

**NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
OCTOBER 13, 2025**

ATTENDING: Chuck Grebloski – Ontelaunee Commissioner, Josh Meck – Maiden creek Commissioner, Martin Goetz - Leesport Alternate, Dave Franke – Maiden creek Alternate, Chief Jim Keiser, Solicitor Colin Macfarlane, Administrative Assistant Alysia Fredericks

GUESTS: Donna Culp, Eric Bauman, William Dillman

Commissioner Grebloski called the October 13, 2025 Commission Meeting to order, followed by the pledge of allegiance and a moment of silence.

APPROVAL OF AGENDA: Commissioner Meck made a motion, seconded by Alternate Goetz to approve the agenda. All commissioners voted, "Aye". Motion carried.

FOR THE RECORD: There was an executive session held after the commission meeting on 9/8/25 to discuss personnel and pending litigation. There was an executive session held on 10/7/25 to discuss personnel.

APPROVE MINUTES: Commissioner Meck made a motion, seconded by Alternate Goetz to approve the September 8, 2025 Commission Meeting minutes. All commissioners voted, "Aye". Motion carried.

TREASURER'S REPORT: The September 2025 Treasurer's report was given by Alysia Fredericks –

Money Market = \$168,274.91	Tompkins VIST = \$65,058.87
Checking = \$24,587.13	NNO = \$4,954.20
<u>Payroll = \$71,851.00</u>	
Total Budgeted Balance = \$264,713.04	

Fredericks also noted that NBRPD received a pension contribution from the state via direct deposit in the amount of \$186,638.73 on 9/24/25. Check #238 was written in the same amount, signed by the commission and mailed to the NBRPD pension fund.

Commissioner Meck made a motion, seconded by Alternate Goetz to approve the September 2025 Treasurer's Report as presented. All commissioners voted, "Aye". Motion carried.

DEPARTMENT REPORT: The September 2025 activity report was distributed to the commission.

TOWNSHIP	CALLS	CITATIONS	WARNINGS	CONTACTS	ARRESTS	HOURS OF SERVICE
Maiden creek	355	44	29	57	8	29 Per Day
Ontelaunee	282	34	30	49	10	21.5 Per Day
Leesport	101	18	6	15	8	9 Per Day
Administrative	24					
Other	25					
TOTAL	787	96	65	121	26	

FUEL: 1,061 gallons MILEAGE: 9,520 miles

CRASHES: 58 - Maiden creek: 23 (7 reportable, 16 non-reportable, 0 hit and run)
Ontelaunee: 29 (8 reportable, 19 non-reportable, 2 hit and run)

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Leesport: 6 (2 reportable, 4 non-reportable, 0 hit and run)

Chief Keiser said that it was a busy month for NBRPD, with an increase in violent crimes. There were assaults, rapes, and domestic incidents. He also mentioned that there was a double homicide of a mother and infant. They were found on Huller Lane in Ontelaunee Township. Chief Keiser did a look back on the last 4 years and found that there was 1 murder/suicide in Leesport, 1 attempted murder and a suicide in Ontelaunee, and an attempted murder near Mohrsville Rd. The commonality of these incidents is that they were all domestic related. Also, last week there was an incident involving a suicidal armed male from York County. A PSP helicopter was requested because the male fled. He wound up in Lebanon County, where he was taken into custody.

Chief Keiser said that overtime is still very high in the department, due to illnesses, injuries, etc. All of the available officers are stepping up to fill the shifts, but the department needs to hire officers.

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: **Commissioner Meck** made a motion, seconded by **Alternate Goetz** to hold budget workshops on 10/20/25 and 10/27/25 at 6PM and to advertise these meetings in the paper. All commissioners voted, "Aye". Motion carried.

NEW BUSINESS:

POW/MIA flag – Chief Keiser said that he was given a flag by a gentleman involved with the Berks County POW/MIA. He asked if we could fly this flag on the department flagpole. **Commissioner Grebloski** made a motion, seconded by **Commissioner Meck** authorizing the flying of the POW/MIA flag. All commissioners voted, "Aye". Motion carried.

Chief of Police – Accept the Resignation of Chief Keiser effective 2/13/26 – **Commissioner Meck** made a motion, seconded by **Alternate Goetz** to accept the resignation of Chief Keiser effective 2/13/26. All commissioners voted, "Aye". Motion carried. Chief Keiser then read a letter further explaining his decision to resign. The commission thanked him for his service and wished him the best with his retirement.

