

**NORTHERN BERKS REGIONAL POLICE  
COMMISSION MEETING  
AUGUST 14, 2023**

**ATTENDING:** Dave Franke – Maidencreek Commissioner, Ron Strause – Leesport Commissioner, Gary Hadden – Ontelaunee Commissioner, Josh Steingraber – Ontelaunee Alternate, Chris Gerber – Solicitor, Chief Jim Keiser, Alysia Fredericks – Administrative Assistant

**GUESTS:** Donna Culp, Eric Bauman

Commissioner Franke called the August 14, 2023 Commission Meeting to order at 6:03 PM, followed by the pledge of allegiance and a moment of silence.

**APPROVAL OF AGENDA:** **Commissioner Strause** made a motion, seconded by **Commissioner Hadden** to approve the agenda. All commissioners voted, “Aye”. Motion carried.

**FOR THE RECORD:** There was an executive session held after the adjournment of the July 10, 2023 police commission meeting.

**COMMISSION MEETING MINUTES:** **Commissioner Strause** made a motion, seconded by **Commissioner Franke** to approve the July 10, 2023 Commission Meeting minutes. All commissioners voted, “Aye”. Motion carried.

**Commissioner Strause** made a motion, seconded by **Commissioner Franke** to approve the July 25, 2023 Special Meeting Minutes. All commissioners voted, “Aye”. Motion carried.

**TREASURER’S REPORT:** The July 2023 Treasurer’s report was given by Alysia Fredericks as follows-

Money Market	\$647,183.34	Tompkins Vist	\$159,928.10
General Checking	\$20,690.96	NNO	\$19,329.74
<u>Payroll</u>	<u>\$3,176.43</u>		
Total Budget Bal.	\$671,050.73		

**Commissioner Hadden** made a motion, seconded by **Commissioner Strause** to approve the July 2023 Treasurer’s report as presented. All commissioners voted, “Aye”. Motion carried.

**DEPARTMENT REPORT:** Chief Keiser read the activity report for July 2023.

TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maidencreek	401	106	60	121	3	27.4 per day
Ontelaunee	209	62	38	75	5	21.7 per day
Leesport	95	20	10	25	0	6.6 per day
Administrative	35					
<b>TOTAL</b>	<b>725</b>	<b>188</b>	<b>108</b>	<b>221</b>	<b>8</b>	

FUEL: 1119.23 gallons

MILEAGE: 9,529

**NORTHERN BERKS REGIONAL POLICE  
COMMISSION MEETING  
AUGUST 14, 2023**

**CRASHES: Maiden creek - 29 (8 Reportable/18 Non Reportable/3 Hit & Run)  
Ontelaunee - 22 (6 Reportable/13 Non Reportable/3 Hit & Run)  
Leesport - 5 (1 Reportable/4 Non Reportable/0 Hit & Run)**

Chief Keiser stated that July was a very busy month for the department. This trend has continued into the month of August and there have been incidents that are outside of the norm for our area. Commissioner Hadden said that the recent incidents show that the officers are learning and abiding by the training and policies. Alternate Steingraber asked if the State Police were involved with accident reconstruction of the most recent incident. Chief Keiser said that the State Police did not come out. At this point, NBRPD does not have anyone trained in accident reconstruction, but the department has someone interested in the training and is looking to get him enrolled. The goal is to get an officer through the training and eventually added to the county team. This would then give the department access to the tools and expertise that the team has.

Commissioner Franke thanked everyone for the support of our 2023 National Night Out event. It was possibly the largest event in the county and it was made possible by the planning and collaboration of volunteers and attendees. Next year, we will reevaluate how the event is planned and possibly seek additional help to assist with the various tasks associated with an event of this size. Chief Keiser said that next year might also require a larger venue. As the event has continued to grow, it has outgrown the current space, so we need to take this into consideration for 2024. This was especially evident with parking, as we filled all of the parking spaces and the front grass area. Commissioner Hadden suggested that we compile some information and submit a write-up to the PSATS publication that goes out to all of the townships in Pennsylvania. Commissioner Franke said that he would work on creating a document to submit.

**BUSINESS FROM THE FLOOR:** Nothing

**OLD BUSINESS:**

**National Night Out 2023 Recap:** Already covered under the Department Report

**New Police Vehicles:** Chief Keiser said that he and Det. Sgt. Wood went to Koch 33 last week and the 2 new vehicles for NBRPD are there. However, we will still need to wait awhile until the vehicles are upfitted. The window for ordering additional vehicles will open in October. Alternate Steingraber suggested that we put down a deposit when the window opens to ensure we are able to get another vehicle in 2024. Chief Keiser said that in 2024 we will probably need another Explorer. The commission agreed that this should be placed on the agenda for the September meeting.

**NORTHERN BERKS REGIONAL POLICE  
COMMISSION MEETING  
AUGUST 14, 2023**

Commissioner Hadden asked for an update on the new guns. Chief Keiser explained that all officers went through a full day of training and they are very happy with the new guns. Commissioner Hadden also asked about the body cameras. Chief Keiser explained that the implementation of the body and in car cameras has been very beneficial and important to a number of investigations.

**NEW BUSINESS:**

Commissioner Hadden mentioned that we are approaching budget time and would like to have discussion and a vote on a 2024 budget possibly in October. Alternate Steingraber asked where the department is at in the hiring process. Chief Keiser said that the oral interviews are done and they all went very well. The next step is to conduct the background checks. NBRPD will be utilizing the company Guardian Alliance to conduct a very thorough background check, which includes employment, references and social media. Also, corporal promotions will be underway shortly as the testing is scheduled for October. Solicitor Gerber requested that an executive session be held before the next commission meeting to discuss collective bargaining. Commissioner Franke suggested the commission also hold an executive session immediately after adjournment of the meeting tonight.

**FOR THE GOOD OF THE ORDER:** Nothing

**ADJOURN:** Commissioner Hadden made a motion, seconded by Commissioner Strause to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 6:48 pm.

Respectfully Submitted,  
*Alysia Fredericks*  
NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates  
Hunter Ahrens, Maiden creek Township Manager  
Kim Berger, Ontelaunee Township Secretary  
Sandra Weiser, Leesport Borough Secretary  
Christopher Gerber, Solicitor