**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Joseph Rudderow-Maidencreek Commissioner, Granville Sandridge-Leesport Commissioner, Diane Hollenbach-Maidencreek Alternate, William Klein-Ontelaunee Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Frances Scott, Sgt. Robert Wood, Jr., Shirla Gonzalez, Carl Moyer, Craig Huntsinger, Stephen Bubella, Jacob Motachi, Sam Henne, Jesiah Tiderman, Fred Massa, Attorney Susan Peipher.

**Call To Order;** Gary Hadden called the September 11, 2017 Northern Berks Regional Police Commission meeting to order at 11:00 AM.

**Pledge to the Flag**

**Moment of Silence in remembrance of 9/11 victims**

**For the Record:** This meeting is being audio recorded for the NBRPD Commission Secretary.

The Northern Berks EMS staff received certificates in recognition of their continued efforts to save lives from the American Heart Association. The Northern Berks Regional Police received a certificate as well in recognition for the efforts put forward in saving an individual’s life. The Chief and Commission thanked everyone for their work, time and efforts to provide a very necessary service to the community.

**MINUTES**

**August 14, 2017 Commission Meeting Minutes** Joseph Rudderow made a motion, seconded by Granville Sandridge approving the August 14, 2017 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**EXECUTIVE SESSION** 11:15AM -12:15PM - Litigation

**TREASURER’S REPORT**  Ruth Manmiller presented the August 2017 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and bill payments. Joseph Rudderow made a motion, seconded by Granville Sandridge approving the August 2017 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

**CHIEFS REPORT**

Chief Horner read August/September 2017 Department Activity Report, report include with minutes. Items to be address listed below in his report.

**AUGUST/SEPTEMBER 2017**

1. Need decision on #4 MVAR vs. deer. Received $3,565.71 from insurance company.

Vehicle is currently at V&M. Village Motors will buy the vehicle for $901.00 and allowing the

PD to keep rims and tires.  *Joseph Rudderow made a motion, seconded by Gary Hadden*

*authorizing the Chief to utilize the insurance monies as present by the Chief and to proceed with the sale of the damaged 2012 Chevrolet Police Vehicle to Village Motors for $901.00 and retain the rims and tires, contingent upon the Solicitor checking on the sale process. All Commissioners voted, “Aye.” Motion carried.*

1. Server work completed. Insurance Co. confirmed loss is covered.
2. Chief Stinsky – Fleetwood Chief requested temporary assistance/support between September & November while Fleetwood is involved with road construction. *On direction from the Commission; Chief Horner will contact Chief Stinsky to advise him that due to staffing issues NBRPD is unable to assist with traffic on Allentown Pike during the construction of the circle.*
3. Officer Dillman completed Less Lethal Impact Munitions and OC Aerosol Protectors Instructor Course and Taser Certification
4. Officers working the 9/8/17 DUI check point received DUI refresher training.
5. DUI Check Point conducted 9/8/17 - Park Road, Maidencreek Township.
6. NBRPD Participated in Leesport Community Days, thanks to all officers that participated.
7. Speed sign repaired and in service.
8. Total of 44 applications received, testing will be conducted 9/23/2017.
9. (9) Officers took Standard Field Sobriety Testing Refresher Course.

**2018 DRAFT BUDGET**

As part of Chief Horner’s contractual agreement; he must present the Commissioners with a DRAFT Budget at the September Commission meeting. Chief Horner presented a 2018 DRAFT **A** Budget and a 2018 DRAFT **B** Budget for the Commissioners to review. The Commission agreed to conduct a Budget workshop to discuss the both budget options further. *A Workshop Meeting will be conducted 9/19/2017 5:00 PM in the Ontelaunee Township Meeting Room. Secretary was instructed to advertise the Budget Workshop Meeting in the Reading Eagle.*

**Performance Software Program**

Chief Horner asked the Commissioners to consider purchasing a Software Solutions Program through MdE, Inc. for performance evaluation of new officers and/or existing officers. The Chief would like authorization to purchase a Software Solutions Program in the amount of $3,150.00 + $800.00 annual hosting fee. *Joseph Rudderow made a motion, seconded by Granville Sandridge to approve the purchase of Software Solution program through MdE, Inc. for performance evaluations/FTO Module not to exceed, $4,000.00. All Commissioners voted, “Aye.” Motion carried.*

**CORRESPONDENCE**

None

**BUSINESS FROM THE FLOOR**

None

**OLD BUSINESS**

**2016 Audit**

Ruth Manmiller reported the 2016 Audit was completed and provided copies to all Commissioners.

A few suggestions were provided to prepare for 2017 audit.

**National Night Out**

Gary Hadden reported he received approval from the Schuylkill Valley School District to use the school grounds for 2018 National Night Out on August 4, 2018. Maidencreek Township, Ontelaunee Township, Leesport Borough, Bern Township and Centre Township, Fire Departments, EMS Units are encouraged to become involved.

**NEW BUSINESS**

**2018 MMO**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign 2018 MMO - Minimum Municipal Obligation for the funding of the Pension Plan in the amount of $231,381.76. All Commissioners voted, “Aye.” Motion carried.

**Aggressive Driving Agreement**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign the Aggressive Driving Agreement extension for continued traffic enforcement. All Commissioners voted, “Aye.” Motion carried.

**Certification of Illegal Immigration Cooperation**

As part of the Grant approval process; the Commission was asked to sign a Certification of Illegal Immigration Cooperation. Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign the Certification of Illegal Immigration Cooperation. All Commissioners voted, “Aye.” Motion carried.

**ADJOURNED**

Joseph Rudderow made a motion, seconded by Granville Sandridge adjourning the meeting at

1:12 PM. All Commissioners voted, “Aye.” Motion carried.

\*\*Joseph Rudderow informed the Commissioners that he will not attend the October Meeting; Alternate Diane Hollenbach will be sitting in for him.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

Sandra Weiser, Leesport Borough Secretary to distribute to Council

S. Whitney Rahman, Blakinger Thomas, P.C.

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**CALLS FOR SERVICE** CITATIONS 248

MAIDENCREEK 300 TRAFFIC WARNINGS 129

ONTELAUNEE 173 TRAFFIC CONTACTS 371

LEESPORT 19 MILEAGE 10773

**TOTAL 592** FUEL  1106.4

**CRASHES Reportable Non-Reportable**

MAIDENCREEK 24 9 15

ONTELAUNEE 23 9 14

LEESPORT 7 0 7

**TOTAL 54**

**CITATION FINES COLLECTED THIS MONTH**

MAIDENCREEK $2,483.94 ONTELAUEE $2,121.66 LEESPORT $2,618.91