about 2016 service contract,

a three year contact was proposed with a savings of $7,200.00 savings. This would mean for the next three years the IT costs would remain the same - $29,382.00 per year.

Gary Hadden made a motion, seconded by Charles Berger authorizing the Chief to sign the three year contract with Omega Systems. All Commissioners voted, “Aye.” Motion carried.

* Per the Contract officers’ vests must be replaced after the manufacturer’s expiration date –

usually 5 years. There are seven officers who need new vests. As a result of poor customer

service from our current uniform vendor; Red The Uniform Tailor has been retained. Officers

have been measured and the vests have been ordered. After the initial presentation by Red

The Uniform Tailor, the Chief is interested in changing uniform vendors as well; to provide

consistent attire. The Chief assured the Commissioners that the uniform transition would be

gradual as not put a strain on the budget. Charles Berger made a motion, seconded by Gary

Hadden authorizing the Chief to begin the uniform transition with dark blue uniforms, badges

will be replaced with patches and name pins will be replaced with embroidery. All

Commissioners voted, “Aye.” Motion carried.

**CORRESPONDENCE**

The Solicitor provided a copy of the Impasse Letter that Commissioners and Solicitor had received from the NBRPD Association as proper negotiation procedure.

The Solicitor provided an engagement letter received from Ballard Sparr, LLP to act as the Commission’s arbitrator, should the negotiations fail and proceed to binding arbitration. Gary Hadden made a motion, seconded by Charles Berger appointing Ballard Sparr as the Northern Berks Regional Police Commission’s arbitrator. All Commissioners voted “Aye.” Motion carried.

**BUSINESS FROM THE FLOOR**

Diane Hollenbach, Maidencreek Township manager suggested that all officers comply with NIMS regulations by completing the necessary requirements. This is very important should municipalities need to apply for disaster funds.

**OLD BUSINESS**

**Commission Requests**

1. The Chief provided the Solicitor with the department’s SOP and General Orders as requested.
2. The Secretary provided meeting information to the Commissioners several days prior to the meeting.

**NEW BUSINESS**

**2016 Minimum Municipal Obligation**

Charles Berger made a motion, seconded by Gary Hadden to approve the 2016 MMO in the amount of $231,462.24. All Commissioners voted, “Aye.” Motion carried.

**North Central Highway Agreement**

Gary Hadden made a motion, seconded by Charles Berger authorizing the Chairman and the Chief to sign the 2015-2016 Enforcement Grant. This agreement provides operational guidelines to received reimbursement for DUI, Speed and Seat Belt Enforcement on State roads. All Commissioners voted, “Aye.” Motion carried.

**GOOD OF THE ORDER**

**2004 Tahoe**

Gary Hadden made a motion, seconded by Charles Berger to give the 2004 Tahoe to Maidencreek Township. All Commissioners voted, “Aye.” Motion carried.

Upon repair of the Enradd; Speed Enforcement will be conducted on several problem roadways in all three municipalities.

**ADJOURN** Gary Hadden made a motion, seconded by Charles Berger to adjourn the meeting at 8:31 PM. Motion carried.

**EXECUTIVE SESSION 8:32 PM – 9:17 PM**

Personnel

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

Ontelaunee Township Board of Supervisors

Leesport Borough Council

Diane Hollenbach, Maidencreek Township Secretary

Ontelaunee Township Secretary

Sandra Weiser, Leesport Borough Secretary

S. Whitney Rahman, Blakinger, Byler & Thomas, P.C.