Present – Commissioner Gary Hadden - Ontelaunee Township, Commissioner Joseph Rudderow - Maidencreek Township, Granville Sandridge – Leesport Commissioner, Chief Scott Eaken, Ruth Manmiller-Secretary, Solicitor Ms. Rahman, and Charles Berger – Leesport Borough Alternate William Klein – Ontelaunee Alternate.

Guests: Diane Hollenbach, Angel Toro, Cpl. Robert Wood, Sgt.Sean Showalter and Karen Chandler- Reading Eagle.

Gary Hadden called the September NBRPD Commission meeting to order at 11:00 AM.

Pledge to the Flag

**For the Record:** This meeting is being audio recorded by the NBRPD Commission.

**MINUTES**

**August Commission Meeting Minutes & August Workshop Meeting**

Granville Sandridge made a motion, seconded by Joseph Rudderow approving the August 8, 2016 Commission Meeting. All Commissioners voted, “Aye.” Motion carried

Granville Sandridge made a motion, seconded by Joseph Rudderow approving the August 30, 2016 Workshop Meeting. All Commissioners voted, “Aye.” Motion carried

**TREASURER’S REPORT**  Ruth Manmiller presented the August 2016 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the August 2016 Treasurer’s report as presented and pay all bills. All Commissioners voted, “Aye.” Motion carried.

**CHIEF’S REPORT**

Chief Eaken read the August 2016 Activity Report and reported arrests made since August

Commission meeting;

8/13/16 Speeding, DUI, Marijuana – Rt 222 & Rt73, Maidencreek Twp.

8/15/16 No License, Warrant, DUI, Heroin, Marijuana, Prescription Meds – Peach & Rt61 – Leesport Borough

8/15/16 Simple Assault – West Wall St. - Leesport Borough

8/16/16 Reckless Driving – Rt61 & Wall – Leesport Borough

8/18/16 Fleeing and Eluding – Rt 222 – Maidencreek Twp.

8/22/16 False Reports, H&R, Unauthorized use – Rt 61 – Ontelaunee Twp.

8/23/16 Burglary – Trailer Drive – Ontelaunee Twp.

8/24/16 Domestic, Simple Assault, Terroristic Threats – Katylyn Lane – Ontelaunee Twp.

8/25/16 Driving w/no lights, Possession, Paraphernalia – Rt61 & Wall St – Leesport Borough

8/26/16 Domestic, Simple Assault, Reckless Endangerment, Harassment - Wall Street – Leesport Borough

8/29/16 Trespassing, Disorder Conduct, Loiter – West Huller Lane – Ontelaunee Twp.

8/30/16 Found Heroin – Wall Street – Leesport Borough

9/05/16 DUI, Meth, Xanax, Possession – Dries Road & Rt 222 – Maidencreek Twp.

9/07/16 DUI, No License, Open Container – Huller Lane – Ontelaunee Twp.

9/11/16 Theft by Deception – Sunglo Drive – Ontelaunee Twp.

* Firewall was upgraded on the office server per instructions through Omega (IT Consultants)
* TraCS Report System has been integrated with Cody Records Management System. When an officer scans driver licenses the information automatically populates the citation or accident report and Cody system. Time saving measure for the officers and keeping records updated.
* Chief Eaken attended the Schuylkill Valley Bible Chapel 911 Service. The Northern Berks Regional Police received a plaque in recognition of their service to the community. Similar plaques presented to Leesport Fire Company, Shoemakersville Fire Company, Centerport Fire

Schuylkill Valley Ambulance and Pennsylvania State Police.

**CORRESPONDENCE**

Commission Secretary reported on a recent Boy Scout visit in which Officer Charles Hobart conducted a tour of the Police Department. The scout sent a thank you note and photos taken

during the tour.

**BUSINESS FROM THE FLOOR**

None

**OLD BUSINESS**

**Chief Position**

During the August 30, 2016 Workshop different ideas were discussed for the Chief of Police position. The Commission discussed utilizing the Chiefs of Police Association to assist in the search for a Chief.

Joseph Rudderow made a motion, for the Northern Berks Regional Police Commission to engage the Chiefs of Police Association to assist the Commission in the search for a Police Chief.

Motion was withdrawn for discussion;

* The Solicitor wants to review the contract prior to signing the agreement.
* The Commission wants to set parameters on the cost – costs; $5,000.00 plus expenses outlined in their contract, plus $1,800.00 plus expenses per day for additional interviews and $65.00 for any additional work.

