

**NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
JULY 13, 2026**

ATTENDING: Josh Meck – Maiden creek Commissioner, Ronald Strause – Leesport Commissioner, Josh Steingraber – Ontelaunee Commissioner, Diane Hollenbach – Maiden creek Alternate, Marty Goetz – Leesport Alternate, Chief Wayne Holben, Solicitor Colin Macfarlane, Office Manager Alysia Fredericks

GUESTS: Donna Culp, Guy Mohr, Ron Tobias, Kyle Kunkle

Commissioner Meck called the July 13, 2026 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence.

APPROVAL OF AGENDA: Commissioner Strause made a motion, seconded by Commissioner Steingraber to approve the agenda. All commissioners voted, "Aye". Motion carried.

FOR THE RECORD: There was an executive session held after the adjournment of the June 8, 2026 Commission meeting to discuss pending litigation and personnel.

APPROVE MINUTES: Commissioner Steingraber made a motion, seconded by Commissioner Strause to approve the June 8, 2026 Regular Commission Meeting minutes. All commissioners voted, "Aye". Motion carried.

Commissioner Meck announced that the commission would be taking a brief recess beginning at 6:02 PM to have an executive session to discuss a personnel matter.

Commissioner Meck called the meeting back to order at 6:11PM

TREASURER'S REPORT: The June 2026 Treasurer's report was given by Alysia Fredericks –

Money Market = \$186,746.81	Tompkins VIST = \$65,073.847
Checking = \$77,096.53	NNO = \$4,710.30
<u>Payroll = \$3,746.33</u>	
Total Budgeted Balance = \$267,589.67	

Commissioner Strause made a motion, seconded by Commissioner Steingraber to approve the June 2026 Treasurer's Report as presented. All commissioners voted, "Aye". Motion carried.

DEPARTMENT REPORT: The June 2026 activity report was distributed to the commission.

TOWNSHIP	CALLS	VEHICLE STOPS	CITATIONS	WARNINGS	ARRESTS
Maiden creek	886	51	50	27	1
Ontelaunee	605	38	27	19	5
Leesport	327	18	12	11	1
Administrative	25				
Other					
TOTAL	1843	107	89	57	7

CRASHES: 46 - Maiden creek: 21 (4 reportable, 15 non-reportable, 2 hit and run)
Ontelaunee: 20 (4 reportable, 13 non-reportable, 3 hit and run)

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Leesport: 5 (1 reportable, 4 non-reportable, 0 hit and run)

There were a total of 848 business checks conducted, 67 traffic checks, 52 directed patrols, 19 community contacts and 27 foot patrols.

Chief Holben went over some important information from the month of June at NBRPD:

- Officers created a new mission statement for the department: "The mission of the Northern Berks Regional Police Department is to work in partnership with our communities to enhance public safety, prevent crime, and improve the quality of life for all who live, work, and travel through our region. Guided by integrity and honor, we provide proactive, unbiased policing that treats every person with dignity and respect. Rooted in empathy, we listen to and understand the concerns of our community so we can respond fairly, compassionately, and effectively. Committed to accountability, we act with transparency, accept responsibility for our decisions, and continually strive for excellence in the service of public trust."
- Officers chose 4 virtues for the department – Integrity, Honor, Empathy, Accountability.
- Officer DeAngelo attended a car seat technician course hosted by AAA and is now certified to provide car seat checks.
- Community - We held our first Community Connect Event in Leesport. Officers went to the movie night in the Maidencreek Community Park, stopped by the Adams and Associates 250th 4th of July celebration and visited the Lions car show on June 14th. The next Community Connect Event will be held on July 28th from 4-6PM at the Willow Glen Park in Ontelaunee Township
- Special details – Attended SVHS graduation, assisted PSP with traffic control for a POTUS visit on June 23rd
- Concerns from the last meeting were trucks on Calais Drive. Chief Holben contacted Berks Transfer and notices were distributed for trash haulers not to use the development as a shortcut. There was also a 5.5 hour traffic detail conducted, which resulted in 2 traffic stops on trucks. In regards to concerns about E-bikes, a Facebook information post was shared.
- We received a "thank you" card from Eye Consultants of Blandon for our business checks.

Commissioner Steingraber said that there have been some complaints from Ontelaunee residents about Gernants' Church Road. The township engineer suggested setting up speed signs to collect data on this road and will collaborate with the Chief to get this project started.

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: Nothing

NEW BUSINESS:

Consider motion to approve the completion of Officer Curilla's probation period: **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** for approval. All commissioners voted "Aye". Motion carried.

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Consider motion to approve the appointment of Officer Parks, Officer Shivery, and Officer Yordy as Field Training Officers for the department: **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** for approval. All commissioners voted, "Aye". Motion carried.

Consider motion to approve the conditional offer of employment to Kyle Kunkel: **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** for approval. All commissioners voted, "Aye". Motion carried.

Consider motion to assign two officers to the Berks County District Attorney's Drug Task Force: **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** to assign two officers to this task force. All commissioners voted, "Aye". Motion carried.

Consider motion to assign one officer to the District Attorney's Crash Reconstruction Team: **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** to assign one officer to the team. All commissioners voted, "Aye". Motion carried.

Consider motion to approve the purchase of up to 8 Alien Gear holsters, not to exceed the cost of \$1,800.00, for officers who have requested the updated model, following successful field testing: Chief Holben clarified that we might need to order an additional holster, bringing the total to 9. **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** to approve the purchase of up to 9 Alien Gear holsters, not to exceed the cost of \$1,800.00. All commissioners voted, "Aye". Motion carried.

Consider motion to approve the allocation of \$2,500.00 for the annual subscription to the POSS scheduling software: **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** for approval. All commissioners voted, "Aye". Motion carried.

FOR THE GOOD OF THE ORDER: Commissioner Strause commended the department and all first responders on their efforts surrounding the "Big Boy" event in Leesport.

ADJOURN: **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 6:26 PM.

Respectfully Submitted,
Alysia Fredericks
NBRPD Office Manager

CC: NBRPD Commission & Alternates
Diane Hollenbach, Maiden creek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Colin Macfarlane, Solicitor