

**NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
NOVEMBER 13, 2023**

ATTENDING: Dave Franke - Maidencreek Commissioner, Ron Strause - Leesport Commissioner, Josh Steingraber - Ontelaunee Alternate, Josh Meck - Maidencreek Alternate, Jim Moquin - Leesport Alternate, Andy Rongaus - Solicitor, Chief Jim Keiser, Administrative Assistant Alysia Fredericks

GUESTS: Donna Culp, Robert Wood

Commissioner Franke called the November 13, 2023 Commission Meeting to order at 6:01 PM, followed by the pledge of allegiance and a moment of silence.

APPROVAL OF AGENDA: Commissioner Strause made a motion, seconded by Commission Alternate Steingraber to approve the agenda. All commissioners voted, "Aye". Motion carried.

FOR THE RECORD: Nothing

COMMISSION MEETING MINUTES: Commissioner Strause made a motion, seconded by Commission Alternate Steingraber to approve the October 9, 2023 Commission Meeting minutes. All commissioners voted, "Aye". Motion carried. Commission Alternate Steingraber made a motion, seconded by Commissioner Strause to approve the October 24, 2023 budget workshop minutes. All commissioners voted, "Aye". Motion carried.

TREASURER'S REPORT: The October 2023 Treasurer's report was given by Alysia Fredericks as follows-

Money Market	\$606,431.69	Tompkins Vist	\$159,944.22
General Checking	\$22,335.58	NNO	\$11,019.51
Payroll	\$54,575.99		
Total Budget Bal.	\$683,343.26		

Commissioner Strause made a motion, seconded by Commission Alternate Steingraber to approve the October 2023 Treasurer's report as presented. All commissioners voted, "Aye". Motion carried.

DEPARTMENT REPORT: Chief Keiser read the activity report for October 2023.

TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maidencreek	315	53	47	88	9	29.6 per day
Ontelaunee	195	73	41	84	3	22.4 per day
Leesport	67	13	7	15	0	6.9 per day
Administrative	21					
TOTAL	598	139	95	187	12	

FUEL: 1101 gallons **MILEAGE:** 9,057

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**CRASHES: Maiden creek - 22 (9 Reportable/11 Non Reportable/2 Hit & Run)
Ontelaunee - 28 (6 Reportable/18 Non Reportable/4 Hit & Run)
Leesport - 3 (1 Reportable/0 Non Reportable/2 Hit & Run)**

Chief Keiser said that the department is participating in “No Shave November”. The money raised will be donated by the Association to a cause or group of their choosing. He also reported that the new officer is doing well and very eager to learn. There are a few things that need to be taken care of before he is able to be on the street. Chief Keiser thanked the commission for the opportunity to attend the IACP conference in San Diego this year. He was able to attend a number of informative seminars and also see one of his favorite speakers, Simon Sinek. One of the biggest takeaways from the conference was that all police departments are dealing with the same issues, regardless of the size of the department. He was also happy to report that Northern Berks is doing many things right, things that not even larger departments are doing, yet.

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: Nothing

NEW BUSINESS:

Discussion of Computer Replacements/Upgrades - Detective Sergeant Wood talked about the MCT replacements - we knew that there would be money returned to the department from the Berks County MCT replacement fund after that project took place. The department had also reduced the number of MCT's on hand from 12 to 8. At a previous meeting, we had discussed that some of the money from that reimbursement would be going towards the new in car printers. The new printers would replace the current ink jet printers that are in the cars, which take up a lot of room and do not allow for anyone to sit in the passenger seat. The new thermal printers will be installed to the side portion of the head rest. These will be installed by Patrol PC. We recently received our reimbursement check from the county in the amount of \$38,379.60. After factoring in the cost of the printer replacement (under \$7,000.00), the department will still have \$31,000.00 remaining. The current office computers are from 2007-2012 and are in need of replacement. Utilizing a portion of this remaining fund will allow the department to replace all computers and monitors. We requested quotes from Omega for the purchase of 16 computers and 16 monitors. The quotes were to replace with iMacs for \$26,688 or Dells for \$16,452.70. While iMacs would have a number of benefits and desirable features, there would also be a huge learning curve and training process, so it would be more sensible to go with the Dells. The last time that everything was completely replaced was in 2007. **Commission Alternate Meck** asked if we purchase the printers and also the Dells, do we have any plans for the remaining \$14,000. Det. Sgt. Wood said that there may be changes in the near

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future where we will need to provide company issued phones to each employee and require 2 factor identification and that could be an area to devote the remaining funds. **Commission Alternate Steingraber** asked if that quote would provide a computer for each officer. Yes, it would give each officer a new computer and monitor for their cubicle space. **Commissioner Strause** made a motion, seconded by **Commission Alternate Steingraber** to purchase 16 Dell computers and monitors for a cost of \$16,427.70. All commissioners voted, "Aye". Motion carried.

Donna Culp, Maidencreek Township, asked if we got our new patrol vehicles, yet. Chief Keiser said that they are being upfitted at the dealership and should be done right after Thanksgiving. However, the additional car that we are purchasing from the dealership (a 2023 vehicle that will be purchased in 2024) will need to be upfitted elsewhere, as they are getting out of the upfitting business. **Commission Alternate Steingraber** asked who does our upfitting now. Det. Sgt. Wood said that RMI had been doing our upfitting, but we weren't happy with the Motorola camera install. **Steingraber** said that Central Berks has switched to a company called Rapid 911 Response and he can get us their information.

Distribute 2024 Draft Budget - **Administrative Assistant Fredericks** said that the Budget Workshop was held on October 24, 2023. At that workshop, it was discussed that we "rollover" \$250,000 from our 2023 budgeted funds to apply to the 2024 budget. Doing so would result in a working 2024 budget of \$3,092,459.12. This would break down into monthly contributions from the municipalities in 2024 that are a bit less than those paid in 2023. **Commissioner Strause** asked if the percentages that the municipalities contribute have been in line with the service hours provided in 2023. Chief Keiser said that it is close. We do not have an exact way to calculate this and it can fluctuate month to month, but throughout the course of the year, it has been very close. **Commissioner Strause** made a motion, seconded by **Commission Alternate Steingraber** to accept the Northern Berks Regional Police Budget for 2024. All commissioners voted, "Aye". Motion carried.

Discuss Department Holiday Luncheon - **Chief Keiser** said that it was presented at the last Maidencreek meeting to approve a holiday luncheon for the township employees. He knows that Ontelaunee does the same and that Leesport holds a holiday dinner. He thought it would be a good idea to hold a holiday luncheon for the police department. He was thinking we could have Mission BBQ cater a luncheon at the station and the officers could stop in throughout the day to eat. **Commissioner Strause** made a motion, seconded by **Commission Alternate Steingraber** to approve a department holiday luncheon not to exceed \$1,000. All commissioners voted, "Aye". Motion carried.

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Steingraber said we could check with Ontelaunee Secretary Kim Berger if we would want to set up the food over in the meeting room. Det. Sgt. Wood said that this would be the first time a holiday lunch was held specifically for the department and it will definitely be appreciated.

FOR THE GOOD OF THE ORDER: There will be an executive session held after adjournment with no action to be taken afterwards.

ADJOURN: **Commission Alternate Steingraber** made a motion, seconded by **Commissioner Strause** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 7:03 pm.

Respectfully Submitted,
Alysia Fredericks
NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates
Hunter Ahrens, Maidencreek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Christopher Gerber, Solicitor