Present engagement letters from Long, Barrell & Co, Ltd to be signed by commission – Alysia Fredericks distributed the engagement letters for both the Preparation and Compilation of the year ended 12/31/24 Financial Statements and the Agreed Upon Procedures. **Commissioner Meck** made a motion, seconded by **Commissioner Grebloski** to sign the engagement letters. All commissioners voted, "Aye." Motion carried.

Approve 2026 MMO – Police Pension – Alysia Fredericks distributed the 2026 MMO to the commission. The MMO, due before 12/31/26, was calculated at \$323,302.00. **Commissioner Meck** made a motion, seconded by **Alternate Goetz** to approve the 2026 MMO. All commissioners voted, "Aye". Motion carried.

Hiring – Consider motion to begin the hiring process for Chief of Police and a Full-Time Police Officer – **Commissioner Meck** made a motion, seconded by **Commissioner Grebloski** to begin the

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hiring process for both the Chief of Police and a Full-Time Police Officer. All commissioners voted, "Aye". Motion carried.

New Vehicle – Consider motion to purchase 2026 Police Interceptor Utility vehicle for \$49,500 and to upfit the vehicle for a cost not to exceed \$25,000 – Officer Dillman explained that this new vehicle would be to replace Sgt. Showalters' Dodge Durango. This vehicle is getting up there in mileage and we would like to replace it before major issues occur (such as they did in the other Durango and in the Chargers). If we sell it now, we could potentially get a good amount for it. The commission asked if we have already purchased the vehicles that were built into the 2025 budget. Alysia Fredericks said that we have, but financially, we are still in a good position to purchase another vehicle, especially when factoring in the sales of the previous vehicles and 2 more vehicles yet to sell. The commissioners wanted to discuss the final agenda item before voting on this item.

Ford Telematics and Ford Pro Fleet Management – Consider motion to approve the implementation of Ford Telematics and Ford Pro Fleet Management Software into all department owned vehicles at a rate of \$27 a month per vehicle – Officer Dillman said that we had a meeting with the Ford Pro team. All of our new vehicles come with "Ford Pass", which gives us basic information on our vehicles, such as tire pressure and oil life. We are also unable to unlock a vehicle remotely using this app. Ford Telematics goes well beyond the Ford Pass. All 2020 and newer vehicles have this built in. One thing that we can do with this software is create geofences. We can create a geofence for Maidencreek Township, Ontelaunee Township and Leesport Borough. This will then keep a real time log of how much time an officer is spending in each municipality. We can also create an "administrative" geofence within the Ontelaunee Township geofence, which shows when the officers are at the office doing reports, interviews, etc. This software also saves locations for 1 year. We can look locations up by date and time or see how many times in the past year we responded to a certain location. It tracks idling time along with how much money is lost while idling. Ford also has fleet cards, which can be activated as credit cards when the officers are away at trainings. This fleet card will work at many different gas stations, including Redners. Ford Telematics will greatly help with the maintenance of our vehicles, alerting us when it is time for oil changes and other services. This system allows whichever mechanic we use to upload invoices into the software. The cost would be \$27/vehicle per month, which amounts to under \$4,000 per year.

Commissioner Meck made a motion, seconded by **Commissioner Grebloski** to purchase a 2026 Police Interceptor Utility vehicle for \$49,500 and to upfit the vehicle for a cost not to exceed \$25,000. All commissioners voted, "Aye". Motion carried.

Commissioner Meck made a motion, seconded by **Alternate Goetz** to approve the implementation of Ford Telematics and Ford Pro Fleet Management Software into all department owned vehicles at a rate of \$27 a month per vehicle. All commissioners voted, "Aye". Motion carried.

FOR THE GOOD OF THE ORDER: Solicitor Macfarlane said that we will be having an executive session after the commission meeting to discuss pending litigation.

ADJOURN: **Commissioner Meck** made a motion, seconded by **Alternate Goetz** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 6:50 PM.

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Respectfully Submitted,

Alysia Fredericks

NBRPD Administrative Assistant

CC: NBRPD Commission & Alternates
Diane Hollenbach, Maidencreek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Colin Macfarlane, Solicitor