**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Granville Sandridge-Leesport Commissioner, William Klein-Ontelaunee Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:** Francis Scott, Angie Jakubowski, Heidi Fiedler

**Call To Order;** Gary Hadden called the October 9, 2017 Northern Berks Regional Police Commission meeting to order at 11:00 AM.

**Pledge to the Flag**

**For the Record:**

1. This meeting is being audio recorded for the NBRPD Commission Secretary.

2. Maidencreek Township Commissioner is out of town and their alternate has a family emergency.

3. Budget Workshop was conducted on September 19, 2017 at 5:00 PM.

**MINUTES**

**September 11, 2017 Commission Meeting Minutes** Granville Sandridge made a motion, seconded by Gary Hadden approving the September 11, 2017 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the September 2017 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Granville Sandridge made a motion, seconded by Gary Hadden approving the September 2017 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

Ruth Manmiller reported the State Pension Contribution of $119,294.58 was received and will be forwarded to US BANK.

**CHIEFS REPORT**

Chief Horner read September/October 2017 Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS 118

Maidencreek 301 Maidencreek 64 VEHICLE CONTACTS 243

Ontelaunee 215 Ontelaunee 56 ARRESTS 13

Leesport 97 Leesport 56 MILEAGE 9829

Total 620 Total 176 FUEL 1152.4

CRASHES 43

**TOTAL FINES COLLECTED $6,135.42**

Maidencreek $1,852.71 Ontelaunee $1,954.91 Leesport $ 2,327.80

**SEPTEMBER/OCTOBER 2017**

1. Request motion to purchase ammo – Witmer Safety $2,323.52.

*Granville Sandridge made a motion, seconded by Gary Hadden authorizing the Chief to purchase department Ammo in the amount of $2,323.52 through Witmer Public Safety Group. All Commissioners voted, “Aye.” Motion Carried.*

1. OC Spray w/holder was ordered through Arrow Safety $472.35 to maintain NBRPD’s Use of Force Levels
2. 10/3/2017 Chief Horner conducted a departmental meeting.
3. Consider changing Commission Meeting to the evening. *A decision was put on hold till Maidencreek representatives are present.*
4. Training – V-Spec & Enradd, Vascar
5. Car sold to Village Motors. Decision order to order (2) vehicles with 2017 funds. *A decision was put on hold till Maidencreek representatives are present.*
6. Department is proceeding with all qualifications.

**CORRESPONDENCE**

None

**BUSINESS FROM THE FLOOR**

Angie Jakubowski, Outreach Coordinator for Pennsylvania Adult & Teen Challenge informed the Commissioners and the Chief of faith based services they provide to troubled adults and teens.

She provided brochures for review.

Heidi Fiedler wanted the Chief to be aware of complaints she received relative to speeding on Cassidy Court.

**EXECUTIVE SESSION** 11:15AM -11:55PM - Litigation

**OLD BUSINESS**

**2018 DRAFT BUDGET**

At the September 2017 Commission Meeting, Chief Horner presented a DRAFT **A** Budget and a 2018 DRAFT **B** Budget for the Commissioners to review. The Commissioners asked the Chief to prepare a DRAFT **C** Budget utilizing remaining 2017 budget funds rather than returning funds to the contributing municipalities. The Commission conducted a Budget workshop to discuss budget options and review DRAFT **C**.

The Chief presented Draft **C** Budget, thatincluded adjustments suggested by the Commissioners which resulted in a 2% increase for the municipalities. The Chief explained he will be able to purchase necessary equipment and vehicles with some of the 2017 remaining funds, and utilize $75,000.00 of 2017 remaining funds to offset the 2018 Budget and any funds remaining would be deposited into the Vist Money Market account.

Granville Sandridge made a motion, seconded by Gary Hadden to adopt 2018 Draft C Budget for the Northern Berks Regional Police Department. All Commissioners and their respective municipalities are in agreement with the 2018 Draft C Budget. All Commissioners voted, “Aye.” Motion carried.

An afterthought the Commissioners decided to make another motion at the November 2017 Commission Meeting when Maidencreek Township would be available.

**NEW BUSINESS**

**2017-2018 Buckle Up Agreement**

Granville Sandridge made a motion, seconded by Gary Hadden authorizing the Chairman to sign the 2017-2018 Buckle Up Agreement. All Commissioners voted, “Aye.” Motion carried.

**Resolution 2017-1 Municipal Risk Management Worker’s Compensation Pool**

Our Worker’s Comp agent shopped for new insurance coverage with a better rating than the current company and as a result there is a considerable savings. All paperwork has been signed, payments have been made however; as a formality the new company MRM Trust **Municipal Risk Management Worker’s Compensation Pool** requested a resolution in place for their coverage.

The Solicitor wanted to review the agreement and paperwork prior to the Commissioners adopting the resolution. No action taken.

**ADJOURNED**

Granville Sandridge made a motion, seconded by Gay Hadden adjourning the meeting at

12:10 PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

Sandra Weiser, Leesport Borough Secretary to distribute to Council

S. Whitney Rahman, Blakinger Thomas, P.C.