**PRESENT:** Gary Hadden- Ontelaunee Township Commissioner, Joseph Rudderow- Maidencreek Township Commissioner, Granville Sandridge-Leesport Borough Commissioner, William Kline- Ontelaunee Township Alternate Commissioner, Diane Hollenbach - Maidencreek Township Alternate, Charles Berger - Leesport Borough Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Whitney Rahman-Solicitor.

**GUESTS:**  None

**Call to Order:** Gary Haddencalled the October 8, 2018 Northern Berks Regional Police Commission meeting to order at 6:00 PM.

**Pledge to the Flag**

**Moment of Silence**

**For the Record:**  This meeting is being recorded.

 Executive Session conducted 9/26/2018 – Personnel

**Executive Session: 6:05PM – 6:25PM -** Personnel

**MINUTES**

**September 10, 2018 Meeting Minutes**

Joseph Rudderow made a motion, and seconded by Granville Sandridge approving the September 10, 2018 Commission Meeting. All Commissioners voted, “Aye.” Motion carried.

**MINUTES**

**September 26, 2018 Budget Workshop Minutes**

Joseph Rudderow made a motion, and seconded by Granville Sandridge approving the September 26, 2018 Commission Budget Workshop minutes. All Commissioners voted, “Aye.” Motion carried.

**TREASURER’S REPORT**  Ruth Manmiller presented the September 2018 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments. Joseph Rudderow made a motion, and seconded by Granville Sandridge approving the August 2018 Treasurer’s report as presented and to pay all bills. All Commissioners voted, “Aye.” Motion carried

Ruth informed the Commissioners the State Pension Contribution of $103, 056.54 was recently deposited into the Money Market and has been forwarded to US BANK.

**National Night Out**

Ruth provided a financial report for the National Night Out.

Donations $19,170.00, Expenditures $9,991.63, Balance $9,178.37. No NBRPD funds were used to fund this event. The bank statements and/or detail of every transaction are available for review.

**CHIEF’S REPORT**

Chief Horner read Department Activity Report and addressed items listed below.

**CALLS FOR SERVICE CITATIONS** TRAFFIC WARNINGS 298

Maidencreek 279 Maidencreek 85 VEHICLE CONTACTS 404

Ontelaunee 216 Ontelaunee 63 ARRESTS 4

 Leesport 77 Leesport 25 MILEAGE 9755 Administrative 16 Total 142 FUEL 942.54

Total 588

 **Fines Collected**

 **Maidencreek $2,335.80 Ontelaunee $1,742.71 Leesport $695.68**

 **TOTAL FINES $4,774.19**

**SEPTEMBER/OCTOBER**

1. Thank you letter sent to Kutztown University Security for allowing Officer Barry Althouse to qualify the NBRDP officers
2. Received a “Thank You” from the Leesport Historical Society for participating in Community Days
3. 2018 NIMS Report completed by all municipalities
4. Commissioner Rudderow and Chief Horner attended the September Blandon Lions Club Meeting.
5. A new department directive has been issued: When Officers are assigned traffic patrol – they will be required to make 2.5 stops per hour.
6. The Chief has prepared warning signs to be displayed near Stop signs to hopefully reduce violations.
7. The Chief would like to continue with the search for another officer. Commission agreed the Chief should continue looking for a replacement for the officer that recently resigned.

**BUSINESS FROM THE FLOOR**

NONE

**CORRESPONDENCE**

NONE

**OLD BUSINESS**

**2019 BUDGET**

On advisement during the Budget Workshop, The Chief and Ruth revised and presented “Budget B.”

Ruth explained that recently received proposals allowed the first draft budget to be lowered and at the same time some budget items were adjusted by suggestions made during the budget workshop.

Ruth provided as requested by the Commissioners; Budget B showing a side by side comparison of 2018 and 2019 budget items and a plan to utilize the remaining 2018 funds. As a result; the 2019 budget was lowered using remaining 2018 funds to offset the 2019 Budget B balance, removed necessary items from 2019 budget and will purchase prior to 12/31/2018, and municipalities will received a reimbursement as per their percentage.

**Executive Session: 6:47PM – 7:30PM -** Personnel

Joseph Rudderow made a motion, and seconded by Granville Sandridge authorizing the Chief to purchase a vehicle and necessary equipment for service, not to exceed $45,000.00 before 12/31/2018. All Commissioners voted, “Aye.” Motion carried.

Joseph Rudderow made a motion, and seconded by Granville Sandridge authorizing the Chief to purchase V-Specs to replace aging Vascar units not to exceed $10,392.00. All Commissioners voted, “Aye.” Motion carried.

Joseph Rudderow made a motion, and seconded by Granville Sandridge authorizing the return of

funds; $47,500.00 to Maidencreek Township, $33,000.00 to Ontelaunee Township and $19,500.00 to Leesport Borough. All Commissioners voted, “Aye.” Motion carried.

Joseph Rudderow made a motion, and seconded by Granville Sandridge approving the

 2019 Budget B in the amount of $2,499,427.07. All Commissioners voted, “Aye.” Motion carried.

As a result of the Commissions decisions; the municipalities monthly contributions will be lower than 2018.

**ADJOURNED**

Joseph Rudderow made a motion, seconded by Granville Sandridge to adjourn the meeting at

7:55 PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 S. Whitney Rahman, Ballinger Thomas, P.C.