**ATTENDING:** Gary Hadden-Ontelaunee Commissioner, David Franke-Maidencreek Township Commissioner, Ronald Strause-Leesport Commissioner, Diane Hollenbach - Maidencreek Township Alternate, Kim - Ontelaunee Township Alternate, Jim Moquin – Leesport Borough Alternate, Christopher Gerber-Solicitor, Interim Chief Jim Keiser and Kelly DeBeck – Administrative Assistant

**GUESTS:** Donna Culp, Eric Bauman, Scott Eaken, Kenneth Stoudt, Josh Meck, Harold Wagner,

Lisa Meredith-Unrath, Michael P. Light

**Call to Order:** Commissioner Strause called the August 9, 2021 Northern Berks Regional Police Commission meeting to order at 6:05 PM.

**Pledge to the Flag**

**Moment of Silence**

**For the record:** Executive Session – 7/21/21 Personnel

 Executive Session – 7/22/21 Personnel

**COMMISSION MEETING MINUTES – August 9, 2021**

Commissioner Strause made a motion to approve the July 12, 2021 Commission minutes and was second by Commissioner Hadden. All Commissioners voted, “aye”. Motion carried.

Commissioner Strause made a motion to approve the July 22, 2021 Workshop minutes and Commissioner Franke approved the motion, second by Commissioner Hadden. All commissioners voted, “aye”. Motion carried.

**TREASURER’S REPORT**

 **JULY**

Money Market $366,583.04

General Checking $ 43,099.00 Tompkins Vist $180,645.73

Payroll $ 24,942.84 NNO $ 9,238.55

Total Budget Bal. $434,624.88

The Commissioners received all reports via email prior to the meeting. Commissioner Franke made a motion to approve the July 2021 Treasurer’s report, second by Commissioner Hadden. All Commissioners voted, “aye”. Motion carried.

**DEPARTMENT REPORT**

Interim Chief Keiser read the Department Report for July 2021. This report was provided to all Commissioners by email.

**CALLS CITATIONS WARNINGS CONTACTS ARRESTS HOURS OF SERVICE**

Maidencreek 322 52 90 128 3 23.84 per day

Ontelaunee 204 47 90 130 1 17.39 per day

Leesport 94 35 32 64 1 8.98 per day

Administrative 23

**TOTAL 643 134 212 322 5**

**FUEL - 1057.305 MILEAGE - 9,076**

 **Fines Collected**

**Maidencreek - $1,863.85 Ontelaunee - $2,356.57 Leesport - $989.32**

 **TOTAL - $5,209.74**

**COMMENTS FROM THE FLOOR**

Michael Light, Breezy Corners resident, presented a milk jug with the NBRPD logo design to Chief Keiser for the department. Commissioner Franke stated Mr. Light is an admired lifelong retired police officer and was thanked for the presentation.

**OLD BUSINESS**

Solicitor Gerber made a motion to modify the Administrative Assistant’s job description for full-time, Monday –Friday, 8 am.-4 pm. Commissioner Franke approved the motion, second by Commissioner Hadden. All commissioners voted “aye”. Motion carried.

Solicitor Gerber made to the motion to approve hiring Kelly DeBeck in accordance with the Police Administrative Assistant job description, start date 8/9/2021. Commissioner Franke approved the motion, second by Commissioner Hadden. All commissioners voted “aye”. Motion carried.

Solicitor Gerber welcomed Kelly DeBeck as the NBRPD Administrative Assistant.

**NEW BUSINESS**

There was a discussion on the renewal of the NBRPD/Ontelaunee Township Building Lease agreement. The original lease agreement was dated 2/5/2015. Solicitor Gerber made the motion to approve the lease with identical terms as the original lease, to be extended for the next 5 years. All commissioners have copies of the lease. Commissioner Strause approved the motion, second by Commissioner Hadden. All commissioners voted “aye”. Motion carried.

Commissioner Strause stated the 3 municipalities Ontelaunee, Maidencreek and Leesport had a meeting at Albright to discuss Ron Smeal’s recommendation for the 2022 budget percentages; Maidencreek – 52%, Ontelaunee – 33% and Leesport – 15%. No action was taken. The motion to approve the budget will take place at the September meeting. The chief and secretary will work with Ron Smeal on the 2023 budget percentages.

**Donna Culp, Maidencreek Township asked:**

1. The addendum to the Charter, is that the changes in percentages that was recommended from before?

Commissioner Strause stated that was correct.

**Harold Wagner, Leesport Borough asked:**

1. What did the study cost?

Kenny Stoudt, Ontelaunee Township supervisor stated it was in the financial report.

Commissioner Strause made the motion to accept Shea Nolan’s resignation, effective 7/25/2021. Commissioner Franke approved the motion, second by Commissioner Hadden. All commissioners voted “aye”. Motion carried.

Solicitor Gerber stated during the Executive Session meeting, a discussion ensued concerning the potential hiring of 2 police officers. Solicitor Gerber made a motion to tender the conditional offers of employment to Carnathan Shivery and Anthony Vaillant, pursuant to ACT 57 in terms of the collective bargaining agreement. The agreement includes the officers would reimburse the commission half the cost of uniforms, equipment and vests in the event of officers resignation prior to the 2 year anniversary date. Commissioner Strause approved the motion, second by Commissioner Franke. All commissioners voted “aye”. Motion carried.

**Harold Wagner, Leesport Borough asked:**

1. Do the officers need to be employed 2 years longer for the uniforms to be fully paid?

Solicitor Gerber stated the officers do not have to reimburse if they are here tenure of 2 years or more. With the conditional offers of employment, the officers must undergo background checks under the new police reform laws.

**Donna Culp, Maidencreek Township asked:**

1. Where did the officers come from?

Solicitor Gerber stated the candidates are experienced police officers, and the specifics of the application are confidential.

**FOR THE GOOD OF THE ORDER**

Harold Wagner, Leesport Borough stated “keep up the good work” to the commissioners and Northern Berks Regional Police.

**ADJOURN**

Commissioner Franke made a motion to adjourn the Commission meeting at 6:25 p.m. followed by an Executive Session, second by Commissioner Hadden. All Commissioners voted, “aye”. Motion carried.

Respectfully submitted,

Kelly DeBeck

NBRPD Administrative Assistant

CC:

 NBRPD Commission & Alternates

 Diane Hollenbach, Maidencreek Township Secretary

 Kim Berger, Ontelaunee Township Secretary

 Sandra Weiser, Leesport Borough Secretary

 Christopher Gerber, Siana Bellwoar Law Offices