* Granville Sandridge stated he would not second the motion or agree with the decision to utilize the Chiefs of Police Association if this process would eliminate individuals within the department that are interested in the position. Is there a way that any interested individuals from the department can be included in the interview process?
* Gary Hadden agreed this option should be included in the hiring process.

Motion was withdrawn for discussion; *continued*

* Chief Eaken reminded them of a prior discussion pertaining to Bern Township Police working

with Pennsylvania Chiefs of Police – after a list of eligible candidates was presented any interested individuals from the department were automatically added to the mix.

* The Commission agreed to include any officer within the NBRPD interested in the Chief’s position; similar to the application process conducted by the Chiefs of Police Association for Bern Township Police. Granville Sandridge being assured that all interested applicants from within NBRPD would be considered, he would second the motion.

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign the contract for the Pennsylvania Chiefs of Police Association not to exceed $8,000.00 and pending review and approval by the Solicitor to assist the Commission in the search for a Police Chief. All Commissioners voted, “Aye.” Motion carried.

The Commission will set up a workshop meeting with the Chiefs of Police Association sometime in October or November to begin the process to hire a new Chief.

**Training Report**

On 9/9/2016 the entire department participated in Combat Casualty Care Training, presented by the PA Game Commission - Officers Lincoln and Officer Tehan. Officers received instructions to care for themselves in a situation that would require medical attention. All officers will receive a medical kit containing medical supplies used in the training session.

Cpl. Robert Wood commented that the Combat Casualty Care Training was an eye opener for him. Police are in the business of caring for others and not themselves.

Joseph Rudderow questioned if there was additional training slated for the officers.

Chief Eaken reported:

1. Cpl. Wood attended a class on UCR reporting
2. Sgt. Showalter will be attending “Heroin Prevention and Investigation” course in October
3. Sgt. Mohl will be attending Crash Reconstruction Seminar at the end of September
4. Officer Dillman attended a 2 day Colt Armorer Class
5. All Officers are going through an extensive qualification course conducted by Officer Dillman

Granville Sandridge complemented Cpl. Wood, Schuylkill Valley EMS, Leesport Life Guard and all that assisted in the life saving efforts of a young lady at the Leesport Community Pool.

The Commissioners are grateful to learn about this success story involving the young lady at the Leesport Pool and thanked the Chief for the training report.

**Promotions**

The Commissioners recognized and congratulated Corporal Robert Wood and Sergeant Sean Showalter on their recent promotion.

**Health Insurance**

The Chief reported the new Capital Blue Cross coverage became effective 9/1/2016. Between the Commission and the Association the option to search for equivalent coverage from another to company is still available. The Chief has scheduled a meeting for 9/22/2016 9:30 AM for a health insurance presentation with a Benecon representative – a consortium being utilized by several police departments.

**NEW BUSINESS**

**2017MMO**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign

the 2017 MMO in the amount of $245,014.86. All Commission members voted, “Aye.” Motion carried.

**North Central Highway – DUI Grant**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign

the North Central Highway Grant pending review by the solicitor. All Commission members voted, “Aye.” Motion carried.

**Nacan**

Nacan is a drug utilized by emergency responders to aid in saving lives from an opiate overdose. The Chief had reservations about carrying the lifesaving drug; cost, training and liability for the Northern Berks Police Officers. Most of his concerns have since been resolved because the District Attorney Office will assume the cost and he was concerned for NBRPD Officers when testing herion

Gary Hadden made a motion, seconded by Joseph Rudderow for Northern Berks Regional Police

Officers to carry Nacarn for use with an opiate overdose. All Commission members voted, “Aye.” Motion carried.

The Chief reported he will be posting shift bids for 2017 in compliance with the 90 day posting regulation.

**FOR THE GOOD OF THE ORDER**

Nothing

**EXECUTIVE SESSION 11:59 PM-1:21 PM**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Solicitor to respond to the grievance, pursuant to the grievance procedure as discussed in executive session. All Commission members voted, “Aye.” Motion carried.

**ADJOURN** Joseph Rudderow made a motion, seconded by Granville Sandridge to adjourn the meeting at

1:22 PM. All Commission members voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC: Maidencreek Township Board of Supervisors

 Ontelaunee Township Board of Supervisors

 Leesport Borough Council

 Diane Hollenbach, Maidencreek Township Secretary

 Ontelaunee Township Secretary

 Sandra Weiser, Leesport Borough Secretary

 S. Whitney Rahman, Blakinger Thomas, P.C.