

NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
February 13, 2023

ATTENDING: Ronald Strause - Leesport Commissioner, Dave Franke - Maiden creek Commissioner, Gary Hadden - Ontelaunee Commissioner, Josh Meck - Maiden creek Alternate, Jim Moquin - Leesport Alternate, Chris Gerber - Solicitor, Chief Jim Keiser, Alysia Fredericks - Administrative Assistant

GUESTS: Donna Culp, Eric Bauman

Commissioner Franke called the February 13, 2023 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence.

EXECUTIVE SESSION: Personnel discussion from 6:01-6:10pm

AMENDMENT OF AGENDA: Commissioner Hadden made a motion, seconded by Commissioner Strause to amend the agenda to include the increase in salary of the NBRPD administrative assistant. All commissioners voted, "Aye". Motion carried. Commissioner Hadden made a motion, seconded by Commissioner Strause to approve the annual salary of \$54,600 for the administrative assistant, retroactive to 1/1/2023. All commissioners voted, "Aye". Motion carried.

APPROVAL OF AMENDED AGENDA: Commissioner Strause made a motion, seconded by Commissioner Hadden to approve the amended agenda. All commissioners voted, "Aye". Motion carried.

FOR THE RECORD: Nothing

REORGANIZATION MEETING MINUTES: Commissioner Hadden made a motion, seconded by Commissioner Strause to approve the January 9, 2023 reorganization minutes. All commissioners voted, "Aye". Motion carried.

COMMISSION MEETING MINUTES: Commissioner Strause made a motion, seconded by Commissioner Hadden to approve the January 2023 Commission Meeting minutes. All commissioners voted, "Aye". Motion carried.

TREASURER'S REPORT: The January 2023 Treasurer's report was given by Alysia Fredericks as follows-

Money Market	\$403,282.22	Tompkins Vist	\$159,896.38
General Checking	\$88,132.33	NNO	\$11,606.39
Payroll	<u>\$3,263.43</u>		
Total Budget Bal.	\$494,677.98		

Commissioner Hadden made a motion, seconded by Commissioner Strause to approve the January 2023 Treasurer's report as presented. All commissioners voted, "Aye". Motion carried. Commissioner Hadden asked if, going forward, the treasurer's report could also be emailed to each of the municipalities.

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DEPARTMENT REPORT: Chief Keiser read the activity report for January 2023.

TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maidencreek	371	106	114	194	3	39 per day
Ontelaunee	172	69	55	109	3	17.3 per day
Leesport	86	6	7	11	1	5.3 per day
Administrative	11					
TOTAL	640	181	176	314	7	

FUEL: 1211.342 Gallons

MILEAGE: 10,483

FINES COLLECTED

Maidencreek - \$2819.05 Ontelaunee - \$1623.63 Leesport - \$315.48 TOTAL \$4758.16

CRASHES: Maidencreek - 17 (6 Reportable/7 Non Reportable/4 Hit & Run)
Ontelaunee - 18 (4 Reportable/13 Non Reportable/1 Hit & Run)
Leesport - 4 (3 Reportable/1 Non Reportable/0 Hit & Run)

Commissioner Franke said that the Maidencreek solicitor has been in contact with Solicitor Gerber in regard to the parking tickets. Maidencreek is expected to adopt their ordinance in March, which will be in line with the Ontelaunee and Leesport ordinances. After that, a resolution will be passed and officers can then begin to issue parking tickets, as soon as the tickets have been set up and printed. Chief Keiser has a vendor for the tickets and will work with Solicitor Gerber to determine the subsections of the ticket.

BUSINESS FROM THE FLOOR: Josh Meck mentioned that Maidencreek Township has purchased a truck through the Fred Bean dealership in Lansdale. This dealership has 3 police interceptors in stock and could be good to keep in mind for future police vehicle needs. Commissioner Hadden questioned whether the pickup truck the department ordered will have the shadow graphics. Chief Keiser said the truck will have the same ghost graphics as the current Durango. It will be a 4 door truck with a cage.

OLD BUSINESS: Nothing

NEW BUSINESS:

Ethics Statements: Admin. Assistant Alysia Fredericks distributed ethics statement forms to commissioners and alternates before the meeting and would like those returned within the next month.

IACP Conference: Chief Keiser mentioned that every year, the International Association of Chiefs of Police hold a conference. He would like to attend the 2023 conference to be held October 14-17 in San Diego, CA. He obtained quotes for airfare and hotel reservations. Those items, plus the conference

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registration would total \$2,928.80. This is a big event with a lot of key note speakers with information that would greatly benefit the NBRPD.

Commissioner Hadden suggested that the commission also factor in a meal allowance for the duration of the conference. **Commissioner Hadden** made a motion, seconded by **Commissioner Strause** to allow Chief Keiser to attend the 2023 IACP conference with expenses not to exceed \$4,000.00. All commissioners voted, "Aye". Motion carried.

First Net - GPS: Chief Keiser explained that the hours of service reported on the department report every month are based off of the officers' logs. First Net, which is the company that the department cell phones are through, offers a service where GPS units can be installed in the police vehicles. This service utilizes geo-fencing, which would allow a "fence" to be put around Maiden creek, Leesport and Ontelaunee, essentially creating the zones that we patrol. This can then be used to auto calculate the hours that each vehicle spends in a particular zone and can be set to automatically run reports with this information. This would be a much more accurate representation of the time spent in each jurisdiction. Chief Keiser recently sat through a demo of this service and received a quote for our department. There would be an upfront cost of \$1,029 and a recurring monthly cost of \$154. Both Hamburg and Cumru Township currently have this GPS. Chief Keiser reached out to Cumru and they supplied examples of both their SOP and MOU regarding GPS. All of their township vehicles are equipped with this GPS. **Commissioner Hadden** made a motion, seconded by **Commissioner Strause** for Chief Keiser to move forward with this and work with Solicitor Gerber on creating an MOU. All commissioners voted, "Aye". Motion carried.

National Night Out 2023: Commissioner Hadden mentioned that he will be attending the Schuylkill Valley school board meeting on February 27th at 7pm. He would like Chief Keiser to attend as well to discuss the importance of the event. The school board will be voting on allowing us to utilize the school grounds for this year's event. This year, we will be ordering t-shirts for all of the volunteers to wear at the event. Bern Township PD and the Borough of Shoemakersville will also be part of the 2023 NNO. We will begin holding planning meetings soon.

FOR THE GOOD OF THE ORDER: Nothing

EXECUTIVE SESSION: **Commissioner Franke** said that we would be having an executive session, but no official business or actions would be taken after the session.

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ADJOURN: **Commissioner Hadden** made a motion, seconded by **Commissioner Strause** to adjourn the meeting. All commissioners voted, Aye. Motion carried and meeting was adjourned at 6:46 pm.

Respectfully Submitted,
Alysia Fredericks
NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates
Hunter Ahrens, Maiden creek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Christopher Gerber, Solicitor