



NORTHERN BERKS REGIONAL POLICE DEPARTMENT
37 Ontelaunee Drive Reading, PA 19605
Office: (610)926-2999 Fax: (610)926-0309
Police Chief Wayne Holben

RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: _____

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR : _____

STREET ADDRESS : _____

CITY/STATE/ZIPCODE/COUNTY : _____

TELEPHONE (Optional): _____

E-MAIL (Optional): _____

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify information.*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

OPEN RECORDS OFFICER: Alysia Fredericks

DATE RECEIVED:

NORTHERN BERKS REGIONAL POLICE HAS (5) BUSINESS DAYS TO RESPOND