NORTHERN BERKS REGIONAL POLICE
COMMISSION MEETING
OCTOBER 12, 2026

ATTENDING: Josh Meck – Maidencreek Commissioner, Josh Steingraber – Ontelaunee Commissioner, Ron Strause – Leesport Commissioner, Diane Hollenbach – Maidencreek Alternate, Chief Wayne Holben, Solicitor Colin Macfarlane, Office Manager Alysia Fredericks

GUESTS: Donna Culp, Guy Mohr, Steve Row

Commissioner Meck called the October 12, 2026 Commission Meeting to order at 6:00 PM, followed by the pledge of allegiance and a moment of silence.

AMENDMENT TO THE AGENDA: **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** to amend the agenda to include the following motions: a motion to authorize Chief Holben to apply for the Victims Program Grant and a motion to authorize Chief Holben to apply for the LSA grant. All commissioners voted, "Aye". Motion carried.

APPROVAL OF AGENDA: **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** to approve the amended agenda. All commissioners voted, "Aye". Motion carried.

FOR THE RECORD: There was an executive session held after the adjournment of the September 14, 2026 Commission meeting to discuss personnel matters.

APPROVE MINUTES: **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** to approve the September 14, 2026 Regular Commission Meeting minutes. All commissioners voted, "Aye". Motion carried. **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** to approve the September 21, 2026 Budget Workshop minutes. All commissioners voted, "Aye". Motion carried. **Commissioner Steingraber** made a motion, seconded by **Commissioner Strause** to approve the October 5, 2026 Budget Workshop minutes. All commissioners voted, "Aye". Motion carried.

HEART & LUNG ACT HEARING: **Commissioner Meck** announced that the Heart & Lung Act Hearing has been cancelled. The parties will proceed directly to arbitration.

TREASURER'S REPORT: The September 2026 Treasurer's report was given by Alysia Fredericks –

Money Market = $482,371.61	Tompkins VIST = $65,078.39
Checking = $79,264.94	NNO = $4,710.30
Payroll = $66,156.93	
Total Budgeted Balance = $627,793.48	

Alysia Fredericks mentioned that there would be a budget workshop held on October 26 at 6pm.

She also said that the department received the pension contribution from the state via direct deposit in the amount of $196,284.28 on 9/23/26. Check #239 was written out for the same amount, signed by Commissioner Meck and mailed to the NBRPD pension fund.

Commissioner Strause made a motion, seconded by **Commissioner Steingraber** to approve the September 2026 Treasurer's Report as presented. All commissioners voted, "Aye". Motion carried.

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DEPARTMENT REPORT: The September 2026 activity report was distributed to the commission.

TOWNSHIP	CALLS	VEHICLE STOPS	CITATIONS	WARNINGS	ARRESTS
Maidencreek	755	46	55	16	0
Ontelaunee	541	36	38	16	3
Leesport	255	6	3	2	2
Administrative	26				
Other					
TOTAL	1577	88	96	34	5

CRASHES: 52 - Maidencreek: 25 (7 reportable, 14 non-reportable, 4 hit and run)
Ontelaunee: 27 (4 reportable, 23 non-reportable, 0 hit and run)
Leesport: 0 (0 reportable, 0 non-reportable, 0 hit and run)

Notable items for the month of September included:

- Officers Parks and DeAngelo spoke with students at the Rocking Horse Preschool.
- Recently, officers had to make a notification to a student who had lost a parent. Officer Parks then organized a small birthday celebration for the student to be held at the school.
- We attended Leesport Community Days on September 11th and 12th.
- On September 4th, NBRPD participated in a DUI Roving Patrol Detail with 1 DUI reported.
- Three Seatbelt Enforcement Details were conducted in Maidencreek Township, resulting in 23 vehicle stops and 30 citations.
- NBRPD assisted with a DUI checkpoint in Exeter Township and a Truck Detail in Cumru Township.
- Corporal Falk attended the REID Technique Course on investigative interviewing and advanced interrogative techniques.
- Chief Holben and Sgt. Wood attended the CODY Connect conference.

