

**NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
NOVEMBER 11, 2024**

ATTENDING: Dave Franke – Maiden creek Commissioner, Ronald Strause – Leesport Commissioner, Josh Steingraber – Ontelaunee Alternate, Josh Meck – Maiden creek Alternate, Martin Goetz – Leesport Alternate, Chris Gerber – Solicitor, Chief Jim Keiser, Administrative Assistant Alysia Fredericks

GUESTS: Donna Culp, Wendy Griffith

Commissioner Franke called the November 11, 2024 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence.

Before breaking to executive session, Commissioner Franke allowed members of the audience to present their business to the commission. Wendy Griffith, 115 Main St, Leesport, expressed concerns regarding a neighbor who has not had a valid license for years, but continues to drive. She also believes that he is violating aspects of his probation. It was explained that NBRPD officers have stopped this person numerous times since 2023. This information is public and available on the UJS site. It was also suggested to Ms. Griffith that she obtain the name of the probation officer and then contact that officer to report the types of probation violations she is witnessing.

EXECUTIVE SESSION: An executive session was held from 6:19 PM – 7:02 PM.

APPROVAL OF AGENDA: Commissioner Strause made a motion, seconded by Commission Alternate Steingraber to approve the agenda. All commissioners voted, “Aye”. Motion carried.

FOR THE RECORD: There was a budget workshop held on October 24 and November 6 of 2024.

COMMISSION MEETING MINUTES: Commission Alternate Steingraber made a motion, seconded by Commissioner Strause to approve the October 14, 2024 Commission Meeting minutes. All commissioners voted, “Aye”. Motion carried.

TREASURER’S REPORT: The October 2024 Treasurer’s report was given by Alysia Fredericks –

Money Market = \$375,168.94	Tompkins VIST = \$65,041.02
Checking = \$12,214.55	NNO = \$9,462.80
<u>Payroll = \$2,678.05</u>	
Total Budgeted Balance = \$390,061.54	

Commissioner Strause made a motion, seconded by Commission Alternate Steingraber to approve the October 2024 Treasurer’s Report as presented. All commissioners voted, “Aye”. Motion carried.

DEPARTMENT REPORT: Chief Keiser reported the number of calls for service per municipality for October 2024. A full activity report for the month was distributed to each person in attendance.

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TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maidencreek	390	86	50	101	7	32 Per Day
Ontelaunee	350	85	55	108	4	30 Per Day
Leesport	92	20	19	33	1	7 Per Day
Administrative	23					
Other	50					
TOTAL	905	191	124	242	12	

FUEL: 1,330 gallons

MILEAGE: 11,418 miles

CRASHES: 44 - **Maidencreek: 20 (13 reportable, 6 non-reportable, 1 hit and run)**

Ontelaunee: 19 (7 reportable, 11 non-reportable, 1 hit and run)

Leesport: 5 (1 reportable, 2 non-reportable, 2 hit and run)

Chief Keiser also reported that Northern Berks held a truck detail the prior week. A total of 35 trucks were stopped for inspection. 20 were Level I inspections and 15 were Level III inspections. There were 30 violations found and 23 citations issued. 10 vehicles were weighed with 1 vehicle found to be overweight. 1 vehicle was placed out of service and 2 drivers were placed out of service. The detail was very successful and the department would like to eventually hold one in Maidencreek Township.

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: Nothing

NEW BUSINESS:

Distribute 2025 Draft Budget and Consider Motion to Approve 2025 Budget - **Commissioner Strause** made a motion, seconded by **Commission Alternate Steingraber** to approve the 2025 Budget in the amount of \$3,676,822.86. All commissioners voted, "Aye". Motion carried.

Completion of Probation Period - **Chief Keiser** announced that Officer Avery Venegas has completed his probation period. **Commission Alternate Steingraber** made a motion, seconded by **Commissioner Strause** to move Officer Venegas off of probation and into full time Officer status. All commissioners voted, "Aye". Motion carried.

Consider motion to approve a department holiday dinner - **Chief Keiser** would like to hold an evening holiday dinner in the Ontelaunee Township meeting room space for all officers, their families and the commission. **Solicitor Gerber** said that since there is no line item in the NBRPD budget for it, the commission would need to vote on it. **Commissioner Franke** made a motion, seconded by **Commission Alternate Steingraber** to approve a department holiday dinner not to exceed \$2,500.00. All commissioners voted, "Aye". Motion carried.

Consider motion to approve new employment contract for the Chief of Police - **Commissioner Strause** made a motion, seconded by **Commissioner Franke** to approve the new employment contract for the Chief of Police. All commissioners voted, "Aye". Motion carried.

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FOR THE GOOD OF THE ORDER: Commissioner Franke said that the Commission will be holding an executive session on Monday, November 18 at 6pm. This meeting will not be open to the public.

ADJOURN: Commission Alternate **Steingraber** made a motion, seconded by **Commissioner Strause** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 7:14 PM.

Respectfully Submitted,

Alysia Fredericks

NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates
Diane Hollenbach, Maiden creek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Chris Gerber, Solicitor