**PRESENT:** Gary Hadden- Ontelaunee Township Commissioner, Joseph Rudderow- Maidencreek Township Commissioner, Granville Sandridge-Leesport Borough Commissioner, William Kline- Ontelaunee Township Alternate Commissioner, Diane Hollenbach - Maidencreek Township Alternate, Charles Berger - Leesport Borough Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Francis Scott, Angel Toro, Ronald Mohl

**Call to Order:** Gary Haddencalled the August 13, 2018 Northern Berks Regional Police Commission meeting to order at 6:00 PM.

**Pledge to the Flag**

**Moment of Silence**

**For the Record:**  This meeting is being recorded.

**Executive Session: 7:09PM - 7:55PM –** Personnel

Joseph Rudderow made a motion, and seconded by Granville Sandridge to follow the recommendations of the Chief with respect to the personnel issues discussed and authorized the Chief to take appropriate action. All Commissioners voted, “aye.” Motion Carried.

**MINUTES**

**August 13, 2018 Meeting Minutes**

Joseph Rudderow made a motion, and seconded by Granville Sandridge approving the August 13, 2018 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the August 2018 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Joseph Rudderow made a motion, and seconded by Granville Sandridge approving the August 2018 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

**CHIEF’S REPORT**

Chief Horner read Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS 256

Maidencreek 333 Maidencreek 82 VEHICLE CONTACTS 339

Ontelaunee 230 Ontelaunee 43 ARRESTS 7

 Leesport 86 Leesport 22 MILEAGE 10,020.65 Administrative 24 Total 147 FUEL 1016.095

Total 673

 **Fines Collected**

 **Maidencreek $2,371.55 Ontelaunee $1,615.60 Leesport $1,124.35**

 **TOTAL FINES $5,111.50**

**AUGUST/SEPTEMBER**

1. Car#12 at Fishers: Transmission being re-built – Under Warranty
2. Car#7 Side light out, passenger side damage, mirror replacement – estimate to repair $2,240.00
3. Car #10 at Fishers: Wipers & Air Conditioning – out of order – Under Warranty
4. Car#5 at Heller’s: Service engine light on, needs oil change, seat motor out of order
5. Chief & Sergeants met for departmental issues and employment concerns
6. Notable Arrests: Noll Pallet Thefts, Parole Offender Arrest, Hearing bound over for shooting in Maidencreek
7. DUI Check Point 8/24/18 – 6 DUI’s (1 alcohol & 5 drugs)
8. Speed Blitz – July/August
9. Safety Drills at Fleetwood Schools & Andrew Maier Elementary
10. Participated in Leesport Community Days
11. Left over NNO foods used for lunch Fire Fighters, EMS, and PD. Left over NNO foods donated to Rajah (Hot Dog Buns, Drinks)
12. Dodges are in service
13. Mandatory Meeting w/various training for all officers
14. Crime Watch Application completed and posted on Facebook
15. Preparing for possible new hire
16. Department qualifications are completed hand guns and patrol rifles, thanks to Barry Althouse of Kutztown University. A thank you letter will be sent to Kutztown University Security for allowing Barry to assist NBRPD in qualifications, since current range master is on Heart & Lung.
17. The Chief stressed to everyone – if there is a police issue – please contact the police department so an officer can generate and incident report for future documentation.

Granville Sandridge commented on a recent email received at the Leesport Borough business office from Homeland Security on behalf of the President of the United Stated. The email was recognized as a scam however; He is still concerned that unsuspecting residents may receive the same email and get caught up in a scam losing identity and/or finances. A copy of the letter will be forwarded to an officer to contact Leesport Borough’s secretary.

Chief once again stressed that this should be forwarded to an officer to generate a documented incident report.

Granville Sandridge asked that the Chief inform the Officers that on September 16, 2018 on opening celebration will take place at the Buddhist Temple on Centre Ave. and there may be additional traffic in the area. Additional parking has been arranged at the Leesport Market.

Construction crew was very pleased with the Police presence during the delivery of the steel beams for the bridge.

**BUSINESS FROM THE FLOOR**

NONE

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**Security Cameras**

Ontelaunee Township (after cashing in metal trash) purchased security cameras w/batteries. The main reason for the purchase is to identify and apprehend the individuals who are constantly dumping their trash along Willow Creek Road. Ontelaunee Township Supervisors are asking the Police Department to maintain, collect the data and utilize the cameras where they see fit in all three municipalities. The Supervisors are asking the Northern Berks Regional Police commission to contribute to the yearly maintenance fee for collection of data through Verizon Communications in the amount of $1,920.00. Joseph Rudderow questioned the length of the contract.

Gary Hadden made a motion, seconded by Joseph Rudderow authorizing the payment for

maintenance and data collection through Verizon in the amount of $1,920.00 for one year. All Commissioners voted, “Aye.” Motion carried.

**Omega Smart Support**

The three year contract NBRPD holds with Omega will expire shortly. Prior to renewing, Omega has suggested and made a presentation to Chief Horner, Ruth and Sgt. Det. Wood. to consider moving

all NBRPD data collections to their “cloud.” By moving all data information to the cloud at Omega, NBRPD could eliminate our aging server. A new server could cost $20,000.00 - $25,000.00 lasting 3-5 years. In addition to the estimated $40,000.00 to move everything to the Omega cloud, NBRPD would continue to pay monthly “Smart Support” in the amount of $3,500.00. The Commissioners tabled any decisions on this matter until additional information can be presented.

**Grant Application to add RMS Module for NIBRS to Cody System**

Sgt. Showalter completed a Federal Grant application in hopes that NBRDP may obtain funding to add RMS Module for NIBRS to the Cody System. Gary Hadden made a motion, seconded by Granville Sandridge authorizing the solicitor to review the grant application and upon her recommendations the Commission will sign the Grant for submission. All commissioners voted, “Aye.” Motion carried.

**2019 MMO – Minimum Municipal Obligation**

Joseph Rudderow made a motion, seconded by Granville Sandridge authorizing the Chairman to sign 2019 MMO - Minimum Municipal Obligation to fund the NBRPD Pension Fund in the amount of $275,749.82 All Commissioners voted, “Aye.” Motion carried.

**2019 DRAFT BUDGET**

As part of Chief Horner’s contractual agreement; he must present the Commissioners with a DRAFT Budget at the September Commission meeting. Chief Horner presented a 2019 DRAFT Budget for the Commissioners to review. The Commission agreed to conduct a Budget workshop to discuss the DRAFT budget further. *A Workshop Meeting will be conducted 9/26/2018 6:30 PM in the Ontelaunee Township Meeting Room. Secretary was instructed to advertise the Budget Workshop Meeting in the Reading Eagle.*

**ADJOURNED**

Joseph Rudderow made a motion, seconded by Granville Sandridge to adjourn the meeting at

7:55 PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Ballinger Thomas, P.C.

**Executive Session after the Commission meeting: NBRPD Union presented their second step response to the Commission relative to the Fraternal Order Police Grievance.**