

**NORTHERN BERKS REGIONAL POLICE
2022 REORGANIZATION MEETING
JANUARY 10, 2022 6:00 PM**

ATTENDING: Ronald Strause - Leesport Commissioner, Heidi Fiedler – Maiden creek Commissioner, Gary Hadden – Ontelaunee Commissioner, Josh Steingraber - Ontelaunee Township Alternate, James Moquin – Leesport Alternate, Christopher Gerber-Solicitor, Chief Jim Keiser, Ruth Manmiller and Alysia Fredericks – Administrative Assistants

GUESTS: Eric Bauman, Harold Wagner, Nicole and Michael Schwenk, Heather Schoener, Scott Eaken, Donna Culp, Kristen and Michael Schittler, Kenneth Stoudt, Fred Harrison, Robert Wood, Jr., Ethan Moquin, Betsy Moquin, Joann Chabrol, James Cecchini.

Commission Chairman Strause called the Northern Berks Regional Police Reorganization Meeting to order at 6:00 PM and then turned the meeting over to Ruth Manmiller for the purpose of nominations and appointments for the Commission in 2022.

Ruth Manmiller asked for the following motions;

Chairman

Commissioner Hadden made a motion, seconded by Commissioner Fiedler nominating Commissioner Strause as Chairman to serve on the NBRPD Commission for 2022?
All Commissioners voted, “aye. Motion carried.

Vice Chairman

Commissioner Strause made a motion, seconded by Commissioner Hadden nominating Commissioner Hadden as Vice Chairman to serve on the NBRPD Commission for 2022?
Commissioner Strause and Commissioner Hadden voted, “aye”. Commissioner Fiedler voted, “no.”
Motion carried.

Solicitor

Commissioner Hadden made a motion, seconded by Commissioner Fiedler appointing Siana Law, LLP as legal counsel for the NBRPD Commission for 2022?
All Commissioners voted, “aye. Motion carried.

Chief of Police

Commissioner Fiedler made a motion, seconded by Commissioner Strause appointing Chief James Keiser as the Chief of the Northern Berks Regional Police. All Commissioners voted, “aye.” Motion carried.

Secretary/Treasurer

Commissioner Fiedler made a motion, seconded by Hadden appointing Alysia Fredericks as Secretary/Treasurer for the Northern Berks Regional Police Commission in 2022 with Ruth Manmiller Secretary/Treasurer working part time until Alysia is prepared to manage administrative duties. All Commissioners voted, “aye.” Motion carried.

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2022 Commission Meetings

Commissioner Hadden made a motion, seconded by Commissioner Strause designating NBRPD Commission meetings be conducted on the 2nd Monday of the month at 6:00 PM in the Ontelaunee Township meeting room. All Commissioners voted, "aye." Motion carried.

Commissioner Fiedler made a motion, seconded by Commissioner Strause to utilize **FLEETWOOD BANK** for the NBRPD Money Market Account, Payroll Checking Account, General Checking Account and National Night Account in 2022. All Commissioners voted, "aye." Motion carried.

Commissioner Fiedler made a motion, seconded by Commissioner Strause to utilize **TOMPKINS VIST BANK** for the NBRPD Money Market Account in 2022. All Commissioners voted, "aye." Motion carried.

Resolution 1-2022 – Adopt Officers’ 2% Pension Deduction for 2022.

Per State Auditor; since the Officers’ contribution is not between the 5%-8% threshold a yearly resolution must be adopted by the Commission to authorize the 2% pension contribution as per the NBRPD CBA.

Commissioner Hadden made a motion, seconded by Commissioner Strause adopting Resolution 1-2022 authorizing the NBRPD Commission to deduct a 2% pension contribution as per the NBRPD - CBA. All Commissioners voted, "aye." Motion carried.

Closed meeting at 6:04PM

Respectfully Submitted,

Ruth M Manmiller

NBRPD Administrative Assistant

CC:

NBRPD Commission & Alternates
Maidencreek Township Secretary
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Christopher Gerber, Solicitor

**NORTHERN BERKS REGIONAL POLICE
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ATTENDING: Ronald Strause - Leesport Commissioner, Heidi Fiedler – Maiden creek Commissioner, Gary Hadden – Ontelaunee Commissioner, Josh Steingraber - Ontelaunee Township Alternate, James Moquin – Leesport Alternate, Christopher Gerber-Solicitor, Chief Jim Keiser, Ruth Manmiller and Alysia Fredericks – Administrative Assistants

GUESTS: Eric Bauman, Harold Wagner, Nicole and Michael Schwenk, Heather Schoener, Scott Eaken, Donna Culp, Kristen and Michael Schittler, Kenneth Stoudt, Fred Harrison, Robert Wood, Jr., Ethan Moquin, Betsy Moquin, Joann Chabrol, James Cecchini.

Commissioner Strause called the January 10, 2022 Commission Meeting to order at 6:00 PM, followed by the pledge to the flag and a moment of silence.

Commissioner Strause welcomed Heidi Fiedler- Maiden creek Township Commission representative and Josh Steingraber - Ontelaunee Township Alternate.

EXECUTIVE SESSION 6 PM-6:18 PM

No Action

AGENDA: Commissioner Fiedler made a motion, seconded by Commissioner Hadden to approve the agenda as presented for the meeting.

FOR THE RECORD

Commissioner Strause reported since the December 2021 Commission Meeting a Mutual Aid Agreement was signed between Northern Berks Regional Police and Fleetwood Borough Police. This was an allowable administrative decision between both Chiefs for emergency coverage purposes only. Both departments have had to deal with manpower shortages and COVID illnesses.

