**ATTENDING:** Chairman Gary Hadden-Ontelaunee Commissioner, Heidi Fiedler-Maidencreek Township Commissioner, Granville Sandridge-Leesport Commissioner, Ronald Strause-Leesport Alternate, Diane Hollenbach - Maidencreek Township Alternate, William Klein-Ontelaunee Township Alternate, Chief Brian Horner, Ruth Manmiller-Secretary, and Christopher P Gerber-Siana Bellwoar Law Offices-Solicitor.

**GUESTS:** Francis A. Scott, Diana Rollins, Kenneth Stoudt, David Reichlein, Donna Culp, Captain James Cecchini, Joan Campbell, Mark DeBlasi, Angel Toro, Sean Showalter, Scott Eaken, Brenda Eaken,

**Call to Order:** Commissioner Hadden called the September 9, 2019 Northern Berks Regional Police Commission meeting to order at 6:35PM.

**Pledge to the Flag**

**Moment of Silence**

**Executive Sessions conducted: 9/9/2019 and 9/5/2019 Contract negotiations**

**MINUTES**

**August 12, 2019 Commission Meeting Minutes** Commissioner Fiedler made a motion, seconded by Commissioner Sandridge approving

August 12, 2019 Commission Meeting with the following corrections/additions requested by Commissioner Fielder: *Commissioner Fiedler suggested attending the next Maidencreek Township Planning Commission to provide input towards the project. Change to: Commissioner Fiedler suggested attending the next Maidencreek Township Planning Commission to provide input towards the proposed shooting range ordinance.*

**TREASURER’S REPORT**  Ruth Manmiller presented the August 2019 Treasurer’s report that included the fund balances, year to date budget report, and documentation of all transactions and payments throughout the month. Commissioner Fiedler made a motion, seconded by Commissioner Sandridge approving the August 2019 Treasurer’s report. All Commissioners voted, “Aye.” Motion carried.

Ruth Manmiller informed the Commission the 2020 Budget would be ready by the October Commission Meeting. The September deadline to present the 2020 budget has been delayed

due to NBRPD contract negotiations.

**CHIEFS REPORT**

Chief Horner read the August 2019 Department Activity Report and addressed other department activities.

**CALLS CITATIONS WARNINGS CONTACTS ARRESTS HOURS OF SERVICE**

Maidencreek 343 99 141 209 8 27.51 per day

Ontelaunee 202 110 104 196 1 20.42 per day

Leesport 93 70 48 113 1 11.14 per day

Administrative 40

**TOTAL 678 279 293 518 10**

**Fuel 1191.995 MILEAGE 10200**

 **Fines Collected**

**Maidencreek $2,218.60 Ontelaunee $2,723.60 Leesport $2,355.63**

**AUGUST/SEPTEMBER**

Operation Safe Kids

1. WFMZ
2. 69 News
3. Reading Eagle
4. WEEU
5. Patriot – Berks/Mont newspapers

First Day of School – McGruff & Several Officers

* 1. SV Elementary AM
	2. Andrew Maier Elementary PM
1. DUI Awareness – Press release at Ozzy’s w/Highway Safety Network, District Attorney John Adams, Chief w/coverage by 69 News and Reading Eagle
2. Pole Barn organized – Bikes were donated to “Wood & Wonderful”
3. Participated in Andrew Maier Elementary “Lock Down” drill
4. Seminar “Below 100” scheduled for 10/31/2019
5. Chief Horner & Sgt. Det. Wood attending a 2 day seminar on Internal Investigation
6. Several Officers are being scheduling for training – a training schedule can be provided
7. 9/16/2019 the Chief plans to attend SV Board meeting to review results of a survey for a School Resource officer
8. Officer Falk has been assigned to the speed signs.
9. JD Eckman contractor for the 222 Penn Dot construction contacted NBRPD for coverage during different phases of construction however; the scope of service has not been confirmed or outlined. The scope of work would be conducted between 9:00PM-6:00AM. The Chief does have a concern in providing this service as the department is down two officers and doesn’t want this extra assignment to impact coverage for Maidencreek Township, Ontelaunee Township and Leesport Borough.

The Solicitor suggested an outline of duties from JD Eckman prior to any consideration and/or decisions being made by the Commission.

1. Request permission to purchase tires for $2,696.44 (2019 Budget $3,000.00 – YTD “0”) We need 8 Explorer tires, 8 Charger tires, 6 Impala tires to replenish stock we are down to 1 Impala tire. Tires are purchase through McCarthy Tire through the state contract.

Commissioner Fiedler doesn’t see the need to have tires on hand. When a police vehicle gets a flat tire, a new one can be purchased at that time.

Commissioner Sandridge made a motion, seconded by Commissioner Hadden authorizing the Chief to order tires in the amount of $2,696.44. Commissioner Hadden and Commissioner Sandridge voted, “Aye”. Commissioner Fiedler voted, “No.” Motion carried.

**CORRESPONDENCE**

Ruth Manmiller reported that Diane Hollenbach’s Right-to-Know has been completed.

**COMMENTS FROM THE FLOOR**

David Reichlein advised the Chief to consider wear and tear of the vehicles when calculating a cost for police coverage for Penn Dot/JD Eckman during 222 road construction.

**OLD BUSINESS**

**Resolution 2019-2 – Commission Meeting Policy/Conduct**

Commissioner Fiedler moved to table Resolution 2019-2 due to too many other issues that need to be addressed.

**Audit Proposals**

Commissioner Fielder and Diane Hollenbach reviewed the (2) proposals NBRPD received for auditing NBRPD accounts. Herbine & Company, who is preforming the audit for Maidencreek Township also conducts audits for other police departments in Berks County. Commissioner Fiedler recommended to the Commission to accept the proposal from Herbine & Company, Inc. for $12,300.00 to perform an audit of NBRPD funds.

Scott Eaken former Chief of NBRPD questioned why an extensive audit must be conducted. The funds come in and payments go out. The pension fund is audited by the state every three years; all grants are audited by the responsible state agency and when we had federal grants they were audited at nauseam. So what you want is verification of all transactions?

Donna Culp stated that as a Maidencreek tax payer she does not want her tax dollars wasted on an unnecessary audit, the reports that have been prepared in the past were acceptable.

Commissioner Hadden commented that there are not enough funds budgeted for a $12,300.00 audit, we only budgeted $4,000.00 for 2019. Is this amount encompassing more than one year?

David Reichlein interjected, that there was enough funds to investigate a union representative.

Commissioner Fielder stated she wants a proper audit of the NBRPD 2.5 million budget that is more than a balancing of accounts and really wants to assure the tax payers their tax dollars ae being spent properly. There is no verification of payments/checks.

Ruth Manmiller commented that verification of payments is conducted.

Commissioner Fielder made a motion to accept the proposal from Herbine & Company, Inc. in the amount of $12,300.00. Motion died for a lack of a second.

**NEW BUSINESS**

**2020 MMO – Minimum Municipal Obligation**

Commissioner Hadden a motion, seconded by Commissioner Fielder authorizing the Chairman to sign 2020 MMO - Minimum Municipal Obligation to fund the NBRPD Pension Fund in the amount of $299,701.96 All Commissioners voted, “Aye.” Motion carried.

**EXECUTIVE SESSION 7:07PM-9:30PM**

**ADJOURNED**

Meeting adjourned 9:30 PM

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 Christopher Gerber, Siana Bellwoar Law Offices