

**NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
JUNE 10, 2024**

ATTENDING: Dave Franke – Maiden creek Commissioner, Charles Grebloski – Ontelaunee Commissioner, Ronald Strause – Leesport Commissioner, Josh Meck – Maiden creek Alternate, Martin Goetz – Leesport Alternate, Chris Gerber – Solicitor, Chief Jim Keiser, Alysia Fredericks – Administrative Assistant

GUESTS: Donna Culp, Eric Bauman, Scott Eaken, Angel Toro

Commissioner Franke called the June 10, 2024 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence.

APPROVAL OF AGENDA: Commissioner Strause made a motion, seconded by Commissioner Grebloski to approve the agenda. All commissioners voted, “Aye”. Motion carried.

Commissioner Franke then announced that the commission would be having an executive session.

EXECUTIVE SESSION: An executive session in regards to personnel issues was held from 6:01pm to 7:53pm.

FOR THE RECORD: Nothing

COMMISSION MEETING MINUTES: Commissioner Grebloski made a motion, seconded by Commissioner Strause to approve the May 13, 2024 Commission Meeting minutes. All commissioners voted, “Aye”. Motion carried.

TREASURER’S REPORT: The May 2024 Treasurer’s report was given by Alysia Fredericks –
 Money Market = \$443,081.72 Tompkins VIST = \$65,032.87
 Checking = \$33,005.76 NNO = \$8,736.91
Payroll = \$2,771.43
 Total Budgeted Balance = \$478,858.91

Commissioner Strause made a motion, seconded by Commissioner Grebloski to approve the May 2024 Treasurer’s Report as presented. All commissioners voted, “Aye”. Motion carried.

DEPARTMENT REPORT: Chief Keiser read the report for May 2024.

TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maiden creek	420	64	81	125	2	31 Per Day
Ontelaunee	283	68	50	90	3	25 Per Day
Leesport	125	29	31	52	1	8 Per Day
Administrative	13					
Other	66					
TOTAL	907	161	162	267	6	
FUEL: 1,147 gallons		MILEAGE: 11,173 miles				
CRASHES: 47 - Maiden creek: 17 (7 reportable, 9 non-reportable, 1 hit and run)						
Ontelaunee: 23 (9 reportable, 13 non-reportable, 1 hit and run)						
Leesport: 7 (4 reportable, 2 non-reportable, 1 hit and run)						

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Chief Keiser said that a category of “OTHER” was added for number of calls. This category reflects calls that the department gets to assist other departments and also when there are vehicle stops that end up in other jurisdictions.

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: Nothing

NEW BUSINESS:

Omega – Consider proposal for DUO MFA (Multi Factor Authentication): **Admin Assistant Fredericks** and **Chief Keiser** spoke about a proposal obtained from Omega Systems, who currently runs the departments’ server, to add Multi Factor Authentication via “fobs” or hardware tokens. In addition to a username and password, there would be another level of security. A number would be sent to the DUO hard token and this number would then need to be entered in to log on. This number changes every time that you need to log in. The department deals with extremely sensitive information, so this extra level of protection is important and will eventually be required in order to be compliant with FBI and PSP directives. Agencies can be audited for this beginning October 1, 2024. The proposal from Omega Systems includes a setup fee of \$2,100.00 and a recurring monthly fee of \$81.00. The purchase of 10 tokens would cost \$300 + \$50 shipping. **Alternate Meck** asked if there would be any type of contribution from the state to support this. **Chief Keiser** believes it would be the responsibility of the department. **Commissioner Franke** asked what happens when someone loses one of the fobs/tokens. **Chief Keiser** said that we would need to pay \$30 to replace it. Another option would be to give each officer a department issued phone instead of the token. This, however, would have a much higher cost. The commission decided to not vote on this issue tonight, but to discuss it at a future meeting.

Police One Academy – Consider proposal for online training access: **Chief Keiser** spoke about Lexipol’s Police One Academy, which is an online training platform providing 24/7 access to courses and videos. Each officer would have their own account and could complete training at their own pace. The Chief can also assign trainings to officers that must be completed by a certain date. The proposal is for 15 accounts at \$96.00/each with a 5% discount for a total of \$1,368 annually. **Commissioner Strause** made a motion, seconded by **Commissioner Grebloski** to approve \$1,368 for the training program. All commissioners voted, “Aye”. Motion carried.

New Vehicle – Consider proposal for in stock 2024 Ford Police Interceptor Utility AWD for purchase this year: **Chief Keiser** said that Manderbach Ford has 2024 vehicles in stock for a Costars price of \$47,952.00. We also received an upfitting quote of \$10,459.42 through First Response Emergency Lighting, LLC. The department has recently had to put another fleet vehicle out of service, so we would like to purchase this vehicle immediately.

New Vehicle – Consider proposal to order a 2025 Ford Police Interceptor Utility AWD for purchase in 2025: **Chief Keiser** said that we need to order a vehicle or vehicles for 2025 as soon as the ordering window opens this summer. If we agree to order them now, we can build it into the 2025 budget, as the payment and delivery of these vehicles would occur next year. Kinley Automotive

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Group (Manderbach Ford) sent a proposal of \$98,800.00 for (2) 2025 Ford Police Interceptor Utility AWD vehicles. We have not received quotes for upfitting as it is too far away to factor in rising upfitting costs.

Commissioner Grebloski made a motion, seconded by **Commissioner Strause** to approve the purchase of an in stock 2024 Ford Police Interceptor Utility AWD vehicle for purchase this year, including upfitting, not to exceed a total price of \$60,000 and to approve the purchase of two 2025 Ford Police Interceptor Utility AWD vehicles not to exceed a total price of \$100,000. All commissioners voted, "Aye". Motion carried.

Consider motion to impose disciplinary action: **Commissioner Strause** made a motion, seconded by **Commissioner Grebloski** to suspend Officer Christian DeAngelo for a period of one day (i.e. a 12 hour shift) without pay to be imposed by the Chief of Police within the next 30 days. All commissioners voted, "Aye". Motion carried.

FOR THE GOOD OF THE ORDER: **Alternate Meck** asked if the department has gotten any complaints about dirt bikes or 4 wheelers in the area of Park Road. **Chief Keiser** was not aware of any issues, but said that is likely to occur as there are similar problems in the neighboring cities of Reading and Allentown.

Solicitor Gerber said that the Pennsylvania Law Enforcement Accreditation Commission has updated their standards manual and he has emailed the commission a copy. There have been amendments to the standards and he recommends that he and the Chief look these amendments over before the fall.

ADJOURN: **Commissioner Grebloski** made a motion, seconded by **Commissioner Strause** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 8:39 PM.

Respectfully Submitted,
Alysia Fredericks
NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates
Diane Hollenbach, Maiden creek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Chris Gerber, Solicitor