

**NORTHERN BERKS REGIONAL POLICE  
COMMISSION MEETING  
DECEMBER 11, 2023**

**ATTENDING:** Dave Franke – Maiden creek Commissioner, Gary Hadden – Ontelaunee Commissioner, Ron Strause – Leesport Commissioner, Josh Meck – Maiden creek Alternate, Chris Gerber – Solicitor, Chief Jim Keiser, Administrative Assistant Alysia Fredericks

**GUESTS:** Ana Toro, Darius Toro, Donna Culp, Robert Wood, Mike Schittler, Kathy Seitzinger, Rachel Falk, Avery Venegas, Cassandra Venegas, Betsy Moquin

Commissioner Franke called the December 11, 2023 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence.

**APPROVAL OF AGENDA:** **Commissioner Hadden** made a motion, seconded by **Commissioner Strause** to approve the agenda. All commissioners voted, “Aye”. Motion carried.

**FOR THE RECORD:** There were executive sessions held on November 13, 2023, December 5, 2023 and December 11, 2023.

**COMMISSION MEETING MINUTES:** **Commissioner Strause** made a motion, seconded by **Commissioner Franke** to approve the November 13, 2023 Commission Meeting minutes. All commissioners voted, “Aye”. Motion carried.

**TREASURER’S REPORT:** The November 2023 Treasurer’s report was given by Alysia Fredericks as follows-

Money Market	\$538,072.49	Tompkins Vist	\$159,949.48
General Checking	\$75,139.80	NNO	\$11,019.51
<u>Payroll</u>	<u>\$2,771.43</u>		
Total Budget Bal.	\$615,983.72		

**Commissioner Strause** made a motion, seconded by **Commissioner Hadden** to approve the November 2023 Treasurer’s report as presented. All commissioners voted, “Aye”. Motion carried.

**DEPARTMENT REPORT:** Chief Keiser read the activity report for November 2023.

TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maiden creek	266	50	48	80	1	29.4 per day
Ontelaunee	179	45	41	72	1	21.9 per day
Leesport	62	23	11	26	0	6.4 per day
Administrative	21					
<b>TOTAL</b>	<b>524</b>	<b>118</b>	<b>100</b>	<b>178</b>	<b>2</b>	

**FUEL:** 969 gallons                      **MILEAGE:** 8,804 miles

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**CRASHES:** **Maidencreek - 21 (6 Reportable/13 Non Reportable/2 Hit & Run)**  
**Ontelaunee - 21 (11 Reportable/10 Non Reportable/0 Hit & Run)**  
**Leesport - 7 (1 Reportable/4 Non Reportable/2 Hit & Run)**

**BUSINESS FROM THE FLOOR:** Donna Culp - Maidencreek Township wished everyone a safe and joyous holiday season.

**OLD BUSINESS:** Nothing

**NEW BUSINESS:**

Swearing in of New Officer Avery Venegas - **Commissioner Franke** introduced Judge Strand, who would be swearing in the new officer and the corporals. Avery Venegas was sworn in by Judge Strand as a Northern Berks Regional Police Department Police Officer.

Swearing in of Corporals Angel Toro and Gregory Falk - Angel Toro was sworn in by Judge Strand as a Corporal of the Northern Berks Regional Police Department. Gregory Falk was sworn in by Judge Strand as a Corporal of the Northern Berks Regional Police Department.

**Commissioner Franke** welcomed the new officer and thanked the existing officers who are now taking on supervisory positions and says they all have the full support of the commission.

Consider Adoption of Resolution 4-2023 - **Commissioner Franke** explained that it is a Resolution to adopt a five-year smoothing method to determine the actuarial value of assets as part of the actuarial valuation for the Northern Berks Regional Police Pension Plan. **Commissioner Strause** made a motion, seconded by **Commissioner Hadden** to adopt Resolution 4-2023. All commissioners voted, "Aye". Motion carried.

Reimbursement of 2023 Funds to Municipalities - **Administrative Assistant Alysia Fredericks** explained that after factoring in remaining payroll costs and bills to be paid in 2023, \$250,000.00 to be applied towards the operating budget of 2024 and the amount that is traditionally left in the money market account to start the new fiscal year, there remains \$325,000.00 in budgeted funds. This money would be distributed as a reimbursement to the municipalities in the percentage of their contributions to the budget. Reimbursements would be in the amount of \$169,000.00 to Maidencreek Township, \$107,250.00 to Ontelaunee Township and \$48,750.00 to Leesport Borough. **Commissioner Hadden** made a motion, seconded by **Commissioner Strause** to accept the 2023 Municipal Reimbursement amounts as presented. All commissioners voted, "Aye". Motion carried.

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Discuss Repairs to Patrol Vehicles - Units #2 and #3 - **Chief Keiser** explained that Units #2 and #3 are the out of service Dodge Chargers. The Chief spoke with the service manager at Savage 61 and since we had all of our paperwork showing maintenance and repairs and we are just out of our warranty period, Savage will be making a goodwill donation for all of the parts to replace the engines. We would just be responsible for the labor costs, not to exceed \$2,800 per vehicle - a total out of pocket cost of \$5,600. **Commissioner Hadden** said that he has no issues with moving forward with these repairs, as it will enable us to sell them at a later date for a profit. **Commissioner Hadden** made a motion, seconded by **Commissioner Strause** to authorize the repairs on Vehicles #2 and #3. All commissioners voted, "Aye". Motion carried.

Consider Approval of New Collective Bargaining Agreement with the Police Association - **Solicitor Gerber** stated that the commission and the police association have worked together and have done so without the involvement of lawyers, which is a testament to the relationship that management and the association have. **Solicitor Gerber** read the motion as approving the terms of the new collective bargaining agreement that will be effective January 1, 2024 through December 31, 2027 as modified by the commission and FOP Lodge #71 as of this date. **Commissioner Hadden** made this motion as read, seconded by **Commissioner Strause**. All commissioners voted, "Aye". Motion carried.

**FOR THE GOOD OF THE ORDER:** **Commissioner Franke** thanked the officers for what they do and thanked the community for supporting and standing by the commission, the Chief, the office staff and the officers themselves. He wished everyone a blessed holiday and a happy and safe 2024.

**ADJOURN:** **Commissioner Strause** made a motion, seconded by **Commissioner Hadden** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 6:30 pm.

Respectfully Submitted,  
*Alysia Fredericks*  
NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates  
Diane Hollenbach, Maidencreek Township Manager  
Kim Berger, Ontelaunee Township Secretary  
Sandra Weiser, Leesport Borough Secretary  
Christopher Gerber, Solicitor