Commissioner Steingraber asked if we hold truck details in our area. Chief Holben replied, "Yes".

BUSINESS FROM THE FLOOR: Nothing

OLD BUSINESS: Nothing

NEW BUSINESS:

Consider motion to authorize Chief Holben to apply for the Victims Program Grant: Chief Holben explained that this grant is due October 21st and would be for NBRPD to upgrade their RMS system to Pathfinder to become NIBRS compliant. This grant would cover 2 years of the 5 year Pathfinder price. **Commissioner Steingraber** made a motion to apply for the Victims Program Grant, seconded by **Commissioner Strause.** All commissioners voted, "Aye". Motion carried.

Consider motion to authorize Chief Holben to apply for the LSA Grant: Chief Holben did some additional research on this grant and found that the townships would not need to "front" the money for this grant and then wait for reimbursement. Masano (the vendor) advised that as long as we are approved for the grant money, they will complete and upfit the command vehicle and then submit for LSA grant reimbursement. **Commissioner Steingraber** made a motion to authorize Chief

Holben to file the application for the LSA Grant, seconded by **Commissioner Strause**. All commissioners voted, "Aye". Motion carried.

NBRPD Halloween Event: Chief Holben said that NBRPD will be holding a Halloween Event with crafts and candy outside the station on October 29th from 5-8pm.

Consider motion to begin the hiring process for police officers: Commissioner Meck explained that this cycle of the application process will expand to allow individuals who are not Act 120 certified to enter the applicant pool. **Commissioner Strause** made a motion to begin the hiring process for 1 fulltime officer who does not need to be Act 120 certified, seconded by **Commissioner Steingraber**. All commissioners voted, "Aye". Motion carried.

Consider motion to upfit the current F150 patrol vehicle to be equipped and utilized as a MCSAP and patrol vehicle for a price not to exceed $39,000.00: Commissioner Meck said that we have the funds to complete this project in 2026, rather than budgeting for it in 2027. This project would fix the existing wiring issues and upfit the truck to serve as a MCSAP vehicle and would be completed by 911 Rapid Response. **Commissioner Steingraber** made this motion, seconded by **Commissioner Strause**. All commissioners voted, "Aye". Motion carried.

Approve 2027 MMO – Police Pension: Alysia Fredericks said that the 2027 MMO is $331,083.00. **Commissioner Strause** made a motion, seconded by **Commissioner Steingraber** to approve the 2027 MMO. All commissioners voted, "Aye". Motion carried.

Commissioner Meck announced that the commission would now be recessing at 6:21 PM to hold an executive session regarding a personnel matter. Action will be taken after the executive session.

Commissioner Meck called the meeting back to order at 7:02 PM.

Disciplinary Action Against Corporal Toro or Authorization of Execution of Settlement Agreement: **Commissioner Srause** made a motion, seconded by **Commissioner Steingraber** to impose an unpaid suspension of 60 consecutive hours of discipline against Corporal Toro. All commissioners voted, "Aye". Motion carried.

FOR THE GOOD OF THE ORDER: Commissioner Meck thanked the department for attending the reopening of the Blandon Dunkin Donuts.

Commissioner Meck announced that there would be another executive session held after the adjournment of the meeting to discuss personnel matters. No action to be taken afterwards.

ADJOURN: Commissioner Strause made a motion, seconded by **Commissioner Steingraber** to adjourn the meeting. All commissioners voted, "Aye". Motion carried and meeting was adjourned at 7:03 PM.

Respectfully Submitted,
Alysia Fredericks

NBRPD Office Manager

CC: NBRPD Commission & Alternates
Diane Hollenbach, Maidencreek Township Manager
Kim Berger, Ontelaunee Township Secretary
Sandra Weiser, Leesport Borough Secretary
Colin Macfarlane, Solicitor