**ATTENDING:** Gary Hadden-Ontelaunee Commissioner, Granville Sandridge-Leesport Commissioner, David Franke - Maidencreek Township Alternate, Kim Berger-Ontelaunee Township Alternate, Ruth Manmiller-Secretary, Chief Horner

**GUESTS:** Donna Culp, Diana Rollins, Eric Bauman, Joan Campbell, Kenneth Stoudt, James Holmgren, Heather Schoener, Joann Chabrol, Scott Eaken, Cory Deily, Robert Wood,Jr., Francis Scott, Fred Harrison, Harold Wagner, Anthony Spero.

**Call to Order:** Commissioner Hadden called the July 28, 2020 Northern Berks Regional Police Commission meeting to order at 7:00PM.

**Pledge to the Flag**

**Moment of Silence**

Commissioner Hadden explained to the public in attendance the reason for this Special Meeting was to purchase vehicles and any other business that would come before the board. He then turned the meeting over to Ruth Manmiller for an exploitation of the finances for the rest of 2020 and information on the vehicles.

**BUDGET INFORMATION**

In preparation for this meeting, the budget information had been emailed to all the Commissioners and Alternates and was provided to everyone in attendance. This would allow for everyone to follow along as Ruth Manmiller outlined finances for the remainder of 2020. (August – December). She estimated expenses of $1,065,272.65. If the 2020 Plan C budget would be adopted and contributions August through December would reflect the new rate, there would be enough funds to move forward in paying estimated expenses and still have funding for (2) vehicles.

As a side note: Ruth Manmiller stressed the urgency of adopting a 2020 Budget. In preparation for NBRPD’s 2020-2021 insurance coverage (Auto/Property/Liability) she must provide a current listing of vehicles, an equipment inventory, a list of officers, and most important is an adopted budget. Payment is due by September 30, 2020 - coverage begins October 1, 2020.

At this point the Commissioner’s discussed the pending 2020 Plan C budget.

**2020 BUDGET**

Maidencreek Alternate Commissioner Franke made a motion, seconded by Commissioner Sandridge to approve the Northern Berks Regional Police 2020 Plan C Budget in the amount of $2,728,105.34.

The original proposed budget was $3,000,748.85 however; by utilizing the remaining 2019 funds of $272,643.51 the budget could be lowered. The 2020 Plan C budget will be used for the last five month of 2020.1`

Everyone in attendance applauded.

**VEHICLE INFORMATION**

Again, in preparation for this meeting, the vehicle information had been emailed to all the Commissioners and Alternates and was provided to everyone in attendance. This would allow for everyone to follow along as Ruth Manmiller outlined the steps taken to obtain the information. Information included the three different dealerships contacted, proposals for a Dodge Durango and/or Ford SUV, proposals for decals, equipment and lighting. Base proposal for Dodge Durango $ $33,212.00 and for a Ford SUV $34,712.00.

Looking at (1) Black Durango and (1) White Durango with proposals as follows:

**Black Durango** – Prepared for night shift **White Durango** – 1st & 2nd Shift Patrol

$33,121.00 Vehicle $33,121.00 Vehicle

$ 8,121.00 Lights/Sirens $ 8,646.00 Lights/Sirens

$ 750.00 Decals $ 945.00 Decals

**$41,992.00 TOTAL** **$42,712.00 TOTAL**

**TOTAL FOR (2) $84,704.00**

Also, included in the Vehicle Information pack was the cost to maintain the failing Chevrolet Police Vehicles, Leasing information and current vehicle mileage with an estimated of mileage per year. Chief Horner confirmed the increasing maintenance expenses for the Chevrolets, the fact that parts from the two Out Of Service Chevrolets are being used to keep the other Chevrolets in service.

The Commissioners did discuss the leasing option however; it was decided to purchase the vehicles due to additional costs that would be connected to leasing.

Maidencreek Alternate Commissioner Franke made a motion, seconded by Commissioner Sandridge

to purchase (1) Black Dodge Durango and (1) White Dodge Durango, and to prepare for service as proposed in the amount of $84,704.00.

Questions:

Donna Culp asked about a warranty – Chief confirmed the vehicles have a warranty

Scott Eaken confirmed the motion for (2) vehicles – Yes

Equipment – The Chief’s plan to incorporate the new vehicles into rotation

1. The Black Durango will go to Sgt. Showalter
2. His vehicle will go into to patrol rotation
3. The White Durango will go into patrol rotation
4. Radios/Computers and minor equipment will be transferred from vehicles put out of service.

All Commissioners voted, “Aye” Motion carried.

Chief Horner asked the Commission to consider making a motion to purchase tires because the purchase would be over his $1,500.00 threshold. The last tire of in reserve was used today.

Commissioner Hadden made a motion and seconded by Alternate Commissioner Franke to purchase reserve tires up to $4,000.00.

Questions:

1. Fred Harrison asked if tires are a line item in the budget – Yes

All Commissioners voted, “Aye” Motion carried.

**ADJOURN**

Commission Hadden made a motion, seconded by Commissioner Sandridge to adjourn the Special Commission meeting at 7:25 PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

Ruth M. Manmiller

NBRPD Secretary

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 Christopher Gerber, Siana Bellwoar Law Offices