Donna Culp, Maiden creek Township questioned the amount of hours and the possible costs to the taxpayers.

Chief Keiser explained this agreement is for emergency only; we want to avoid assistance by the Pennsylvania State Police.

Harold Wagner, Leesport Borough questioned who (NBRPD or FBP) will take charge of an incident.

Chief Keiser again explained this agreement is for emergency only and where ever the incident occurs the department of that jurisdiction would be in charge. Example: NBRPD would control the scene until FBP could arrive and take control. NBRPD and/or FBP are not the only agencies dealing with manpower shortages and COVID illnesses; Berks DES even experienced mandatory OT due to their manpower shortages.

Scott Eaken, Maiden creek Township confirmed a similar Mutual Aid Agreement is in place with Muhlenberg Township Police and Bern Township Police

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Chief Keiser confirmed that he was correct. Commissioner Strause again stressed this agreement as well as the others are for emergency purposes only.

Fred Harrison, Ontelaunee Township asked who would be responsible should there be a fatal accident and/or a shooting.

Solicitor Gerber stressed this agreement is allowable by the Municipal Police Agreement and is in place for emergency purposes only and would allow the departments to have police powers in each other department's jurisdiction.

COMMISSION MEETING MINUTES: Commissioner Fiedler made a motion, seconded by Commissioner Strause to approve the December 13, 2021 Commission Meeting minutes as presented. All Commissioners voted, "aye." Motion carried.

TREASURER'S REPORT: Commissioner Fiedler made a motion, seconded by Commissioner Hadden to approve the December 2021 Treasurer's report as presented. All Commissioners voted, "aye." Motion carried.

DECEMBER 2021 TREASURER'S

Money Market	\$348,143.64		
General Checking	\$ 39,737.12	Tompkins Vist	\$180,676.02
Payroll	\$ 23,866.89	NNO	\$ 7,599.07
Total Budget Bal.	\$411,747.65		

ACTIVITY REPORT: Chief Keiser read the activity report for December 2021

CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maidencreek	275	51	46	75	0 20.88 per pay
Ontelaunee	197	39	61	85	0 18.64 per day
Leesport	69	13	20	29	0 6.41 per day
Administrative	14				
TOTAL	555	103	127	189	0
		FUEL – 930.184		MILEAGE – 8899	

Fines Collected
Maidencreek - \$1,388.86 Ontelaunee - \$1364.02 Leesport - \$ 254.32

TOTAL - \$3,007.20

CRASHES:	Maidencreek	24	8 Reportable	16 Non-Reportable
	Ontelaunee	16	4 Reportable	12 Non-Reportable
	Leesport	3	1 Reportable	2 Non-Reportable

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BUSINESS FROM THE FLOOR

None

OLD BUSINESS

Body Camera – In Car Camera

Chief Keiser had presented a proposal from Watch Guard/Motorola Solutions during the December Commission meeting for 8 in-car video cameras, 12 body worn cameras, that are cloud hosted and a 5 year service plan in the amount of \$113,625.00. The Chief added an automatic upgrade (refresh) will occur after three years, there is a no fault warranty and this equipment will include license plate readers.

Berks County District Attorney has committed to a contribution towards the purchase. The Chief added he will be preparing policy for the implementation and use of this equipment.

As agreed during the 2022 Budget Workshop; payments towards this equipment purchase would be paid with Thompkins Vist Funds.

James Moquin, Leesport Borough Alternate questioned the maintenance and/replacement should equip break.

Chief Keiser informed everyone a service agreement/replacement is included with the purchase. The Body cameras are the most fragile. Should a camera break a replacement will be provided until the faulty camera can be repaired.

Commissioner Fiedler asked if the activity from the body cameras and/or the police vehicle can be viewed remotely.

Chief Keiser stressed for security reasons police activities would not be viewed remotely. Activities recorded on body cameras and/or the police vehicle cameras will be reviewed by a "The Command Staff" (Sergeants and the Chief of Police), only.

Harold Wagner, Leesport Borough was concerned about insurance coverage for the equipment.

Chief Keiser included as he said before; there is an automatic upgrade (refresh) after three years, there is a no fault warranty on this equipment.

Commissioner Strause made a motion, seconded by Commissioner Fiedler approving the purchase of 8 in-car video cameras, 12 body worn cameras with cloud hosted service and a 5 year service plan in the amount of \$113,625.00 through Watch Guard/Motorola Solutions. All Commissioners voted, "aye." Motion carried.

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GOOD OF THE ORDER

Harold Wagner, Leesport Borough asked the Commissioners to consider adopting resolution and/or ordinance limiting who may speak during a Police Commission Meeting. He feels people who are not residents/tax payers of the NBRPD jurisdictions should not be allowed to speak.

The Solicitor added that this type of action could be considered a violation of the Sunshine Act. Any member of the public may attend the Commission meeting and watch. There are rules of decorum that should be followed when conducting a public meeting.

Commission Chairman Strause stressed that the Commission is moving forward and will not allow any type of objectionable comments. They will be stopped immediately – this goes for anyone.

ADJOURN

Commissioner Fiedler made a motion, seconded by Commissioner Hadden to adjourn the meeting at 6:53 PM. All commissioners voted, “aye.” Motion carried.

Respectfully Submitted,

Ruth M Manmiller

NBRPD Administrative Assistant

CC:

NBRPD Commission & Alternates
Maidencreek Township Secretary
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Christopher Gerber, Solicitor