**ATTENDING:** Gary Hadden-Ontelaunee Commissioner, David Franke-Maidencreek Township Commissioner, Ronald Strause-Leesport Commissioner (absent), Diane Hollenbach - Maidencreek Township Alternate, Kim Berger-Ontelaunee Township Alternate, Jim Moquin – Leesport Borough Alternate, and Christopher Gerber-Solicitor, Interim Chief Jim Keiser

**GUESTS:** Donna Culp, Eric Bauman, Kenneth Stoudt, Josh Meck, Lisa Meredith-Unrath

**Call to Order:** Commissioner Franke called the July 12, 2021 Northern Berks Regional Police Commission meeting to order at 6:00 PM.

**Pledge to the Flag**

**Moment of Silence**

**For the record:** Executive Session – 6/14/21 Personnel
 Executive Session – 6/21/21 Personnel
 Executive Session – 6/28/21 Personnel

**COMMISSION MEETING MINUTES – June 14, 2021**

Commissioner Moquin made a motion, to approve the June 14, 2021 Commission meeting minutes and was seconded by Commissioner Hadden. All Commissioners voted, “Aye.” Motion carried

**TREASURER’S REPORT**

The Commissioners received all reports via email prior to the meeting. Commissioner Moquin made a motion, seconded by Commissioner Hadden approving the June 2021 Treasurer’s report. All Commissioners voted, “Aye.” Motion carried.

 **MAY**

Money Market $341,336.01

General Checking $ 42,696.35 Tompkins Vist $180,639.59

Payroll $ 63,521.90 NNO $ 9,238.55

Total Budget Bal. $447,554.26

**DEPARTMENT REPORT**

Interim Chief Keiser read the Department Report for June 2021. This report was provided to all Commissioners by email.

**CALLS CITATIONS WARNINGS CONTACTS ARRESTS HOURS OF SERVICE**

Maidencreek 356 73 110 158 1 27.14 per day

Ontelaunee 200 51 117 160 4 21.22 per day

Leesport 101 30 43 64 1 9.69 per day

Administrative 24

**TOTAL 681 154 270 382 6**

**Fuel 1069.74 MILEAGE 9,950**

 **Fines Collected**

**Maidencreek $2,366.40 Ontelaunee $2,983.46 Leesport $ 739.76**

 **TOTAL $6,089.62**

**COMMENTS FROM THE FLOOR**

No comments from the Audience.

**OLD BUSINESS**

**NEW BUSINESS**

Commissioner Hadden made a motion to hire Kelly DeBeck as the Administrative Assistant for the NBRPD at a rate of $17.00/hr. and to work from 8:30 a.m. to 4 p.m. with ½ hour unpaid lunch starting August 2, 2021 adhering to the job description that was circulated July 12, 2021. Commissioner Moquin seconded the motion. All Commissioners voted, “Aye.” Motion carried.

Interim Chief Keiser stated that he received a quote for ammunition. Ammunition was not purchased last year. Ammunition is becoming harder to obtain. The quote is for $3,190.08. Interim Chief Keiser would like to purchase this ammunition. It could take up to 16 months to receive the ammunition.

Commissioner Hadden made a motion, to approve the purchase of the ammunition in the amount of $3,190.08 and was seconded by Commissioner Moquin. All Commissioners voted, “Aye.” Motion carried.

**FOR THE GOOD OF THE ORDER –**

Commissioner Hadden brought up the subject of the budget that will soon need to be discussed. There needs to be a meeting where the commission can get together and decide how the department shall move forward. This would be mean the possibility of starting the budget from scratch. The percentages based on the study was done will need to be used. This needs to be done sooner rather than later.

Commissioner Hadden stated that based on the study the percentages for 2022 would be 52.5% - Maidencreek, 33% - Ontelaunee and 14.5% - Leesport.

There was discussion on the budget and the need to hire more officers. Interim Chief Keiser stated that there is the list of eligible officers from October 2020. He can reach out to those officers and see if anyone is interested.

Commissioner Hadden made a motion to have Interim Chief Keiser review the list and to start the interview process. The motion was seconded by Commission Moquin. All Commissioners voted, “Aye”. Motion carried.

Discussion was then held regarding part-time officers and the pros and cons of hiring part-time versus full-time.

Discussion was held regarding repairs needed to the Dodge Durango that was involved in a vehicle versus deer incident. The repairs will cost $4,873.45 with a $1,000 deductible that the department is responsible for. The insurance will be covering the remainder.

There was an executive session held from 6:35 p.m. to 7:30 p.m. No action was required.

**ADJOURN**

Commissioner Hadden made a motion, seconded by Commissioner Moquin to adjourn the Commission meeting at 6:35 PM. All Commissioners voted, “Aye.” Motion carried.

Respectfully submitted,

NBRPD Ontelaunee Alternate Kim Y. Berger

CC:

 Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

 Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

 Sandra Weiser, Leesport Borough Secretary to distribute to Council

 Christopher Gerber, Siana Bellwoar Law Offices