**ATTENDING:** David Franke-Maidencreek Township, Commissioner, Ronald Strause-Leesport Commissioner, Diane Hollenbach - Maidencreek Township Alternate, Kim - Ontelaunee Township Alternate, Jim Moquin – Leesport Borough Alternate, Christopher Gerber-Solicitor, Chief Jim Keiser and Ruth Manmiller– Administrative Assistant

**GUESTS:** Donna Culp, Jen Keiser, Katie Keiser, Eric Bauman, Mark DeBlasi, Nicole Schwenk, Josh Meck, Travis Parks, David Drazenovich, William Dillman.

Commissioner Strause called the September 13, 2021 Commission Meeting to order at 6:00 PM, followed by the pledge to the flag and a moment of silence.

The Commissioners approved the agenda as presented for the meeting.

**FOR THE RECORD:** Executive Session – 8/9/2021 6:00 PM and 9/13/2021 5:00 PM

**MINUTES:** Commissioner Frank made a motion, seconded by Commission Alternate Berger to approve the August 9, 2021 Commission Meeting Minutes as presented. All Commissioners voted, “aye.” Motion carried.

**TREASURER’S REPORT:** Commissioner Frank made a motion, seconded by Commission Alternate Berger to approve the August Treasurer’s as presented. All Commissioners voted, “aye.” Motion carried.

**AUGUST 2021**

Money Market $487,584.39

General Checking $ 52,180.39 Tompkins Vist $180,651.87

Payroll $ 24,942.84 NNO $ 9,238.55

Total Budget Bal. $564,707.62

**ACTIVITY REPORT:** Chief Keiser read the activity report for August

**CALLS CITATIONS WARNINGS CONTACTS ARRESTS HOURS OF SERVICE**

Maidencreek 308 93 102 165 3 23.77 per day

Ontelaunee 166 59 97 146 1 17.39 per day

Leesport 104 35 34 66 1 8.65 per day

Administrative 23

**TOTAL 602 187 233 377 5**

**FUEL - 1065 MILEAGE – 8,835**

**Fines Collected**

**Maidencreek - $2,114.85 Ontelaunee - $1,475.01 Leesport - $1,464.24**

**TOTAL - $5,054.10**

**BUSINESS FROM THE FLOOR:** None

**OLD BUSINESS:**

**Chief Keiser’s Employment Agreement**

Commissioner Frank made a motion, seconded by Commission Alternate Berger to approve Chief Keiser’s Employment agreement. All Commissioners voted, “aye.” Motion carried.

**NEW BUSINESS:**

**Swearing in Ceremony**

Judge Strand preformed the swearing in ceremony for Chief James Keiser making him the official Chief of Northern Berks Regional Police.

**Resignation**

Commissioner Frank made a motion, seconded by Commission Alternate Berger to accept the resignation of Police Secretary Kelly DeKalb effective 9/3/2021. All Commissioners voted, “aye.” Motion carried.

**2022 MMO**

Commissioner Frank made a motion, seconded by Commission Alternate Berger to approve the 2022 MMO as presented. All Commissioners voted, “aye.” Motion carried.

**Lease Agreement**

Commissioner Frank made a motion, seconded by Commissioner Strause to ratify Ontelaunee Township lease agreement with Northern Berks Regional Police for four years (1/1/2021-12/31/2025. All Commissioners voted, “aye.” Motion carried.

**Resolution 2021-3 Percentage Apportionment**

Commissioner Frank made a motion, seconded by Commission Alternate Berger to approve the agreed upon percentage apportionment for 2022 as follows: Maidencreek 52%, Ontelaunee 33%, Leesport 15%. All Commissioners voted, “aye.” Motion carried.

**Personnel Policy – Access to the police department**

Commissioner Frank made a motion, seconded by Commission Alternate Berger to approve the addition to the NBRPD Personnel Policy as follows: *Members of the public shall not be allowed access to the police department beyond the lobby unless; 1.) the person is escorted by a Commission police officer and is present for official business only: or, 2.) is present with the express permission of the Chief of Police, the Chief’s designee or Officer in Charge.* All Commissioners voted, “aye.” Motion carried.

**FOR THE GOOD OF THE ORDER:**

Commissioner Franke thanked the Northern Berks Regional Police officers for their support through the trying times of the past year. The Commissioners appreciate all that you do for our communities.

Commissioner Strause thanked the officers who attended this meeting for the swearing in of Chief Keiser, showing your support is appreciated.

Commission Alternate Berger thanked the officers as well.

**ADJOURN**

Commissioner Franke made a motion to adjourn the Commission meeting at 6:15 p.m. Commissioners voted, “aye”. Motion carried.

Everyone was invited to enjoy a reception in honor of Chief Keiser’s official swearing in as NBRPD Chief of Police.

Respectfully Submitted,

Ruth M Manmiller

NBRPD Administrative Assistant

CC:

NBRPD Commission & Alternates

Diane Hollenbach, Maidencreek Township Secretary

Kim Berger, Ontelaunee Township Secretary

Sandra Weiser, Leesport Borough Secretary

Christopher Gerber, Siana Law, LLP