**ATTENDING:** Gary Hadden-Ontelaunee Commissioner, David Franke-Maidencreek Township Commissioner, Ronald Strause-Leesport Commissioner, Diane Hollenbach - Maidencreek Township Alternate, Kim Berger-Ontelaunee Township Alternate, Interim Chief Jim Keiser and Ruth Manmiller

**GUESTS:** Donna Culp, Jamie Kilyk

**Call to Order:** Commissioner Strause called the July 22, 2021 Budge Workshop for Northern Berks Regional Police Commission meeting to order at 7:00 PM.

**Pledge to the Flag**

**Moment of Silence**

Ruth Manmiller explained to the Commissioners the different aspects of preparing the Northern Berks Regional Police Budget by providing each with the 2021 Budget (never adopted), Year to Date Operating Budget (2020) and a partial draft budget for 2022.

Payroll Section: This is the most costly section because of contractual agreements. Base wage increase causes a trickle effect to Sergeant Wages, Overtime and Holiday calculations.

Insurance Section: Ruth stressed that even though it is a good idea to shop for coverage; NBRPD current has the best coverage at a reasonable cost. Our medical insurance, life/disability insurance, and workers comp insurance coverage is with consortiums allowing us to provide the best at a reasonable cost. The auto, property and liability coverage is with PIRMA, again the best at a reasonable cost. Included in this section also includes the 6.51% commission pension contribution and funds for the MMO, which is also determined by wage increases.

Operating Costs Section: This section for the most part has not experienced huge increases over the years. In the draft 2021 budget; Equipment Replacement Repair did have an increase because we were planning for body cameras.

Vehicle Maintenance: This section mostly experiences an increase when preparing for the purchase of a vehicle.

Headquarters: IT support is the most costly item, the other items relatively stay the same.

Per each municipal representative and the NBRPD commissioners an agreement was made to follow Ron Smeal’s suggestions (one of them being operational percentages) in his study. The operational percentages suggested for 2022 will be Maidencreek 52.09%, Ontelaunee 33.33% and Leesport 14.58%.

Chief Keiser is utilizing Ron Smeal’s method of incidents v. calls for service to determine the operational percentages for 2023 Budget.

The Commission, Chief Keiser and Ruth Manmiller continued to discuss calculating when and how a vehicle could be purchased in 2022 and when the (2) Chevys could be removed from the fleet. Ruth mentioned in the past a local car dealer took our vehicles to a car auction at no cost to the PD.

Commission Alternate Berger informed everyone a replacement for Ruth has been offered employment. She will start 8/9/2021, at $18.00 an hour, 8:00am – 4:00pm, with benefits.

In preparation for the August 9, 2021 Commission Meeting the agenda will include the new secretary, offering conditional employment to new officers, resignation of Shea Nolan.

Chief Keiser informed the Commission that he along with an interview board will be conducting interviews on 7/30/2021 with (3) candidates for employment. Currently in need for (2) officers.

The workshop ended at 8:19pm, followed by an executive session. There will be no action taken.

Respectfully submitted,

Ruth M Manmiller

NBRPD Secretary

CC:

Diane Hollenbach, Maidencreek Township Secretary to distribute to Supervisors

Kim Berger, Ontelaunee Township Secretary to distribute to Supervisors

Sandra Weiser, Leesport Borough Secretary to distribute to Council

Christopher Gerber, Siana Bellwoar Law Offices