

**NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
JULY 8, 2024**

ATTENDING: Dave Franke – Maiden creek Commissioner, Charles Grebloski – Ontelaunee Commissioner, Ronald Strause – Leesport Commissioner, Josh Meck – Maiden creek Alternate, Josh Steingraber – Ontelaunee Alternate, Martin Goetz – Leesport Alternate, Chris Gerber – Solicitor, Chief Jim Keiser, Alysia Fredericks – Administrative Assistant

GUESTS: Donna Culp

Commissioner Franke called the July 8, 2024 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence. Commissioner Franke thanked the commission for the support and response to him during a difficult week.

APPROVAL OF AGENDA: Commissioner Strause made a motion, seconded by Commissioner Grebloski to approve the agenda. All commissioners voted, “Aye”. Motion carried.

FOR THE RECORD: Nothing

COMMISSION MEETING MINUTES: Commissioner Grebloski made a motion, seconded by Commissioner Strause to approve the June 10, 2024 Commission Meeting minutes. All commissioners voted, “Aye”. Motion carried.

TREASURER’S REPORT: The June 2024 Treasurer’s report was given by Alysia Fredericks –

| | |
|---------------------------------------|-----------------------------|
| Money Market = \$517,906.56 | Tompkins VIST = \$65,034.47 |
| Checking = \$12,580.59 | NNO = \$24,811.91 |
| <u>Payroll = \$2,771.43</u> | |
| Total Budgeted Balance = \$533,258.58 | |

Commissioner Strause made a motion, seconded by Commissioner Grebloski to approve the June 2024 Treasurer’s Report as presented. All commissioners voted, “Aye”. Motion carried.

DEPARTMENT REPORT: Chief Keiser read the report for June 2024.

| TOWNSHIP | CALLS | CITATIONS | WARNINGS | CONTACTS | ARRESTS | HOURS OF SERVICE |
|----------------|------------|------------|------------|------------|----------|------------------|
| Maiden creek | 403 | 61 | 63 | 99 | 5 | 30 Per Day |
| Ontelaunee | 306 | 53 | 57 | 92 | 2 | 22 Per Day |
| Leesport | 88 | 15 | 16 | 25 | 1 | 6 Per Day |
| Administrative | 15 | | | | | |
| Other | 57 | | | | | |
| TOTAL | 869 | 129 | 136 | 216 | 8 | |

FUEL: 1,110 gallons

MILEAGE: 9,612 miles

CRASHES: 34 - Maiden creek: 16 (3 reportable, 12 non-reportable, 1 hit and run)
 Ontelaunee: 16 (5 reportable, 10 non-reportable, 1 hit and run)
 Leesport: 2 (1 reportable, 1 non-reportable, 0 hit and run)

Chief Keiser said that year to date, calls for service are up 76% compared to last year. This is partly due to the request from Berks DES for officers to call in every traffic stop.

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Alternate Steingraber asked how many of the “Other” calls are vehicle stops that end up outside of the jurisdiction of the NBRPD. **Chief Keiser** said that it is difficult to pinpoint an exact number. **Steingraber** said that to keep the calls accurate to what municipality they occurred in, the officers can access the CODY system and edit it to reflect where the traffic stop was initiated (eg – Ontelaunee Township) rather than where the vehicle was actually stopped (eg – Perry Township). This would then reflect in our monthly reports that a call occurred in Ontelaunee Township and not be recorded as an “Other” call.

Alternate Steingraber suggested that the Activity Report should be handed out to all commission members and meeting attendees, but not read verbatim at the meetings. If the commission has questions about the report, they can ask them during the meetings. **Administrative Assistant Fredericks** said that the Chief will still report the number of calls for each jurisdiction.

Chief Keiser said that our upfitter will be coming to the station next week to put the lights on the truck. They will also take the “donor” car back with them to move items to the new vehicle that is already at their building. Also, our new 2024 Police Interceptor will be arriving on Wednesday.

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: Omega – Consider proposal for DUO MFA (Multi Factor Authentication): This was to revisit the topic of purchasing hardware tokens to utilize for two factor authentication, which was discussed in depth at the June commission meeting. **Commissioner Grebloski** asked if the department would keep extra tokens on hand in case one would get broken. At this point, it would just be one token per officer. **Fredericks** said that it is \$2,100 for the service setup fee, a monthly fee of \$80, \$300 for the tokens plus a \$50 shipping fee. **Commissioner Strause** made a motion, seconded by **Commissioner Grebloski** to sign the Omega proposal for DUO MFA not to exceed \$2,500 and an \$80 recurring monthly fee. All commissioners voted, “Aye”. Motion carried.

NEW BUSINESS: Nothing

FOR THE GOOD OF THE ORDER: Nothing

ADJOURN: **Commissioner Strause** made a motion, seconded by **Commissioner Grebloski** to adjourn the meeting. All commissioners voted, “Aye”. Motion carried and meeting was adjourned at 6:40 PM.

Respectfully Submitted,
Alysia Fredericks
NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates
Diane Hollenbach, Maiden creek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Chris Gerber, Solicitor